

BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS

WEDNESDAY, DECEMBER 18, 2002

6:35 P.M.

- Convene
- Pledge of Allegiance
- Consider approval of minutes of July 9, August 9, August 19, August 21, August 26, September 9, September 18, September 23, October 2, October 7, and October 16, 2002

CONSENT AGENDA

- (1)
 - (a) Consider approval of Commission Orders
 - (b) Consider approval of resolutions approving cereal malt beverage licenses (Patty Jaimes)
 - (c) Notice to Townships (Patty Jaimes)
 - (d) Consider approval of resolution appointing the Special Deputy Coroner for the Seventh Judicial District for a one-year term (Craig Weinaug)

REGULAR AGENDA

- (2) Authorize renewal of contracts for seal coat and paint striping work for 2003 (Keith Browning)
- (3) Consider recommendation of vehicle bids (Jackie Waggoner)
- (4) Discussion of 2003 Holidays
- (5) Other Business
 - (a) Consider approval of Accounts Payable (if necessary)
 - (b) Appointments
 - (c) Miscellaneous
 - (d) Public Comment
- (6) Adjourn

MONDAY, DECEMBER 23, 2002

- Presentation of Kansas Advisory Group Award to Youth Services (Rod Bremby & Mark Gleason)

MONDAY, DECEMBER 30, 2002

- Consent: Consider approval of cereal malt beverage resolution for Midland Farm Store

WEDNESDAY, JANUARY 8, 2003

- Conduct public hearing to accept public comment concerning the proposed vacation of a portion of E 900 Road between 650N and 750N (Michael Kelly)
- Consider approval of resolution vacating a portion of E 900 Road between 650N and 750N (Michael Kelly)

JULY 9, 2002

Chairman McElhaney called the meeting to order at 8:30 A.M. on Tuesday, July 9, 2002. All members were present. The Pledge of Allegiance was recited.

PLANNING 07-09-02

The Board considered Item No. 3 of the minutes of the Lawrence-Douglas County Metropolitan Planning Commission dated April 24, 2002. This item is PF-03-04-02, Final Plat of Hidden Hill Addition, a replat of Lots 7, 8, and 9 of Long Shadows Subdivision. This is a three-lot county residential subdivision containing 14.065 acres. The property is generally described as being located at the northeast corner of E 1264 Road and N 935 Road. Submitted by Landplan Engineering, P.A., for Jack L. and Janet M. Stokes and Katherine A. Manda, property owners of record. Mark Wilson, staff member of the Lawrence-Douglas County Metropolitan Planning Department, presented the item. This item comes to the Board with a unanimous recommendation for acceptance of easement, subject to the following conditions:

1. The provision of certification that all taxes and special assessments have been paid;
2. Applicant must provide assurance that no utilities are located within the 10' utility easement that will be vacated between Lots 7 and 8 and Lot 9;
3. Note on the face of the plat that states, "No access to N 935 Road for Lot 3";
4. Note on the face of the plat that each residence's utility connections and driveways must access lot directly from public right-of-way or public utility easements. [This means the existing driveway crossing Lot 3 to serve Lot 2 must be relocated to be wholly contained on Lot 2.];
5. Pinning of lots in accordance with Section 21-302.2 of the Subdivision Regulations.

Jones made a motion to approve the Final Plat of Hidden Hill addition for acceptance of easements, subject to the above conditions.

BUDGET 07-09-02

The Board conducted budget hearings. No action was taken.

McElhanev made a motion for adjournment; Jones seconded, and the motion carried unanimously.

Jere McElhanev, Chairman

Bob Johnson, Member

ATTEST:

Patty Jaimes, County Clerk

Charles Jones, Member

AUGUST 9, 2002

The Board of County Commissioners of Douglas County met in special session with Commissioner McElhaney present. Commissioners Johnson and Jones were absent.

McElhaney appointed Kay Pesnell, Register of Deeds, and Marion Johnson, County Appraiser, to serve as canvassers in the absence of Commissioners Johnson and Jones.

The purpose of the special meeting was to canvass the results of the Primary Election which was held on Tuesday, August 6, 2002.

There were one hundred eight-five (185) provisional ballots. Patty Jaimes, County Clerk, recommended that one hundred fifty-two (152) of which be counted. These were voters that either moved and failed to re-register or had a name change. Jaimes then recommended that the remaining thirty-three (33) not be counted due to new registrants or no signatures. McElhaney made a motion that Ms. Jaimes recommendations be approved; Johnson seconded and the motion carried unanimously.

It should be noted that after the additional ballots were counted, the election results were not changed and no errors were found.

McElhaney made a motion to adjourn; Johnson seconded and the motion carried.

Jere McElhaney, Chair

Kay Pesnell, Register of Deeds

ATTEST:

Patty Jaimes, County Clerk

Marion Johnson, Appraiser

AUGUST 19, 2002

Chairman McElhanev called the meeting to order at 9:03 A.M. on Monday, August 19, 2002. All members were present. The Pledge of Allegiance was recited.

Jones made a motion to approve the minutes of March 6, March 13 and August 1, 2002. Johnson seconded and the motion carried unanimously.

CONSENT AGENDA 08-19-02

Johnson made a motion to approve the following Consent Agenda:

- ▶ Approve Commissioners Order Nos. 5042, 5043 and 5044. Orders are on file in the office of the County Clerk; and
- ▶ Authorize the Chair to execute an Agreement with the Kansas Department of Transportation for the inspection of the pin and hangar assemblies on the Kansas River Bridge at Lecompton.

Motion was seconded by Jones and carried unanimously.

RESOLUTIONS 08-19-02

The Board considered approval of a resolution authorizing the offering for sale of General Obligation Sales Tax Refunding Bonds, Series 2002-A and General Obligation Refunding Bonds, Series 2002-B, of Douglas County, Kansas. Johnson made a motion to approve Resolution No. 02-15 authorizing the offering for sale of General Obligation Sales Tax Refunding Bonds, Series 2002-A and General Obligation Refunding Bonds, Series 2002-B, of Douglas County, Kansas. Jones seconded and the motion carried unanimously.

ANNEXATION 08-19-02

The Board noted receipt of Resolution No. 6400 and Resolution 6401 adopted by the Lawrence City Commission on July 16, 2002, requesting that the Board of Douglas County Commissioners make certain findings as set forth in Section 4 of the resolutions, pursuant to K.S.A. 12-520c. Bryan Dyer, staff member of the Lawrence-Douglas County Metropolitan Planning Department, was present for the discussion. Resolution 6400 seeks approval for annexation of approximately 14.4 acres of City owned property (future park space); Resolution 6401 seeks approval for annexation of approximately 40 acres of City owned property (future park space). Annexation is requested because the properties are owned by the City and are both encumbered with conservation easements requiring the City to protect natural aspects of the properties. Jones made a motion that the Board of County Commissioners of Douglas County finds and determines that the requested annexations will not hinder or prevent the proper growth and development of the area or that of any other incorporated city located within Douglas County, all as provided by K.S.A. 12-520c. Motion was seconded by Johnson

and carried unanimously.

EMERGENCY COMMUNICATIONS & PURCHASING 08-19-02

The Board discussed proposals received for the purchase of two (2) VHF base station repeaters and two (2) control stations for use in emergency fire and medical operations. Jones made a motion to accept the negotiated proposal of \$27,509.58 submitted by TFM Communications for the purchase of two (2) VHF base station repeaters, and two (2) control stations for use in emergency fire and medical operations. Motion was seconded by Johnson and carried unanimously.

EMERGENCY COMMUNICATIONS & PURCHASING 08-19-02

The Board discussed the replacement of two (2) AS/400 computers currently used for Computer Assisted Dispatching and Jail records management at the Douglas County jail. Jim Denney, Director of Emergency Communications, was present for the discussion. Last April, IBM notified Douglas County that they will not support two AS/400 computers currently used for Computer Assisted Dispatching (CAD) and Jail records management at the Douglas County Jail after December 31, 2002. Loss of IBM support for these computers means repairs would not be possible should they fail after that date. These computers are also running very close to their maximum capacity for use as CAD and Jail management computers. They are extremely slow and often cause a delayed dispatch or jail action. New computers will mean a migration of HTE CAD and Jail management software as well as the current data. For proprietary reasons, the original vendor is the best choice to design the computer and perform the software and data migration. Negotiations were undertaken to obtain their best price for computer replacement and data migration and contracts have been drafted reflecting a total cost of \$62,800. Jones made the following motion:

to waive the bid requirement of the Purchasing Policy for the replacement of these computers; approve contracts with HTE VAR, LLC for replacement of computers and migration of software and data in the amount of \$57,800 for two computers and \$5,000 for software and data migration; and authorize the Director of Emergency Communications to execute and administer the contracts.

Motion was seconded by Johnson and carried unanimously.

ACCOUNTS PAYABLE 08-19-02

Jones moved approval of accounts payable in the amounts of \$119,919.46 to be paid 8/5/02; \$259,188.90 to be paid 8/12/02; \$233,270.10 to be paid 8/19/02; accounts payable manual checks in the amounts of \$2,563.75 and \$2,037.34; and ACH Wire Transfer in the amount of \$521,857.50 to be paid 8/30/02. Motion was seconded by Johnson and carried unanimously.

APPOINTMENTS 08-19-02

Jones made a motion that Bob Newton, be reappointed to the Douglas County Emergency Management Board for a term to expire 7/1/03. Johnson seconded and the motion carried unanimously.

YOUTH SERVICES & PURCHASING 08-19-02

Pam Weigand, Director of Youth Services, advised the Board that funding has been reduced by 6.5% for electronic monitoring funding. She recommended that the bids for electronic monitoring be rejected due to lack of funding. Johnson made a motion that the bids for electronic monitoring be rejected due to lack of funding; Jones seconded and the motion carried unanimously.

MISCELLANEOUS 08-19-02

At 11:00 A.M., McElhaney made a motion that the Board recess to go into Executive Session for 20 minutes with Craig Weinaug, County Administrator; Pam Madl, Director of Administrative Services; and Evan Ice, County Counselor, to discuss potential litigation. The Board returned to regular session at 11:18 A.M. No action was taken.

McElhaney made a motion for adjournment. Jones seconded and motion carried unanimously.

Jere McElhaney, Chairman

Bob Johnson, Member

ATTEST:

Patty Jaimes, County Clerk

Charles Jones, Member

AUGUST 21, 2002

Chairman McElhaney called the meeting to order at 6:35 P.M. on Wednesday, August 21, 2002. All members were present. The Pledge of Allegiance was recited.

CONSENT AGENDA 08-21-02

There were no consent items.

BUDGET & RESOLUTIONS 08-21-02

The Board conducted a public hearing on the proposed 2003 budget. Tim Holverson, Vice President of Public Policy, Lawrence Chamber of Commerce, made general comments and thanked the Commission for their job on the budget. McElhaney then closed the public hearing. Johnson then made a motion to approve Resolution No. 02-16 expressing the property taxation policy of the Board of Douglas County Commissioners with respect to financing the 2003 annual budget for Douglas County. Jones seconded and the motion carried unanimously.

PLANNING 08-21-02

The Board considered CUP-06-05-02, a revision to Conditional Use Permit CUP-12-02-84 to add communication equipment on an existing tower located at 1761 N 1100 Road. Submitted by Selective Site Consultants, Inc. on behalf of Verizon Wireless, Scripps Howard Broadcast, tower owner, Harold and Athalie Lutz, property owners of record. Sandra Day, staff member of the Lawrence-Douglas County Metropolitan Planning Department, presented the item. Day explained that the proposed revision to the approved site plan portion of the CUP is for the construction of an equipment storage building and the co-location of additional communication equipment on the existing tower. The subject request is located in an area that is predominantly agricultural in character. Residential uses in this area are primarily associated with farming operations in the area. The County Commission approved a CUP in February 1984 (CUP-12-02-84). The property is an agricultural field and includes an existing 1033' tall tower used primarily for television broadcast equipment. A total of seven carriers are currently located on the tower structure.

The existing tower predates the current regulations. The current regulations do not specifically address co-location review criteria. Ground mounted, building structures must comply with minimum building setback requirements. A building permit will also be required for the structure. The current structure is located over 500' from the east and west property lines. While this setback is not equivalent to the height of the tower as required by the current regulations, there are no surrounding land uses that are detrimentally affected by the structure.

Access to the tower enclosure is provided via an existing gravel drive easement

from N 1100 Road. The access drive will be extended south around the tower base and provide a foundation for the building as well as a turn-around area.

The site plan shows the new equipment building being located just west of the tower and south of the existing buildings. The building along the other structures and the existing tower are located in the center of the property. In Planning Staff's opinion, the proposed building is a minor alteration to the existing CUP and therefore recommends approval of the revised Site Plan portion of CUP-06-05-02 for the construction of an equipment storage building.

Johnson stated for the record that he owned a very small amount of stock in Verizon. However, based on previous discussions with the County Counselor, this would not require an abstention by Johnson. Jones made a motion to approve the revised Site Plan portion of CUP-06-05-02 for the construction of an equipment storage building. Johnson seconded and the motion carried unanimously.

ACCOUNTS PAYABLE 08-21-02

Johnson moved approval of payroll in the amount of \$559,886.20; electronic funds transfers in the amounts of \$41,280.33 for FICA and \$31,574.91 for KPERs to be paid 7/26/02; and ACH Bank Transfer in the amount of \$165,908.75. Jones seconded and the motion carried unanimously.

APPOINTMENTS 08-21-02

McElhaney made a motion to reappoint Robert Lewis, 1201 W. 22nd Terrace, Lawrence, KS, to the Tri-County Advocacy Council on Aging for a two-year term to expire September 30, 2004. Johnson seconded and the motion carried unanimously.

McElhaney made a motion for adjournment; seconded by Jones and carried unanimously.

Jere McElhaney, Chairman

Bob Johnson, Member

ATTEST:

Patty Jaimes, County Clerk

Charles Jones, Member

AUGUST 26, 2002

Chairman McElhaney called the meeting to order at 9:02 A.M. on Monday, August 26, 2002. All members were present. The Pledge of Allegiance was recited.

Jones made a motion to approve the minutes of March 11, 2002. McElhaney seconded and the motion carried unanimously.

CONSENT AGENDA 08-26-02

Jones made a motion to approve the following Consent Agenda:

- ▶ Approve Commissioners Order Nos. 5045, 5046, 5047, and 5048. Orders are on file in the office of the County Clerk;
- ▶ Approve Agreement between the Board of County Commissioners of Douglas County, Kansas and Bert Nash Community Mental Health Center, Inc. to provide mental health services to inmates; and
- ▶ Approve early distribution of ad valorem taxes.

Motion was seconded by Johnson and carried unanimously.

MISCELLANEOUS 08-26-02

Tom Sloan, 45th District Representative, appeared before the Board requesting minimal site maintenance to facilitate the location of a river access facility near Lecompton. Representative Sloan has been working with the people of Lecompton and the Department of Wildlife and Parks to acquire a river access facility near Lecompton and has successfully arranged financing through the state's boating fee fund. Because of the active use of the BNSF railroad tracks on the Douglas County side of the river and the short sight line around the curve, the Department believes that it is unreasonable to risk citizens' lives trying to cross the tracks carrying canoes and other items. However, they are interested in constructing an access point on the north side of the Kansas River bridge at Lecompton. Department of Wildlife & Parks Secretary, Mike Hayden, has indicated a willingness to construct the access point if a local unit of government will help maintain the facility. Specifically, they request a commitment to provide trash pickup, mowing, and other minor tasks such as these that may be needed. Jones made a motion that Douglas County commit to provide minimal site maintenance services to facilitate the location of the river access facility near Lecompton; Johnson seconded and the motion carried unanimously.

FAIRGROUNDS 08-26-02

The Board discussed building lease policies at the Douglas County Fairgrounds. Bill Bell, Director of Buildings and Grounds, and several members of the Extension Office and Douglas County Fair Board were present for the discussion. Bell requested direction from the Commission on four issues -- fees waived; policy

discussion for bumping or rescheduling non-paying groups for paying groups that are major events; animal waste; and open ride.

Fees waived. The current policy authorizes the County Administrator to waive fees for youth organizations that are recognized as national, state, or local organizations that benefit the youth of Douglas County. We are experiencing more requests for waived fees from various groups that might, for example, want to hold a garage sale to help pay for the children's fees for a dance club or some other private or for profit organization. Where do we draw the line? Johnson suggested that a review committee be appointed to review this policy and make recommendations. It was the consensus that a committee consisting of a representative from the Fair Board, the Extension Office and Bill Bell, and Dean Nieder as an ex-officio member. The County Administrator was directed to initiate the meetings and charge the committee with the tasks of setting a policy for waiving the fees, and to take a look at the fee structure and make recommendations.

Policy discussion for bumping or rescheduling non-paying groups for paying groups that are major events: It was the intent of the prior Commission to see that the new Community Building be used as much as possible, especially for those groups paying fees. We occasionally have requests by groups that will be a major event and paying between \$900 and \$1800 to use the facility for three or four days. However, at times we find ourselves in a situation where a prior non-paying group has a reservation for a few hours on one of the days that the paying group requires for their event. Do we turn away the income due to a prior reservation, or do we do our best to accommodate the non-paying group by rescheduling? It was the consensus of the Board that the non-paying group be rescheduled giving at least 30 days notice of the change.

Animal waste: Groups using the Community Building for livestock shows leave the animal waste inside the building, on the parking lot, and in the field north of the building. The waste not only draws flies and other insects, but it can be annoying to other groups who use the building afterwards. Bell recommended that adequate tools and equipment be available requiring the responsible party to clean up the waste and dispose of it in the dumpster provided. If left uncleaned, a substantial fee would be deducted from the deposit. This provision would also apply to the livestock barns. It was the consensus of the Board to adopt this policy.

Open ride: The previous Commission made a provision for a time slot for what was to be called open ride. Open ride was to provide the public with access to the arena on each available Tuesday to ride their horses for a fee of \$15 for all riders 18 or over. Riders under the age of 18 are free. The riding time was any time between 8:00 A.M. and 10:00 P.M. This type of pleasure riding can only work if everyone is simply riding. Bell recommended that open ride be defined as

leisure riding, that does not include practice for barrel racing, team roping, or any other competitive event. For those wishing to practice for these types of competitive events, the building is available at \$60 per hour or \$300 per day and a reservation will be required. Proof of insurance is also required in the amount of \$500,000 bodily injury and \$100,000 property damage. The Board directed

ACCOUNTS PAYABLE 08-26-02

Jones moved approval of accounts payable in the amount of \$219,373.41 to be paid 8/26/02; accounts payable manual checks in the amount of \$2,037.34; payroll in the amount of \$578,140.34, and electronic funds transfers in the amounts of \$32,340.32 for KPERS, and \$41,630.49 for FICA to be paid 8/23/02. Johnson seconded and the motion carried unanimously.

McElhaney made a motion for adjournment. Jones seconded and motion carried unanimously.

Jere McElhaney, Chairman

Bob Johnson, Member

ATTEST:

Patty Jaimes, County Clerk

Charles Jones, Member

SEPTEMBER 9, 2002

Chairman McElhaney called the meeting to order at 9:07 A.M. on Monday, September 9, 2002, with two members present. Commissioner Johnson was absent. The Pledge of Allegiance was recited.

CONSENT AGENDA 09-09-02

Jones made a motion to approve the following Consent Agenda:

- ▶ Approve Commissioners Order Nos. 5050 and 5051. Orders are on file in the office of the County Clerk;
- ▶ Approve the 2003 Phase Delineation Chart;
- ▶ Approve request from the 946th Transportation Detachment of the Army to use the fairgrounds as an alternate assembly site; and
- ▶ Approve applications for emergency vehicle permits as recommended by Sheriff Trapp.

Motion was seconded by McElhaney and carried.

PARKS — LONE STAR & BUDGET 09-09-02

The Board considered a request from Alta Sport with regard to county charges for support of the Lawrence Memorial Hospital Triathlon. Jim Whittaker, Race Director, was present for the discussion. At their meeting on June 3, 2002, the Board made the decision that Alta Sport must reimburse the Sheriff's Department for time actually spent by Sheriff's personnel on the event. Whittaker asked the Board to reconsider this decision since the budgetary concerns are not as great as originally anticipated. Whittaker also requested permission to access the marina during the event. It was the consensus of the Board that Alta Sport reimburse Douglas County for actual costs charged for the use of 3 deputies and that the request to utilize the marina be granted.

AGREEMENTS & PURCHASING 09-09-02

The Board discussed proposals received in response to the County's solicitation for depository and banking services. Jackie Waggoner, Purchasing Agent, and Pat Wells, Treasurer, were present for the discussion. Waggoner explained that seven (7) banks responded to the solicitation, four (4) of which have banks which have a Kansas charter or a main office in Kansas and has its main or branch office in Douglas County. According to K.S.A. 12-1675, these financial institutions are first eligible to receive active funds. A committee of seven (7) reviewed the scope of each proposal and invited three (3) first eligible banks for interviews. The committee unanimously agreed that Central National Bank provided the best proposal. The committee asked for authorization to negotiate with Central National Bank with respect to both features and cost. The committee will bring their final recommendation and contract to the Board for approval following negotiations. Jones made a motion to authorize negotiations with Central

National Bank for banking services. McElhaney seconded and the motion carried.

ACCOUNTS PAYABLE 09-09-02

Jones moved approval of accounts payable in the amount of \$167,426.33 to be paid 9/9/02; accounts payable manual checks in the amounts of \$309,944.32 and \$230.00; payroll in the amount of \$560,957.43; and electronic funds transfers in the amounts of \$41,397.00 for FICA and \$32,351.10 for KPERS to be paid 9/6/02. McElhaney seconded and the motion carried.

McElhaney moved for adjournment. Jones seconded and the motion carried.

Jere McElhaney, Chairman

Charles Jones, Member

ATTEST:

Patty Jaimes, County Clerk

SEPTEMBER 18, 2002

Chairman McElhaney called the meeting to order at 6:35 P.M. on Wednesday, September 18, 2002. All members were present. The Pledge of Allegiance was recited.

Johnson made a motion to approve the minutes of April 5, April 15, and September 11, 2002. Jones seconded and the motion carried unanimously.

CONSENT AGENDA 09-18-02

Johnson made a motion to approve the following Consent Agenda:

- ▶ Approve Commissioners Order No. 5054. Order is on file in the office of the County Clerk.

Motion was seconded by Jones and carried unanimously.

PLANNING 09-18-02

The Board considered Item No. 11 of the minutes of the Lawrence-Douglas County Metropolitan Planning Commission dated March 27, 2002. This item is CUP-02-02-02, a Conditional Use Permit request for topsoil removal on 56.2 acres generally located at 1724 E 902 Road. Requested by Irving A. and Esther L. Mitchell, property owners of record. Sandra Day, staff member of the Lawrence-Douglas County Metropolitan Planning Department, presented the item. This item comes to the Board with a unanimous recommendation for approval based upon the following Findings of Fact:

Zoning and uses of property nearby. The surrounding property, in all directions, is used for agricultural purposes. Scattered rural residential uses are located along County roads to the northeast and to the west.

Character of the area. The subject property is located northwest of the City Limits on the east side of the K-10 Highway [South Lawrence Trafficway]. The area is dominated by agricultural activities. The subject property is located within Service Area 4 described in *Horizon 2020*.

Suitability of subject property for the uses to which it has been restricted. As noted above, the subject property is zoned for agricultural use. The suitability of the subject property for its current use will be altered by the approval of a CUP. However, without proper conservation practices, removal of topsoil could impact the ability of the property to be used for future agricultural activities. There are no residential uses immediately adjacent to the property. The "undeveloped" nature of the surrounding area contributes to the suitability of the agricultural character of the area.

Extent to which removal of restrictions will detrimentally affect nearby property. Detrimental impacts can result from excessive removal or exposure of soil without necessary erosion control practices. Additionally, there is an existing Williams Pipe Line Company transmission line across the southern portion of the property. If appropriate safeguards are not implemented, damage to the line could occur. However, these impacts can be mitigated through additional conditions and execution of an acceptable encroachment agreement from Williams Pipe Line.

Length of time subject property has remained vacant as zoned. The subject property is currently unimproved and is used for agricultural purposes. The property has been zoned for agricultural purposes since the adoption of the County Zoning Regulations in 1966.

Relative gain to the public health, safety, and welfare by the destruction of the value of the petitioner's property as compared to the hardship imposed upon the individual landowners. Denial of the proposed use will not prohibit the property owner from use the land for various allowed uses under the current A (Agricultural District) zoning restrictions. No significant gains are anticipated for the public health, safety or welfare that would result from the denial of the CUP for topsoil removal.

Conformance with *The Comprehensive Plan. Horizon 2020* does not directly address the issue of special or conditional uses. The plan provides basic guidance regarding major infrastructure improvements and major land use categories. The subject property is located within the long-term urban growth area. Future urban development would depend on the availability of major urban infrastructure.

AND subject to the following conditions:

1. Provision of the following notes on the face of the site plan regarding Williams Pipe Line:
 - a. "Applicant shall contact One Call and Williams Pipeline Company, L.L.C. prior to cut activities within 50' either side of the pipeline (100' total on center) to allow for necessary stress analysis on the pipe for the additional surface load from excavation equipment and measurement of existing and proposed soil removal."
2. Provision of a site plan per Section 19A-4 of the County Zoning Regulations, prior to the consideration of this item by the County Commission that includes the following:
 - a. Existing and proposed contours;
 - b. Legal description and graphical boundaries;
 - c. Direction of proposed storm drainage flow;
 - d. The location and size of trees;

- e. Current elevation of soil to be removed;
 - f. Note stating anticipated truck traffic and hours of operation;
 - g. Proposed erosion control measures;
 - h. Provision of a restoration plan, per the approval of the Douglas County Natural Resources Conservation District.
 - i. Provision of a site plan that shows the location and dimension of all existing utilities and easements located on the property; and
 - j. Provision of a revised site plan to show a maintained 20' vegetation buffer along all property lines, to control soil erosion.
3. Provision of the following notes on the face of the site plan that state:
- a. "A minimum of 4" of topsoil shall remain on the site and shall not be disturbed."
 - b. "The maximum number of acres disturbed at one time shall not exceed 6 acres."
 - c. No more than 5 truck loads of dirt shall be removed from the site per day with hauling limited to take place only from Monday through Friday."
 - d. "All areas on the property not being actively used for topsoil removal shall be maintained with a vegetative cover to reduce undue soil erosion and potential dust problems."
 - e. "Permanent or temporary soil stabilization should be applied to denuded areas that will remain undisturbed for longer than 60 days"
 - f. "The Conditional Use Permit is valid for a period of up to 3 years from the date of approval by the Board of County Commissioners. Extension of the CUP for an additional period of time may be considered by the Board of County Commissioners.

After discussion, Johnson made a motion to approve CUP-02-02-02 subject to the following amended conditions:

- 1. Provision of the following notes on the face of the site plan regarding Williams Pipe Line:
 - a. "Applicant shall contact One Call and Williams Pipeline Company, L.L.C. prior to cut activities within 50' either side of the pipeline (100' total on center) to allow for necessary stress analysis on the pipe for the additional surface load from excavation equipment and measurement of existing and proposed soil removal."
- 2. Provision of a site plan per Section 19A-4 of the County Zoning Regulations, prior to the consideration of this item by the County Commission that includes the following:
 - a. Existing and proposed contours;
 - b. Legal description and graphical boundaries;
 - c. Direction of proposed storm drainage flow;
 - d. The location and size of trees;

- e. Current elevation of soil to be removed;
 - f. Note stating anticipated truck traffic and hours of operation;
 - g. Proposed erosion control measures;
 - h. Provision of a restoration plan, per the approval of the Douglas County Natural Resources Conservation District.
 - i. Provision of a site plan that shows the location and dimension of all existing utilities and easements located on the property; and
 - j. Provision of a revised site plan to show a maintained 20' vegetation buffer along all property lines, to control soil erosion.
3. Provision of the following notes on the face of the site plan that state:
- a. "A minimum of 4" of topsoil shall remain on the site and shall not be disturbed."
 - b. "The maximum number of acres disturbed at one time shall not exceed 6 acres."
 - c. No more than 10 truck loads of dirt shall be removed from the site per day with hauling limited to take place only from Monday through Friday from 8 A.M. to 8 P.M.; Saturday from 8 A.M. to 5 P.M.; and no hauling to be permitted on Sunday."
 - d. "All areas on the property not being actively used for topsoil removal shall be maintained with a vegetative cover to reduce undue soil erosion and potential dust problems."
 - e. "Permanent or temporary soil stabilization should be applied to denuded areas that will remain undisturbed for longer than 60 days"
 - f. "The Conditional Use Permit is valid for a period of up to 5 years from the date of approval by the Board of County Commissioners. Extension of the CUP for an additional period of time may be considered by the Board of County Commissioners.
 - g. Comply with recommendations of soil conservation service.

Jones seconded and the motion carried unanimously.

PUBLIC WORKS & RESOLUTIONS 09-18-02

The Board considered approval of a resolution establishing temporary speed limits on portions of N 1700 Road and E 400 Road. Keith Browning, Director of Public Works/County Engineer, was present for the discussion. Browning explained that these roads, located in Kanwaka Township, are not part of the official detour for the Route 442 project. However, these roads are experiencing use by drivers who may not be familiar with the local conditions of the roads. Due to the nature of the work on Route 442, local residents along Route 442 must use N 1700 Road and E 400 Road for access to and from their houses. In addition, some local residents along the township roads feel that non-local traffic is utilizing these roads rather than the official detour. The proposed speed limits are meant to be temporary and in force only until the completion of the Route 442 project. At that time, local traffic should return to normal. If deemed appropri-

ate at the project's completion, the speed limits could be continued, altered, or removed altogether. Johnson made a motion to approve Resolution No. 02-20 establishing temporary speed limits on portions of N 1700 Road and E 400 Road. Jones seconded and the motion carried unanimously.

ACCOUNTS PAYABLE 09-18-02

Jones moved approval of accounts payable in the amount of \$271,995.01 to be paid 9/16/02. Johnson seconded and the motion carried unanimously.

McElhaney made a motion for adjournment; seconded by Jones and carried unanimously.

Jere McElhaney, Chairman

Bob Johnson, Member

ATTEST:

Patty Jaimes, County Clerk

Charles Jones, Member

SEPTEMBER 23, 2002

Chairman McElhaney called the meeting to order at 9:07 A.M. on Monday, September 23, 2002. All members were present. The Pledge of Allegiance was recited.

Jones made a motion to approve the minutes of April 22, 2002. Johnson seconded and the motion carried unanimously.

CONSENT AGENDA 09-23-02

There were no consent items.

PLANNING 09-23-02

The Board considered approval of CUP-08-08-02, a Conditional Use Permit request for a 150' monopole communications tower to be located southeast of 33rd and Iowa Streets (east of Payless Cashways). Requested by Curtis M. Holland of Polsinelli/Shalton/Welte for Cingular Wireless. Property owners of record are RA and JC, LLC. Sandra Day, staff member of the Lawrence-Douglas County Metropolitan Planning Department, presented the item. Day explained that Article 19 of the County Zoning Regulations requires the approval of a Conditional Use Permit for any tower or other similar structure 100 feet or more in height. The CUP process includes submission of a site plan, which complies with Section 19-4.31(b). The Board of County Commissioners approved the CUP, including the original site plan, on September 24, 2001. The proposed co-location of equipment will not alter the tower height, location, setback, or lease area. The proposed request does include a 10' by 14' pad for the equipment building at the base of the tower. The original tower was constructed to accommodate additional communication providers. The immediately surrounding area is commercial/agricultural in nature. The proposed tower is set back into the site. Equipment for the existing communication antenna is located in a building at the tower base. Any ground-mounted lighting should be specified on the site plan for the new building. The proposed site plan complies with the required submission information. Planning Staff recommends approval of the revised site plan portion of this CUP subject to the following conditions:

1. Provision of a note that states "Any ground-mounted lighting shall be shown on the site plan and approved by City/County Staff prior to construction."
2. Provision of a revised site plan to revise the site map to accurately show the location.
 - a. Change E 130th Road to E 1300 Road and change E 140th Road to E 1400 Road.

Johnson made a motion to approve the revised site plan portion of the CUP subject to the above conditions. Motion was seconded by Jones and carried unanimously.

AMBULANCE & PURCHASING 09-23-02

The Board discussed bids received for the purchase of one (1) new Type III ambulance. Johnson made a motion to accept the low bid in the amount of \$117,824 received from Truck Centers, Inc. — Medic Master/American LeFrance for the purchase of one (1) new Type III ambulance. Motion was seconded by Jones and carried unanimously.

HISTORICAL & PARKS — BLACK JACK 09-23-02

The Board considered a request for support of the Commission for application of Black Jack Battleground for recognition on the National Register of Historic Places. Carolyn Bailey Berneking and Raymond Powers made brief presentations asking for the Commission's endorsement of the nomination. Dennis Enslinger, staff member of the Lawrence-Douglas County Metropolitan Planning Department, was also present for the discussion. It was the consensus of the Board to table this item until a meeting could be organized with adjoining landowners.

Johnson excused himself at 10:30 A.M.

AGREEMENTS 09-23-02

The Board discussed the negotiated proposal for banking services. Jackie Waggoner, Purchasing Agent, presented the item. Waggoner noted that negotiations with Central National Bank for depository and banking services was complete. Chuck Warner, President of US Bank made brief comments. Jones moved approval of the negotiated proposal for banking services from Central National Bank for a one (1) year contract with the option to renew for two (2) years. McElhane seconded and the motion carried.

ACCOUNTS PAYABLE 09-23-02

Jones moved approval of accounts payable in the amount of \$606,312.53 to be paid 9/23/02; accounts payable manual checks in the amount of \$1,235.16; payroll in the amount of \$576,243.28; and electronic funds transfers in the amounts of \$42,573.38 for FICA and \$33,631.86 for KPERS to be paid 9/20/02. McElhane seconded and the motion carried.

McElhaney then made a motion for adjournment; seconded by Jones and carried.

Jere McElhaney, Chairman

Bob Johnson, Member

ATTEST:

Patty Jaimes, County Clerk

Charles Jones, Member

OCTOBER 2, 2002

The Board of County Commissioners of Douglas County, Kansas, conducted a joint meeting with the Lecompton City Council at the Lecompton Community Building on Wednesday, October 2, 2002. Chairman McElhaney called the meeting to order at 6:40 P.M. with all members present.

PROCLAMATION 10-02-02

McElhaney read a Proclamation proclaiming the week of October 6-12, 2002 to be "National 4-H Week" in Douglas County. Jones made a motion to adopt the Proclamation as read, seconded by Johnson and carried unanimously.

CONSENT AGENDA 10-02-02

Jones made a motion to approve the following Consent Agenda:

- ▶ Approve Commissioners Order No. 5055. Order is on file in the office of the County Clerk.

Motion was seconded by Johnson and carried unanimously.

PUBLIC WORKS & MISCELLANEOUS 10-02-02

The Boards then discussed the following items with the Lecompton City Council:

- ▶ Fireworks;
- ▶ 1029 Project;
- ▶ Possible 1023 Project; and
- ▶ Possible boat dock on the Kansas River

No action was taken.

APPOINTMENTS 10-02-02

McElhaney made a motion to appoint Roy Paslay to the Lecompton Fire District No. 1 Board of Directors to fill the unexpired term of Dan Reese, who has resigned. Motion was seconded by Jones and carried unanimously.

PUBLIC WORKS & AGREEMENTS 10-02-02

Keith Browning, Director of Public Works/County Engineer, presented a Change Order for Route 442 Project No. 23 C-3472-01. Browning explained that this project entails reconstruction portions of the roadway to improve the vertical alignment and thereby improve sight distance. The remaining portions of the roadway are to remain in place with shoulders added and frontslopes and backslopes flattened to improve roadside safety. The pavement on the portions of roadway that are to remain is deteriorating. The Kansas Department of Transportation (KDOT) has been contacted about milling and overlaying the upper 1½" of those pavement areas that are to remain replace. KDOT has

agreed to allow adding this work to the federally funded project. The total cost to add the milling and overlay work is estimated to be \$85,902.65. Federal funds would pay for 80% of this work leaving Douglas County responsible for approximately \$17,200 of the total added cost. Johnson made a motion to approve the change order to Project No. 23 C-3472-01 for the milling and overlaying of portions of pavement that will not be replaced as part of the project at a maximum cost to Douglas County of \$20,000. Motion was seconded by Jones and carried unanimously.

ACCOUNTS PAYABLE 10-02-02

Johnson moved approval of accounts payable in the amount of \$140,334.77 to be paid 9/30/02. Jones seconded and the motion carried unanimously.

APPOINTMENTS 10-02-02

Johnson made a motion to appoint Pat Wells, County Treasurer, as the voting delegate and Kay Pesnell, Register of Deeds, as the alternate delegate for the 27th Annual Conference of the Kansas Association of Counties to be held November 18 and 19, 2002. Jones seconded and the motion carried unanimously.

McElhaney made a motion for adjournment; seconded by Jones and carried unanimously.

Jere McElhaney, Chairman

Bob Johnson, Member

ATTEST:

Patty Jaimes, County Clerk

Charles Jones, Member

OCTOBER 7, 2002

Chairman McElhaney called the meeting to order at 9:01 A.M. on Monday, October 7, 2002. All members were present. The Pledge of Allegiance was recited.

Keith Browning, Director of Public Works/County Engineer, conducted a brief presentation recognizing the Public Works Operations crews for bridge repair work on Kasold Bridge.

PROCLAMATION 10-07-02

McElhaney read a proclamation proclaiming Thursday, October 10, 2002 as "Put the Brakes on Fatalities Day" in Douglas County, Kansas. Johnson made a motion to adopt the proclamation as read, seconded by Jones and carried unanimously.

Peggy Wahlert, Director of Community Relations and Development of Cottonwood, Inc., read a proclamation proclaiming the week of October 12-20, 2002 as "National Javits-Wagner-O'Day Week." Jones moved approval of the proclamation as read, seconded by Johnson and carried unanimously.

CONSENT AGENDA 10-07-02

Jones moved approval of the following Consent Agenda:

- ▶ Note receipt of August fee reports;
- ▶ Approve the seventeen (17) Out-District College Tuition Statements in the amount of \$30,636;
- ▶ Approve Home Rule Resolution No. HR-02-10-7 Amending the 1997 Edition of the Uniform Building Code, as adopted by Home Rule Resolution No. HR-99-6-2;
- ▶ Approve Resolution No. 02-22 relating to and amending a regulated planning and zoning classification within the unincorporated territory of Douglas County, Kansas. The zoning classification is changed from "A" (Agricultural District) to "I-2" (Light Industrial District) for Maple Grove North No. 2;
- ▶ Approve Resolution No. 02-23 relating to and amending a regulated planning and zoning classification within the unincorporated territory of Douglas County, Kansas. The zoning classification is changed from "A" (Agricultural District) to "A-1" (Suburban Home Residential District) for Oak Grove Estates; and
- ▶ Approve Contract for Appraisal Services with Keller and Associates for Project No. 23C-3688-01; County Route 1029 from Route 438 to Lecompton. McElhaney noted for the record that he is listed as a contractor of Keller and Associates. Craig Weinaug, County Administrator, asked that the record show that McElhaney was not getting paid

for the project so there is no legal conflict requiring him to abstain.

Motion was seconded by Johnson and carried unanimously.

ZONING 10-07-02

The Board considered approval of a request for a Temporary Business Use Permit received from Donna Wade Wingert, for the operation of a Flea Market to allow the retail sale of dried fruit and nuts from her residence at 693 E 1250 Road, Lawrence, KS. Keith Dabney, Director of Zoning & Codes, was present for the discussion. Dabney noted that the proposed hours of operation will be from 7:30 A.M. to 6:30 P.M., from October 15 through November 30, 2002. The proposed location of the Temporary Business Use Permit would be in Mrs. Wingert's accessory building located at her residence. It is anticipated the parking area would be sufficient for approximately 20 parking spaces and space available for 200 plus vehicles on a gravel surface. Jones made a motion to approve the Temporary Business Use Permit, seconded by Johnson and carried. McElhaney abstained due to the fact that Mrs. Wingert is related to his wife.

INDUSTRIAL PARKS -- EAST HILLS 10-07-02

The Board considered approval of a request concerning property in East Hills Business Park that is leased by Amarr (The Garage Door Group). This request is that Douglas County, as owners of the property leased to Amarr, sign a Letter of Map Amendment (LOMA) application to remove a portion of the property from the Special Flood Hazard Area (SFHA). The basis of the application is that detailed survey data reveals that a portion of the property is currently above the base flood elevation (100-year floodplain), and therefore should not have been included in the SFHA. The topographic does indeed show that a portion of the property is above the base flood elevation of approximately Elevation 816. John Selk, Landplan Engineering, was present for the discussion. Johnson made a motion to authorize the Chair to execute the LOMA application. Motion was seconded by Jones and carried unanimously.

PUBLIC WORKS 10-07-02

The Board discussed the extension of Kasold Drive from 31st Street to the bridge over the Wakarusa River on E 1150 Road. Keith Browning, Director of Public Works/County Engineer, and George Williams, Special Projects Engineer, were present for the discussion. Williams presented information regarding the different alignments. It was the consensus of the Board that staff be directed to arrange a meeting with the Board and the Technical Advisory Committee to discuss future needs.

SHERIFF & PURCHASING 10-07-02

The Board discussed the purchase of patrol vehicles for the Sheriff's Office. Weinaug explained that the Sheriff's budget allows for the purchase of nine (9) new vehicles. However, they would like to trade in six (6) of their high mileage cars and purchase nine (9) increasing their fleet by three (3). Johnson made a motion to authorize the solicitation of bids for the purchase of nine (9) new vehicles for the Sheriff's Office. Jones seconded and the motion carried unanimously.

PURCHASING, PUBLIC WORKS, & SHERIFF 10-07-02

The Board discussed bids submitted for unleaded and diesel fuel. Jackie Waggoner, Purchasing Agent, was present for the discussion. Waggoner explained that three (3) bids (Capital City Oil, Fuelman of Mid America, and Zaroco) were received. Bidders were asked to submit (by completing a form) costs for freight, applicable taxes, and their per gallon rate over these costs. Additionally, they were required to provide a copy of the Oil Producer Index Survey (OPIS) average price for a specific date from their rack. Rather than just listing their per gallon rate on the form, Zaroco added their per gallon rate to the OPIS average to complete the form. Therefore, their bid amount is substantially higher by the average OPIS cost than the other two bidders and only the Board of County Commissioners has the authority to allow this type of correction to a bid. The Board has the following options with respect to the fuel bid:

- ▶ Approve changes to be made to Zaroco's bid;
- ▶ Reject Zaroco's bid; or
- ▶ Rebid the fuel contract.

Jones asked whether correcting the numbers left an opening for manipulation. Waggoner noted that the error was in the OPIS amount and the bottom dollar would not change. She also noted that the other two bidders have okayed the change. Jones then made a motion to authorize that changes be made to Zaroco's bid. Johnson seconded and the motion carried unanimously.

ACCOUNTS PAYABLE 10-07-02

Jones moved approval of accounts payable in the amount of \$344,402.38 to be paid 10/7/02; accounts payable manual checks in the amount of \$1,235.16; payroll in the amount of \$604,530.26; and electronic funds transfers in the amounts of \$37,158.74 for KPERS and \$44,739.33 for FICA to be paid 10/4/02. Motion was seconded by Johnson and carried unanimously.

Jones moved for adjournment; Johnson seconded and the motion carried.

Jere McElhaney, Chairman

Bob Johnson, Member

ATTEST:

Patty Jaimes, County Clerk

Charles Jones, Member

OCTOBER 16, 2002

Chairman McElhaney called the meeting to order at 6:35 P.M. on Wednesday, October 16, 2002. All members were present. The Pledge of Allegiance was recited.

Jones made a motion to approve the minutes of August 28, 2002. Johnson seconded and the motion carried unanimously.

CONSENT AGENDA 10-16-02

Johnson moved approval of the following Consent Agenda:

- ▶ Approve Commissioners Order No. 5056. Order is on file in the office of the County Clerk;
- ▶ Authorize the Chair to execute Termination of Parking Lease with Allen Press effective November 30, 2002; and
- ▶ Approve Amendment to Interlocal Cooperation Agreement with the City of Lawrence regarding Emergency Communications and adding a representative of Fire Chiefs Association to the 911 Advisory Board.

Jones seconded and the motion carried unanimously.

MISCELLANEOUS 10-16-02

Lynn Parman, Vice President of Economic Development of the Lawrence Chamber of Commerce, presented an update on economic development program efforts. Parman then presented a request for funding of Economic Development Marketing Brochures. Jim Martin, Co-Chairman of the Douglas County-City of Lawrence Economic Development Board, was also present for the discussion. Martin explained that this is a one time request to have the resources to develop a high quality marketing package. These documents would be good for five (5) years. The current marketing materials are at least fifteen (15) years old and need to be updated. Martin stated that he believed we would lose potential jobs without these high quality documents to present to potential employers. Parman then presented a detailed description of the project including the budget and time line. She noted that a preliminary request for proposals was conducted and the bids received were approximately \$50,000. Douglas County Development, Inc. (DCDI) has approved \$10,000 for this expenditure and verbal approval has been received from Aquila for a \$3,000 grant. The City of Lawrence has also agreed to contribute \$20,000. Johnson stated that he was pleased to see that the private sector has also been solicited for funds. Jones stated that while he is pleased with the work that has been done, he was not comfortable with the proposal for a number of reasons. He expressed concern about the fact that this core document hasn't been included in the Chamber's budget in the past. He also noted that he does not view DCDI's contribution as private money since it's ultimately funded by the taxpayers. Jones stated that other organizations have come

before the Commission asking for funding with compelling stories who don't have the kind of fiscal resources available to them that the Chamber does and he was not inclined to support this since he is not convinced that the Chamber has exhausted its own internal resources. McElhaney stated that he was supportive of the request since he believes we need to be aggressive in attracting employers. Johnson then made the motion to approve the one-time request for \$20,000 to help fund the development of marketing materials for the Economic Development Marketing Program. Motion was seconded by McElhaney and carried 2-1 with Jones opposing.

PARKS — WELLS OVERLOOK 10-16-02

McElhaney updated the Board on the continuing efforts at Wells Overlook Park. He stated that the Wells Overlook Restoration Committee has met and intends to start clearing all but a handful of hardwood trees from the park this fall. The project will also include burning and replanting the cleared area with native grasses, repairing or upgrading the existing sand box, preserving an existing shelter and picnic tables, hand-clearing of four trails, and adding an accessible ramp connecting the park and its 40-vehicle parking lot. McElhaney noted that he estimated that it would take up to twenty (20) months to clear all the trees by hand but he could probably accomplish the task in approximately three (3) weeks with bulldozers. It was the consensus of the Board to proceed with the plan as presented authorizing McElhaney to work out the details as to how it is accomplished.

ACCOUNTS PAYABLE 10-16-02

Johnson moved approval of accounts payable in the amount of \$546,989.72 to be paid 10/14/02 and accounts payable manual checks in the amount of \$365.54. Jones seconded and the motion carried unanimously.

APPOINTMENTS 10-16-02

Johnson made a motion to reappoint Kay Hodge, 891 E 300 Road, Overbrook, KS, and Alden Bradley, 2015 N 700 Road, Eudora, KS, to the Board of Zoning Appeals for three-year terms which shall expire October 31, 2005. Jones seconded and the motion carried unanimously.

Jones then requested staff to look into the possibility of limiting the number of terms that individuals can be appointed to boards.

McElhaney made a motion for adjournment; seconded by Jones and carried unanimously.

Jere McElhaney, Chairman

Bob Johnson, Member

ATTEST:

Patty Jaimes, County Clerk

Charles Jones, Member

RESOLUTION _____

WHEREAS, on the 18th of December, 2002, the same being a regular session of the Board of County Commissioners of the County of Douglas, the application of Baldwin Junction Enterprises for a cereal malt beverage license came up for consideration of said Board, and

WHEREAS, the Board does find that the said Baldwin Junction Enterprises, is in all ways qualified under the law to sell cereal malt beverages in original unopened containers and not for consumption on the premises.

WHEREAS, the Board further finds that due and legal notice has been given the Willow Springs Township Board and that ten days have expired from the giving of said notice and that no written objection has been filed by the Willow Springs Township Board protesting the granting of a cereal malt beverage license.

NOW THEREFORE, BE IT RESOLVED that the applicant, be granted a license to sell cereal malt beverages in original unopened containers and not for consumption on the premises located at 1253 North 300 Road, Baldwin City, Kansas.

BE IT FURTHER RESOLVED, that Patty Jaimes, County Clerk of Douglas County Kansas be directed to issue said license.

Chairman

Member

Member

ATTEST:

Patty Jaimes, Douglas County Clerk

RESOLUTION _____

WHEREAS, on the 18th of December, 2002, the same being a regular session of the Board of County Commissioners of the County of Douglas, the application of Clinton Cove Mini Mart for a cereal malt beverage license came up for consideration of said Board, and

WHEREAS, the Board does find that the said Clinton Cove Mini Mart, is in all ways qualified under the law to sell cereal malt beverages in original unopened containers and not for consumption on the premises

WHEREAS, the Board further finds that due and legal notice has been given the Kanwaka Township Board and that ten days have expired from the giving of said notice and that no written objection has been filed by the Kanwaka Township Board protesting the granting of a cereal malt beverage license.

NOW THEREFORE, BE IT RESOLVED that the applicant, Clinton Cove Mini Mart be granted a license to sell cereal malt beverages in original unopened containers and not for consumption on the premises located 1423 East 900 Road, Lawrence, Kansas

BE IT FURTHER RESOLVED, that Patty Jaimes, County Clerk of Douglas County Kansas be directed to issue said license.

Chairman

Member

Member

ATTEST:

Patty Jaimes, Douglas County Clerk

RESOLUTION _____

WHEREAS, on the 18th of December, 2002, the same being a regular session of the Board of County Commissioners of the County of Douglas, the application of ZARCO, Inc. for a cereal malt beverage license came up for consideration of said Board, and

WHEREAS, the Board does find that the said ZARCO, Inc. is in all ways qualified under the law to sell cereal malt beverages in original unopened containers and not for consumption on the premises.

WHEREAS, the Board further finds that due and legal notice has been given the Willow Springs Township Board and that ten days have expired from the giving of said notice and that no written objection has been filed by the Willow Springs Township Board protesting the granting of a cereal malt beverage license.

NOW THEREFORE, BE IT RESOLVED that the applicant, be granted a license to sell cereal malt beverages in original unopened containers and not for consumption on the premises located at 647 East 1250 Road, Lawrence, Kansas.

BE IT FURTHER RESOLVED, that Patty Jaimes, County Clerk of Douglas County Kansas be directed to issue said license.

Chairman

Member

Member

ATTEST:

Patty Jaimes, Douglas County Clerk

RESOLUTION _____

WHEREAS, on the 18th of December, 2002, the same being a regular session of the Board of County Commissioners of the County of Douglas, the application of Flamingo Catering for a cereal malt beverage license came up for consideration of said Board, and

WHEREAS, the Board does find that the said Flamingo Catering, is in all ways qualified under the law to sell cereal malt beverages in original unopened containers and not for consumption on the premises.

WHEREAS, the Board further finds that due and legal notice has been given the Grant Township Board and that ten days have expired from the giving of said notice and that no written objection has been filed by the Grant Township Board protesting the granting of a cereal malt beverage license.

NOW THEREFORE, BE IT RESOLVED that the applicant, be granted a license to sell cereal malt beverages in original unopened containers and not for consumption on the premises located at 1626 East 1550 Road, Lawrence, Kansas.

BE IT FURTHER RESOLVED, that Patty Jaimes, County Clerk of Douglas County Kansas be directed to issue said license.

Chairman

Member

Member

ATTEST:

Patty Jaimes, Douglas County Clerk

RESOLUTION _____

WHEREAS, on the 18th of December, 2002, the same being a regular session of the Board of County Commissioners of the County of Douglas, the application of The Bird of Lawrence for a cereal malt beverage license came up for consideration of said Board, and

WHEREAS, the Board does find that the said The Bird of Lawrence, is in all ways qualified under the law to sell cereal malt beverages in for consumption on the premises.

WHEREAS, the Board further finds that due and legal notice has been given the Grant Township Board and that ten days have expired from the giving of said notice and that no written objection has been filed by the Grant Township Board protesting the granting of a cereal malt beverage license.

NOW THEREFORE, BE IT RESOLVED that the applicant, be granted a license to sell cereal malt beverages for consumption on the premises located at 1626 East 1550 Road, Lawrence, Kansas.

BE IT FURTHER RESOLVED, that Patty Jaimes, County Clerk of Douglas County Kansas be directed to issue said license.

Chairman

Member

Member

ATTEST:

Patty Jaimes, Douglas County Clerk

RESOLUTION _____

WHEREAS, on the 18th of December, 2002, the same being a regular session of the Board of County Commissioners of the County of Douglas, the application of Eudora Riverview Golf for a cereal malt beverage license came up for consideration of said Board, and

WHEREAS, the Board does find that the said Eudora Riverview Golf, is in all ways qualified under the law to sell cereal malt beverages in for consumption on the premises.

WHEREAS, the Board further finds that due and legal notice has been given the Eudora Township Board and that ten days have expired from the giving of said notice and that no written objection has been filed by the Eudora Township Board protesting the granting of a cereal malt beverage license.

NOW THEREFORE, BE IT RESOLVED that the applicant, be granted a license to sell cereal malt beverages for consumption on the premises located at 2229 North 1400 Road, Eudora Kansas.

BE IT FURTHER RESOLVED, that Patty Jaimes, County Clerk of Douglas County Kansas be directed to issue said license.

Chairman

Member

Member

ATTEST:

Patty Jaimes, Douglas County Clerk

RESOLUTION _____

WHEREAS, on the 18th of December, 2002, the same being a regular session of the Board of County Commissioners of the County of Douglas, the application of Gilded Cage for a cereal malt beverage license came up for consideration of said Board, and

WHEREAS, the Board does find that the said Gilded Cage, is in all ways qualified under the law to sell cereal malt beverages in for consumption on the premises.

WHEREAS, the Board further finds that due and legal notice has been given the Eudora Township Board and that ten days have expired from the giving of said notice and that no written objection has been filed by the Eudora Township Board protesting the granting of a cereal malt beverage license.

NOW THEREFORE, BE IT RESOLVED that the applicant, be granted a license to sell cereal malt beverages for consumption on the premises located at 2229 North 1400 Road, Eudora Kansas.

BE IT FURTHER RESOLVED, that Patty Jaimes, County Clerk of Douglas County Kansas be directed to issue said license.

Chairman

Member

Member

ATTEST:

Patty Jaimes, Douglas County Clerk

KEEP THIS LICENSE POSTED CONSPICUOUSLY AT ALL TIMES

Fee \$ 150.00

LICENSE TAX #1

2003

TO WHOM IT MAY CONCERN:

Occupation License is hereby granted to THE BIRD OF LAWRENCE

of CLASS "B" CLUB LICENSE NO. 09-016-0297-00 for year beginning January 1, 2003

at 1426 EAST 1550 ROAD LAWRENCE, KANSAS

(Give exact location, with street number, if any)

in the Township of GRANT in DOUGLAS COUNTY, KANSAS

same having been approved by the governing body of said County as provided by the Laws of Kansas, K.S.A.41-2622, and the regulations of the Board of County Commissioners.

This License will expire DECEMBER 31, 2003 unless sooner revoked, is not transferable, nor will any refund of the fee be allowed thereon.

Done by the Board of County Commissioners of DOUGLAS County, Kansas

(Seal) this 18th day of DECEMBER, 2002

Attest:

County Clerk

Chairman

KEEP THIS LICENSE POSTED CONSPICUOUSLY AT ALL TIMES

Fee \$ 150.00

LICENSE TAX #2

2003

TO WHOM IT MAY CONCERN:

Occupation License is hereby granted to LITTLE RENO, INC. dba PARADISE SALOON

of CLASS "B" CLUB LICENSE NO. 09-016-0134-00 for year beginning January 1, 2003

at 1697 HIGHWAY 24-40 LAWRENCE, KANSAS
(Give exact location, with street number, if any)
in the Township of GRANT in DOUGLAS COUNTY, KANSAS

same having been approved by the governing body of said County as provided by the Laws of Kansas, K.S.A.41-2622, and the regulations of the Board of County Commissioners.

This License will expire DECEMBER 31, 2003 unless sooner revoked, is not transferable, nor will any refund of the fee be allowed thereon.

Done by the Board of County Commissioners of DOUGLAS County, Kansas

(Seal) this 18th day of DECEMBER, 2002

Attest: _____
County Clerk
Chairman

The board of county commissioners in any county shall not issue a license without giving the clerk of the township board in the township where the applicant desires to locate, written notice by registered mail, of the filing of the application.

NOTICE TO TOWNSHIP BOARD

State of Kansas, Douglas County, ss

To the Township Clerk of Grant Township

This is to notify the members of your Township Board that application has been filed with the County Commissioners by Midland Farm Store to sell cereal malt beverages at retail in said Township 1401 N 1941 Diagonal Rd Such sales are not to be in broken case lots and not for consumption on said premises.

The Township Board may within ten (10) days file advisory recommendations as to the granting of such a license and such advisory recommendations shall be considered by said Board of County Commissioners before such license is issued. K.S.A. 41-2702

Done by the Board of County Commissioners this 18th day of December, 2002

Chairman

County Clerk

(Seal)

RESOLUTION NO. 02-_____**A RESOLUTION REAPPOINTING THE SPECIAL DEPUTY CORONER
FOR THE SEVENTH JUDICIAL DISTRICT FOR A ONE-YEAR TERM**

WHEREAS, K.S.A. 22a-226, as amended, authorizes the Board of County Commissioners to appoint the district coroner; and

WHEREAS, K.S.A. 22a-226(e), as amended, authorizes the Board of County Commissioners to confirm the appointment of deputy coroners and special deputy coroners;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY
COMMISSIONERS OF DOUGLAS COUNTY:**

Section 1. The Board of County Commissioners hereby approves the District Coroner's reappointment of Peter Houston as Special Deputy Coroner for the Seventh Judicial District of the State of Kansas, who shall have the authority to provide death scene investigative services and reporting when the appointed Deputy Coroner is unable to provide such services.

Section 2. As prescribed by K.S.A. 22a-226(e), the term of the Special Deputy Coroner shall be for one-year which shall commence on January 8, 2003.

ADOPTED this 18th day of December, 2002.

**BOARD OF COUNTY COMMISSIONERS
OF DOUGLAS COUNTY, KANSAS**

Jere McElhaney, Chairman

ATTEST:

Bob Johnson, Member

Patty Jaimes, County Clerk

AD - Clouse, Julie

From: AD - Weinaug, Craig
Sent: Monday, December 16, 2002 11:39 AM
To: AD - Clouse, Julie
Subject: FW: 2003 Maintenance Contracts

For Wednesday's agenda

-----Original Message-----

From: PW - Browning, Keith
Sent: Monday, December 16, 2002 11:31 AM
To: AD - Weinaug, Craig
Cc: PW - Stephens, Doug; PW - Fulks, Rita
Subject: 2003 Maintenance Contracts

Craig,

Our contracts for both Chip Sealing and Pavement Marking are renewable for 2003. In order to renew the contracts for next season, the contract stipulates the county must notify the contractors of our intention to renew the contract by December 31. Of course, we are in the process of reevaluating the 2003 budget, which raises the issue of renewing our maintenance contracts.

Both contracts allow for a 25% reduction in contract quantities. For chip sealing we typically plan on 50 miles of sealing, so a 25% reduction would result in sealing 37.5 miles. It is currently estimated that we can reduce the Road & Bridge budget by \$100,000 for chip sealing and \$30,000 for striping and still meet the terms of each contract.

It is currently estimated that the effect of the governor's reductions in Special City/County Highway Fund revenues will be approximately \$150,000. I am in the process of determining recommended cuts in Fund 201 to meet the anticipated reduced revenues. However, I am confident we can renew these two maintenance contracts while reducing the Road & Bridge budget by \$150,000.

Permission is requested to renew both maintenance contracts.

Keith A. Browning, P.E.
Director of Public Works/County Engineer
785-832-5293; fax 785-841-0943
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Douglas County

MEMO TO: The Board of County Commissioners
Craig Weinaug, County Administrator

FROM: Jackie Waggoner, Purchasing Agent
Division of Purchasing

JW

SUBJECT: Consider Recommendation of Vehicle Bids

DATE: December 12, 2002

The attached tables summarize the bids received for vehicles for the Sheriff's Office, Public Works, City of Eudora, and the City of Lawrence. Our request considered ten (10) patrol vehicles (equivalent to Crown Victoria, Dodge Intrepid, and Chevy Impala), two (2) 1-ton pickup trucks, and seven (7) patrol vehicles (equivalent to Ford Crown Victoria). Six (6) trade-in offers were considered for the Sheriff's Office, and one (1) for Public Works.

During our evaluation the District Court inquired about purchasing one of the Sheriff's trade-ins. Years ago the District Court received a 1993 Crown Victoria from the Sheriff's Office, and is now experiencing multiple problems with the vehicle. Public Works Operations estimates the repair cost to be \$1,250. In the past we assessed a fair and equitable cost for department's purchasing internally by using the N.A.D.A. trade-in value less discounts for mileage, minus an additional twenty percent (20%).

Nationwide Auction will guarantee our net cost to match our highest trade-in offers with the potential of increasing our revenue. The 1993 Crown Victoria owned by the District Court would have a guaranteed net cost of \$2,500.

Sheriff Patrol Vehicles

The low bidder for the patrol vehicles, Gary Hardy Dodge, had taken exceptions (see attached table) for adding cruise control and providing an exterior navy blue to match the existing fleet. The Sheriff has asked to include the cruise control at cost of \$209 per unit, but exclude navy blue at an additional cost of \$445 per unit. It is Rick Trapp's preference to accept the low bid from Gary Hardy Dodge and send all trade-in vehicles to auction.

The cost of removing and installing radio equipment and striping for all units is anticipated to be \$16,150.

Public Works Trucks

Olathe Ford provided the low bids for the two (2) 1-ton pickup trucks. Following review of the bids, Mike Perkins is interested in purchasing the optional snow plow package for the regular cab to provide the ability to add the snow plow at a later date. Keith Browning's preference is to accept the low bid from Olathe Ford (including snow plow pkg.) and send their trade-in vehicle to auction.

District Court Vehicle

The vehicle the District Court is interested in purchasing from the Sheriff's Office is a 2001 Chevy Impala (unit 25) with approximately 75,000 - 80,000 miles. N.A.D.A. trade-in values the vehicle at \$9,650, less the twenty percent discount, would establish a transfer cost of \$7,720. While funds were not budgeted for this expenditure, given the repair cost and the age of the vehicle, it is Linda Koester-Vogelsang's preference to purchase the Sheriff's 2001 Chevy Impala. Funds are available in equipment reserve.

Courthouse

1100 Massachusetts / Lawrence, Kansas 66044 / (785) 841-7700

City of Eudora

The City has approved the purchase of one (1) Dodge Intrepid from the low bidder, Gary Hardy Dodge.

City of Lawrence

The City is making a recommendation to accept the low bid (meeting Ford Crown Victoria specifications) submitted by Olathe Ford. Award for their seven vehicles is contingent upon City Commission approval.

I will be available at the commission meeting to discuss our recommendations.

FINAL RECOMMENDATION: While the table below reflects award of all vehicles, we are only seeking Commission approval to award nine patrol vehicles for the Sheriff's Office for \$150,367.50 with Gary Hardy Dodge, two 1-ton pickup trucks for Public Works for \$51,197.00 with Olathe Ford, and transfer a 2001 Chevy Impala from the Sheriff's Office to the District Court for \$7,720.00.

Department	Awarded Vendor	Vehicle Type	Unit Cost	Extended Cost
Sheriff	Gary Hardy Dodge	(9) Patrol Vehicles	\$16,707.50	\$150,367.50
City of Eudora	Gary Hardy Dodge	(1) Patrol Vehicle	\$ 16,707.50	\$ 16,707.50
Gary Hardy Dodge's Combined Cost				\$ 167,075.00
Public Works	Olathe Ford	(1) 1-Ton Pickup Truck Extended Cab	\$26,748.00	\$ 26,748.00
Public Works	Olathe Ford	(1) 1-Ton Pickup Truck Reg. Cab w/ Snow Plow Pkg.	\$24,449.00	\$ 24,449.00
City of Lawrence	Olathe Ford	(7) Patrol Vehicles	\$20,843.00	\$145,901.00
Olathe Ford's Combined Cost				\$197,098.00
TOTAL COST (ALL VEHICLES)				\$364,173.00

VEHICLE BID TABULATION - RFB NO.02019

SHERIFF'S OFFICE

Patrol Vehicle Model	North-Larsen Motors	Midway Sterling Truck	Gary Hardy Dodge	Parks Motors of Augusta	Laird Noller Ford	Ed Rozaith Chevrolet	Bob Allen Ford	Extreme Ford	Jim Clark Motors	Olathe Ford	Shawnee Mission Ford
Exceptions	Ford Crown Victoria	No Bid	Dodge Intrepid	Dodge Intrepid SE	Ford Crown Victoria	Chevy Impala	Ford Crown Victoria	Ford Crown Victoria	Dodge Intrepid	Ford Crown Vic	Ford Crown Vic.
	No floor mats included w/ vinyl floor coverings; parts manual NA; side air bags are required w/ power driver's seat (\$548 savings to remove).		3.5L Displacement; traction control instead of limited slip rear differential; transmission built-in lock out @ 40mph; add \$445 for navy blue, cruise control add \$209	3.5L Fuel Injected; Exterior Dark Blue NA; Rear Seat can be vinyl if desired; liquidated damage clause.	None	Rear wheel drive; transmission oil cooler & lockout NA; no locking diff; floor mats & undercoat is NA; manuals are parts - microfiche & service proofing is factory only; H.D. oil not reg.	Side modings - vinyl body; parts manual NA; equal number of trade-ins w/ number ordered; liquidated damage clause; side air bags required w/ power seats.	None	3.5L Displacement	Parts manual NA on CD.	Front door molding shipped loose in truck; parts manual NA on CD.
Number of Days to Deliver	90-120		90-120	70	70	180	120	90	120	90	90-120
Unit Cost	\$21,466.37		\$16,707.50 - cruise	\$16,946.00	\$21,243.42	\$18,693.00	\$21,311.00	\$21,395.00	\$17,871.00	\$21,629.00	\$21,274.00
Extended Cost (9)	\$193,197.33		\$150,367.50	\$152,514.00	\$191,190.78	\$168,237.00	\$191,799.00	\$192,555.00	\$160,839.00	\$194,661.00	\$191,466.00
Trade-In, Unit 25	\$4,500.00		No Bid	No Bid	\$4,500.00	\$3,800.00	\$4,500.00	\$4,200.00	No Bid	\$3,750.00	\$4,500.00
Trade-In, Unit 34	\$2,800.00		No Bid	No Bid	\$2,500.00	\$3,500.00	\$3,500.00	\$2,000.00	No Bid	\$1,750.00	\$2,500.00
Trade-In, Unit 40	\$4,200.00		No Bid	No Bid	\$4,500.00	\$3,800.00	\$4,500.00	\$3,500.00	No Bid	\$3,250.00	\$4,500.00
Trade-In, Unit 43	\$4,200.00		No Bid	No Bid	\$4,500.00	\$3,800.00	\$4,000.00	\$3,800.00	No Bid	\$3,450.00	\$4,500.00
Trade-In, Unit 44	\$3,000.00		No Bid	No Bid	\$2,500.00	\$1,500.00	\$2,000.00	\$1,500.00	No Bid	\$1,250.00	\$1,800.00
Trade-In, Unit 50	\$4,000.00		No Bid	No Bid	\$4,500.00	\$3,800.00	\$4,000.00	\$3,000.00	No Bid	\$3,250.00	\$4,200.00
Net Cost (less trade-in allowances)	\$170,497.33		\$150,367.50	\$152,514.00	\$168,190.78	\$148,037.00	\$169,299.00	\$174,555.00	\$160,839.00	\$177,961.00	\$169,466.00

PUBLIC WORKS

1-Ton Pickup Truck	Ford F-350	Dodge Ram 3500	Dodge Ram 3500	Ford F-350	Chevy CK35953	Ford F-350	Ford F-350	Dodge Ram 3500	Ford F-350	Ford F-350
Exceptions	Ford F-350	Dodge Ram 3500	Dodge Ram 3500	Ford F-350	Chevy CK35953	Ford F-350	Ford F-350	Dodge Ram 3500	Ford F-350	Ford F-350
	Ford replaced 7.3L - 6.0L Diesel; Snow Plow NA on Extended Cab; Parts Manual NA	Engine 5.9 Diesel; Tires LT 235/80R17E; liquidated damage clause.	Cab-Axel is 56.9"; 6 cylinder in-line diesel; 5.9L displacement; 235/80R17	6.0L Diesel; automatic transmission is a 5 speed; snow plow pkg. NA on extended cab.	Engine is 6.6L Diesel; manuals are part (microfiche) & service (paper book); snow plow pkg NA with diesel.	Engine is 6.0L Diesel; parts manual CD NA; snow plow pkg. does not incl. electrical wiring harness; liquidated damage.	New 6.0L V8 Diesel; 5-speed automatic transmission; snow plow pkg. NA w/ supercab.	None	6.0L power stroke; 5-speed auto transmission; electrical harness NA for snow plow pkg.	6.0L Diesel; 5-speed auto; amp gauge NA; 1723/85RX16 tires.
Number of Days to Deliver	90-120	70	90-120	80	120	90	120	120	90	90-120
Extended Cab (1)	\$28,574.62	\$27,398.00	\$26,783.50	\$27,989.00	\$28,255.00	\$28,575.00	\$28,010.00	\$27,997.00	\$26,748.00	\$28,530.00
Regular Cab (1)	\$26,314.62	\$24,986.00	\$24,394.50	\$25,731.00	\$25,943.00	\$26,317.00	\$25,752.00	\$25,586.00	\$24,390.00	\$24,525.00
Combined Total Cost	\$54,889.24	\$52,384.00	\$51,178.00	\$53,720.00	\$54,198.00	\$54,892.00	\$53,762.00	\$53,583.00	\$51,138.00	\$53,055.00
Trade-in, Unit	\$500.00	No Bid	No Bid	\$2,000.00	\$1,500.00	\$2,000.00	\$3,000.00	No Bid	\$750.00	\$1,200.00
Net Cost (less trade-in allowance)	\$54,389.24	\$52,384.00	\$51,178.00	\$51,720.00	\$52,698.00	\$52,892.00	\$50,762.00	\$53,583.00	\$50,388.00	\$51,855.00
Optional: Snow Plow	\$4,328.00	No Bid	NA	\$3,210.00	NA	\$59.00	\$59.00	No Bid	\$59.00	\$59.00

VEHICLE BID TABULATION - RFB NO. 02019

CITY OF LAWRENCE

Patrol Vehicle Model	North-Larsen Motors	Midway Sterling Truck	Gary Hardy Dodge	Parks Motors of Augusta	Larry Noller Ford	Ed Bozarth Chevrolet	Bob Allen Ford	Extreme Ford	Jim Clark Motors	Olathe Ford	Shawnee Mission Ford
Exceptions	Ford Crown Victoria	No Bid	Dodge Intrepid	Dodge Intrepid SE	Ford Crown Victoria	Chevy Impala	Ford Crown Victoria	Ford Crown Victoria	No Bid	Ford Crown Vic.	Ford Crown Vic.
	Side air bags are required w/ power driver's seat (savings of \$548 to remove); vinyl bucket seats NA; interior blue NA.		3.5L Displacement; traction control instead of limited slip rear differential; lock out @ 40mph; add \$445 for navy blue; cruise control add \$209	3.5L Fuel Injected; front seat cloth buckets, rear bench vinyl; blue interior NA; not sure if keyed alike; liquidated damage clause.	None	Extra transmission & engine cooling NA or reg; cars keyed to GM codes; transmission lockout NA or needed; no locking diff.	Interior color NA; front bucket seats cloth w/ vinyl rear; liquidated damage clause; side air bags required w/ power seats.	None		Cloth front bucket seats, vinyl rear bench seat; liquidated damage clause.	Blue interior NA; cloth front/vinyl rear bench
Number of Days to Deliver	90-120		90-120	70	70	180	120	90		90	90-120
Unit Cost	\$21,232.37		\$16,454.50 - cruise	\$16,946.00	\$20,989.27	\$18,212.00	\$21,053.00	\$21,145.00		\$20,843.00	\$20,895.00
Extended Cost (7)	\$148,626.59		\$115,181.50	\$118,622.00	\$146,924.89	\$127,484.00	\$147,371.00	\$148,015.00		\$145,901.00	\$146,265.00

CITY OF EUDORA

Patrol Vehicle Model	Ford Crown Victoria	No Bid	Dodge Intrepid	Dodge Intrepid	Ford Crown Victoria	Chevy Impala	Ford Crown Victoria	Dodge Intrepid	Ford Crown Vic.	Ford Crown Vic.
Exceptions	Ford Crown Victoria	No Bid	Dodge Intrepid <td>Dodge Intrepid <td>Ford Crown Victoria</td> <td>Chevy Impala</td> <td>Ford Crown Victoria</td> <td>Dodge Intrepid <td>Ford Crown Vic.</td> <td>Ford Crown Vic.</td> </td></td>	Dodge Intrepid <td>Ford Crown Victoria</td> <td>Chevy Impala</td> <td>Ford Crown Victoria</td> <td>Dodge Intrepid <td>Ford Crown Vic.</td> <td>Ford Crown Vic.</td> </td>	Ford Crown Victoria	Chevy Impala	Ford Crown Victoria	Dodge Intrepid <td>Ford Crown Vic.</td> <td>Ford Crown Vic.</td>	Ford Crown Vic.	Ford Crown Vic.
	No floor mats included w/ vinyl floor coverings; parts manual NA; side air bags are required w/ power driver's seat (\$548 savings to remove).		3.5L Displacement; traction control instead of limited slip rear differential; transmission built-in lock out @ 40mph; add \$445 for navy blue; cruise control add	3.5L Fuel Injected; Exterior Dark Blue NA; Rear Seat can be vinyl if desired; liquidated damage clause.	None	Rear wheel drive; transmission oil cooler & lockout NA; no locking diff; floor mats & undercoat is NA; manuals are parts - microfiche & service proofing is factory only; H.D. oil not reg.	Side moldings - vinyl body; parts manual NA; equal number of trade-ins w/ number ordered; liquidated damage clause; side air bags required w/ power seats.	3.5L Displacement	Parts manual NA on CD.	Front door molding shipped loose in truck; parts manual NA on CD.
Number of Days to Deliver	90-120		90-120	70	70	180	120	120	90	90-120
Unit Cost	\$21,466.37		\$16,707.50 - cruise	\$16,946.00	\$21,243.42	\$18,693.00	\$21,311.00	\$17,871.00	\$21,629.00	\$21,274.00

PROPOSED

2003 DOUGLAS COUNTY HOLIDAY SCHEDULE

New Year's Day	Wednesday, January 1
Martin Luther King Day	Monday, January 20
Memorial Day	Monday, May 26
Fourth of July	Friday, July 4
Labor Day	Monday, September 1
Thanksgiving	Thursday/Friday, November 27-28
Christmas	Wednesday/Thursday, December 24-25

One (1) Personal Discretionary Day:

Eligibility: Employee's status must be permanent full time, permanent part time, or special project, with an employment date on or before October 1, 2003.

Definition: One (1) normal work day.

Scheduling: Must be taken all at one time (may not be split into hours). Must be scheduled in advance through the employee's supervisor and according to departmental procedures. Must be utilized during the calendar year 2003 and PRIOR to December 6, 2003.