# **BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS**

Amended Agenda 10-12-09

# **WEDNESDAY, OCTOBER 14, 2009**

4:00 p.m. – County Commission Meeting -Convene

# **CONSENT AGENDA**

- (1)(a) Consider approval of Commission Orders;
  - (b) Grant authorization for Douglas County Application for an authorized Emergency Vehicle Permit (Sheriff's Office)

# **REGULAR AGENDA**

- (2) KEMA Awards presentation to Emergency Management (Teri Smith)
- (3) Consider approval of expenditure of 911 funds for mandated FCC Narrowbanding Spectrum. (Selma Southard)
- (4) Consider a request to create public road right-of-way for N 1675 Road, to the west of the terminus of E 350 Road, in section 29-12-18. Request submitted by John Solbach on behalf of the property owners of record, Fred and Judy Vermette." (John Solbach)
- (5) Executive Session for 1) the purpose of consultation with County Counselor on matters, which would be deemed, privileged under the attorney-client relationship. The justification is to maintain attorney client privilege on a matter involving Douglas County and 2) discussion on an acquisition of right-of-way for a Douglas County project.
- (6) Other Business
  - (a) Consider approval of Accounts Payable (if necessary)
  - (b) Appointments
  - (c) Miscellaneous
  - (d) Public Comment
- (7) Adjourn

### **WEDNESDAY, OCTOBER 21, 2009**

- -Consider approval of **SP-8-38-09**: a Site Plan for Westar fabric filter and scrubber upgrade project, located at 1250 N 1800 Rd. Submitted by Westar Energy, property owner of record. Sheila Stogsdill, Assistant Planning Director.
- Consider the appropriate range of variation for Mid-States Material's detailed reclamation plans for Phases 1A, 2, 3 and 4 of the Big Springs Quarry; 2 North 1700 Road. Submitted by Professional Engineering Consultants for Mid-States Ventures, L.L.C., property owner of record.(Mary Miller is the Planner)

### WEDNESDAY, OCTOBER 28, 2009

-Receive Planning review of the Conditional Use Permit and all conditions attached thereto as required by Condition of Use XIV of the Hamm Eudora Quarry [CUP-12-16-02]. Mary Miller is the Planner.

### **WEDNESDAY, NOVEMBER 4, 2009**

-Lone Star Weed Discussion

# FRIDAY, NOVEMBER 6, 2009

9:00 a.m. -Canvass for Baldwin Special Election

# WEDNESAY, NOVEMBER 11, 2009

# WEDNESDAY, NOVEMBER 18, 2009

- -Notice to Township for Cereal Malt Beverage Licenses
- -Recognize volunteers for Emergency Management (Jillian Blair) (At approx. 7:00 p.m.)

# WEDNESDAY, NOVEMBER 25, 2009

-No Commission Meeting

### **WEDNESDAY, DECEMBER 2, 2009**

- Approve Cereal Malt Beverage Licenses

Note: The Douglas County Commission meets regularly on Wednesdays at 4:00 P.M. for administrative items and 6:35 P.M. for public items at the Douglas County Courthouse. Specific regular meeting dates that are not listed above have not been cancelled unless specifically noted on this schedule.

# DOUGLAS COUNTY APPLICATION FOR AN AUTHORIZED EMERGENCY VEHICLE PERMIT

Please type or print the following info	rmation:	Check One:	ewal, attac	_ New _ Annual Renewal h old permit. <b>Must b</b>
Name: Dilba Filkins		renewe	ed annual	lly by January 31.)
Street Address: 327 Eisenha	ower Dr	Pho	one# <b>(78</b> )	5)764-1921
City: Lawrence	State: <u>/ 5</u>	Zip Code: 66	549	County: Jouglas
Make of Vehicle: Ford		Year of Vehic	ele: <u>20</u>	02
Style of Vehicle: F-350		License Tag #		
VIN #: 4F[SX3]F72FD33	168	Driver's License	#: <u>KOI-</u>	80-4335
Vehicle Insurance Company Name:  **Attach copy of insurance ca	Allied Insur	ance P	olicy#: [	72-2-2528532
Agency: Kanlugka Town	ship Fire 1	lept		
Agency Address: <u>548</u> N (				
Agency Head Signature:		22		
I HEARBY CERTIFY, I have read at Kansas Statutes which relate to the op-	nd agree to abide because of Emerge	by the requirements ency Vehicles.	s set forth	in Chapter 8 of the
I FURTHER CERTIFY, I will drive	with due regard fo	r the safety of othe	<u>rs</u> as requ	ired by K.S.A. 8-1506
I FURTHER CERTIFY, I will return transferable to any other person or ve	my permit when r hicle.	equested by the Sh	neriff. Thi	is permit is not
I FURTHER CERTIFY, violating an violations may be grounds for the car Vehicle".	y of these laws and acellation of my ve	d/or rules and the c chicle being design	ommissio ated as an	on of other serious traf "Authorized Emerge
Millson Bilker			5	-oct-09
Signature of Applican  Kenneth M. McGover	to		Date	Date  2009 Permit #
Authorization granted by County Cons:Forms:emergency vehicle permit authorization	mmission on this _	day of		, 200

# Douglas County Emergency Management Memo

Date: October 5, 2009

To: Douglas County Commission

CC: Craig Weinaug

From: Teri Smith

**RE:** Award Recognition

The Commission is being asked to recognize the following Emergency Management staff:

- Teri Smith Emergency Management Professional Of The Year which is presented to a Kansas emergency management professional who has been an outstanding coordinator and leader for a number of years.
- Sheila Meggison Outstanding New Emergency Management Professional who is recognized as a new emergency management professional serving 18 months or less.
- Jillian Blair Kansas Certified Emergency Manager which is a professional certification of emergency managers in Kansas

Chuck Magaha, Kansas Émergency Management Association President will present these awards.



To: Douglas County Commissioners,

Nancy Thellman, Chairperson

James Flory Mike Gaughan

From: Selma M. Southard,

**DG Emergency Communications** 

Date: 09/30/09

Ref: Expenditure of 911 Fee Fund

### Commissioners,

I am seeking authorization to utilize Douglas County 911 Fee Funds to implement and upgrade Douglas County's VHF Fire Radio System to the mandated FCC Narrowbanding Spectrum.

- Currently fire public safety radio systems are operating on a 25 kHz-wide channels. The
  Federal Communications Commission (FCC) has mandated that all Non-Federal Public
  Safety licensees currently using 25 kHz radio system migrate to narrow band12.5 kHz
  channels by January 1 2013. Agencies that do not meet this deadline will face a loss of
  communications capabilities.
- I am considering TFM Comm Inc. as a sole source vendor since the majority of this equipment already exists and was installed by them. Existing equipment is being reprogrammed, and new equipment must be purchased because it is un-programmable. We need to maintain equipment and installation consistency.
- This expenditure is appropriate use of 911 Fee Funds and will be paid from the 911 equipment reserve fund.
- The 911 Advisory agrees with the recommendation to utilize 911 Fee Fund for the purchases listed on the ECC Narrowband quote, (complete) portion of the summary and equipment sheets for the ECC.
- Listed on the same quote is Kansas University Police departments Communications Center portion of the Narrowbanding in the amount of \$987.56. This amount will be paid for by the Kansas University Police Department.
- Douglas County Emergency Management is also listed on the quote in the amount of \$17,457.51. Emergency Management is going to attempt to get grant funding.
- Total Cost for The Douglas County ECC is: \$103,721.79 -(see attached equipment sheet)
- Cc Craig Weinaug, County Administrator ECC Department File



# Sales Quotation





Acct Rep: LISA ROWLAND

Quotation #: 83399

Date: 9/28/2009

Quote Valid For:

30 Days

TFM Comm Inc

125 SW Jackson St. Topeka, KS 66603-3311

Telephone: (785) 233-2343

Customer P/O:

Fax: (785) 234-6848

To: DOUGLAS CO EMG COMM CENTR

111 E 11TH

LAWRENCE KS 66044-0000

Telephone: (785) 832-5237

Fax:

Contact: JIM DENNEY

QTY:	ITEM #:	DESCRIPTON:	UNIT PRICE	TOTAL
WSCA CON	ITRACT PRICED			
1	*NSI	KU NARROWBAND QUOTE, COMPLETE	987.56	987.56
WSCA CON	ITRACT PRICED			
1	*NSI	ECC NARROWBAND QUOTE, COMPLET	E 103,721.79	103,721.79
WSCA CON	TRACT PRICED			
.1	*NSI	EOC NARROWBAND QUOTE, COMPLET	E 17,457.51	17,457.51
			Subtotal:	122,166.86
		•	Sales Tax:	0.00
Earlinn anti	•	Qu	uotation Total:	122,166.86
Equipment: Installation:				
Terms:				
<b>Quote Note</b> FCC CHA		NGING EMMISSION DESIGNATOR ONLY, TO 12.5 NA	RROW, ON 10 CALL	SIGNS.
to have a val	id FCC license for all two CUSTOME	R IS RESPONSIBLE FOR ALL FCC AND FREQUENCY COOI	RDINATION FEES	
		n is PROPRIETARY & CONFIDENTIAL for use by TFMComm		
LE	EASE OF INSTALLMENT I	PURCHASE CONTRACT: \$ per MO. for	_	months.
Accepted	By: Print:	Signed:		

Title: \_

Date:



					Discounted	Discounted
		<u> </u>			Discounted	Discounted
Qty.	Model	Description	Unit	List Price	Price	Price
3	LABOR	REPROGRAM EOC 2 AT STRATFORD	<u> </u>	169,50		
3.5	LABOR	REPROGRAM EOC 2 AT LEC, AND CDM IN DISPATCH (tied to encoder)	\$	169,50	\$ 169,50	
1	AAM25KKD9AA2	CDM1250 CONTROL STATION	\$	783.00		
1	R1595A	ASTRON POWER SUPPLY HOUSING	\$	139,00	·	
3	LABOR	PROGRAM AND SET UP, REPLACE C.S. M120	\$	169.50	\$ 169,50	\$ 508.
1	L3277	DC REMOTE LINE ADAPTER	\$	512.00	\$ 414.72	\$ 414.
3	LABOR	SET UP, PROGRAM AND REPLACE M120 IN CEB ROOM	\$	169.50	\$ 169.50	\$ 508.
	Labor			450.50	400.50	t 500.1
3	LABOR	REPROGRAM EOC 4 AT TFM TOWER SITE	\$	169.50		<del>  '</del>
2	LABOR	REPROGRAM CDM AT LEC	\$	169.50	\$ 169.50	\$ 339.
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					s -	\$ .
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		OTHER			<b>\$</b> -	\$ -
33	AAH50KDC9AA2	CP200, VHF 16 CHANNEL PORTABLE, COMPLETE	\$	482.00	\$ 390.42	\$ 12,883.
3	LABOR	PROGRAM PORTABLES	\$	169,50	\$ 169.50	\$ 508.
					\$ -	\$ -
		QUOTE CONSIDERATIONS			s -	\$ -
	custo	MER WILL NEED TO SUPPLY 3 JOTTO FACEPLATES FOR NEW CDM'S IN COMMAND VEHICLE, APPROX	\$36.00 EA.		\$ -	\$ -
		· ·			\$ -	\$ -
		**** ********			\$ -	\$ -
					\$ -	\$ -
		WSCA CONTRACT PRICING			\$ -	\$ -
		DOUGLAS COUNTY EOC			\$ -	\$ -
					\$ -	s
					\$ -	\$ -
	en e	ou need more pages just drag the blue line down. ↓			\$ -	-

Unit

Total



Qty.	Model	Description	l lait l	_ist Price	Unit Discounted Price	Di	Total scounted Price
Qty.	Model	KU COMMAND POST	Uniti	-IST FIICE		\$	rnce .
3	AAM25KKD9AA2		s	783.00			1,714.
3	R1595A	CDM1250 C.S. RADIO FOR EOC & FIRE, REPLACES M100, MAXTRAC&KING IN VEHICLE.  ASTRON POWER SUPPLY HOUSING, FOR RADIOS IN VEHICLE	\$ \$	139.00		_	337.
4	LABOR	PROGRAM AND SET UP, REPLACE 3 C.S. IN VEHICLE	s	169,50	-		678
4	LABOR		\$	169.50			678
*	LABOR	RE-PROGRAM 5 QTY CDM750 IN VEHICLE		103.30	\$ 103.30	, <del>, ,</del>	0,0
		· · · · · · · · · · · · · · · · · · ·			s -	-  <del>\$</del>	
				-	s -	\$	
					\$ -	\$	
		KU DISPATCH					
1	AAM25KKD9AA2	CDM1250 C.S. RADIO FOR FIRE 1	s	783.00	\$ 571.59	+	571
1	R1595A	ASTRON POWER SUPPLY HOUSING	-   <del>3</del>   -	139.00	·	_	112
2.5	LABOR	PROGRAM & SET UP C.S. FOR FIRE 1 AT KU EQUIP ROOM	s	169.50		_	42:
3	LABOR	RE-PROGRAM 2 C.S. RADIOS CDM750 AT EQUIP ROOM, FIRE 8, FIRE 3	S	169,50			508
1	HKN9557A	PL259/MINI U ADAPTER	-   5	15,50		-	1:
<u> </u>	HINISSIA	PLESSININI O ADAPTER		13,30	12,3		
1	AAM25KKD9AA2	CDM1250 CONTROL STATION B/U FIRE 5 @ ELLSWORTH	\$	783.00	\$ 571.59	\$	57
1	R1595A	ASTRON POWER SUPPLY HOUSING	\$	139.00	\$ 112.59	) \$	11:
4	LABOR	PROGRAM AND SET UP, REPLACE CONSOLETTE AT ELLSWORTH	\$	169.50	<del></del>		678
1	L3277	DC REMOTE LINE ADAPTER	\$	512,00	\$ 414.73		41-
1	HKN9557A	PL259/MINI U ADAPTER	\$	15.50	\$ 12.50	_	1:
					\$ -	\$	
		WSCA CONTRACT PRICING			\$	\$	
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	TOROLA				Unit Discounted	Di	Total scounted
Qty.	Model	Description	Unit	List Price	Price		Price
3	LABOR	REPROGRAM FIRE 6 STATION IN BALDWIN	s	169.50	\$ 169,50	\$	508.
3	LABOR	REPROGRAM FIRE 9 IN LECOMPTON	\$	169.50	\$ 169.50	\$	508.
5	LABOR	REPROGRAM 5 QTY CONTROL STATIONS AT LEC	\$	169.50	\$ 169.50	\$	847.
3	AAH25KDF9AA5	HT1250 VHF PORTABLES	\$	983.00	\$ 648.78	\$	1,946.
3	LABOR	REPROGRAM EOC 1 STATION AT STRATFORD	\$	169,50	\$ 169,50	s	508.
3	LABOR	REPROGRAM EOC 1 BACK UP AT LEC	s	169.50	\$ 169.50	s	508.
3	LABOR	REPROGRAM EOC 5 IN LECOMPTON	\$	169.50	\$ 169.50	\$	508.
2	LABOR	REPROGRAM CDM AT LEC	\$	169.50	\$ 169.50	\$	339.0
1	AAM25KKD9AA2	CDM1250 C.S. RADIO FOR EOC 1	\$	783.00			571.
1	R1595A	ASTRON POWER SUPPLY HOUSING	\$	139.00	<del></del>		112.
2.5	LABOR	PROGRAM AND SET UP, REPLACE 1 MAXTRAC C.S. AT KU DISPATCH EQUIP ROOM	\$	169,50	· <del></del> -	<del></del>	423.
2.5	LABOR	RE-PROGRAM 4 C.S. RADIOS CDM750 AT EQUIP ROOM, EOC3,FIRE6,EOC5,FIRE9	\$	169.50			423.
1	HKN9557A	PL259/MINI U ADAPTER	\$	15,50		<u> </u>	12.
3	LABOR	REPROGRAM EOC 3 IN BALDWIN	\$	169.50		<del></del>	508.
2	LABOR	REPROGRAM CDM AT LEC	\$	169.50	\$ 169.50	\$	339,
2	T5365	QUANTAR FAMILY MODEL ( FIRE 3 MAIN & B/U )	\$	7,850.00	\$ 6,123.00	\$	12,246.
2	X530	125W VHF	\$	4,197.00	\$ 3,273.66	\$	6,547.
2	X580	REPEATER OPERATION			\$	\$	
2	X597	CONVENTIONAL ANALOG	\$	525.00	\$ 409.50	\$	819.
2	C101	ADD DC CONTROL	\$	100.00	\$ 78.00	\$	156.
2	X269	SPECTRA TAC CONVENTIONAL	\$	254.00	\$ 198.12	\$	396.
2	X52	30" CABINET	\$	360.00	\$ 280.80	\$	561.
_2	X676	TRIPLE INTERNAL CIRCULATOR	\$	1,500.00	\$ 1,170.00	\$	2,340.
2	X182	FACTORY INSTALLED DUPLEXER	\$	1,380.00	\$ 1,076.40	\$_	2,152
14	LABOR	STAGING, PROGRAMMING, SET UP, TEST AND INSTALL	\$	169.59	\$ 169.59	\$	2,374.
					\$ -	\$	
"		WSCA CONTRACT PRICING			\$ -	\$	
		DOUGLAS COUNTY ECC			\$ -	\$	
					\$ -	\$	
					\$ -	\$	
					s -	\$	
					Total:	Ė	\$42,487.



	TOROLA		Unit	List Price	Unit Discour Price	ited	Total Discounte Price
		MOBILE COMMAND VEHICLE	- Ollik	LIST FILE	s	_	\$
2	AAM25KKD9AA2	CDM1250 CONTROL STATION	s	783.00	+	571.59	•
1	AAMRKD9AA2	CDM1250 CONTROL STATION, MED RADIO	s	850.00	-	620.50	•
7	LABOR	LABOR TO SET UP, PROGRAM, REMOVE AND REINSTALL IN MCV	s	169,50			\$ 1,186
3	LABOR	REPROGRAM 5 CDM IN MCV	- s	169,50		169,50	<del></del>
				100,00	s	-	\$
					s		s
2	T5365	QUANTAR FAMILY MODEL ( FIRE 1 MAIN & B/U )	\$	7,850.00	<del></del>		\$ 12,246
2	X530	125W VHF	\$ s	4,197.00	<u> </u>		\$ 6,547
2	X580	REPEATER OPERATION		4,107.00	\$	-	\$ 0,547
2	X597	CONVENTIONAL ANALOG	\$	525.00	ļ *		\$ 819
2	C101	ADD DC CONTROL	s	100.00	<u> </u>		\$ 156
2	X269	SPECTRA TAC CONVENTIONAL	s	254.00	<del></del>	198.12	
2	X52	30" CABINET	s	360.00	<del></del>		\$ 561
2	X676	TRIPLE INTERNAL CIRCULATOR	s	1,500.00		170.00	<u> </u>
2	RDD4904A	DB SPECTRA DUPLEXER IN CABINET, .3 MIN SEPERATION	s	6,250.00	<del>                                       </del>		\$ 9,750
14	LABOR	STAGING, PROGRAMMING, SET UP, TEST AND INSTALL	s	169.59			\$ 2,374
		There is a minimal of the first that the fact			s		\$ 2,51-
2	T5365	QUANTAR FAMILY MODEL ( FIRE 5 MAIN & B/U )	s -	7,850.00	+'	123.00	\$ 12,246
2	X530	125W VHF	S	4,197.00		273.66	\$ 6,547
2	X622	BASE STATION OPERATION	,		S		\$
2	X597	CONVENTIONAL ANALOG	s	525,00	S	409,50	S 819
2	C101	ADD DC CONTROL	s	100.00	s	78.00	\$ 156
2	X371	ANTENNA RELAY	s	250.00	s	195.00	\$ 390
2	X52	30" CABINET	\$	360.00	s	280.80	\$ 56
		, , , , , , , , , , , , , , , , , , , ,			s	-	\$
					\$	-	\$
11	LABOR	STAGING, PROGRAMMING, SET UP, TEST AND INSTALL	\$	169,59	\$	169,59	\$ 1,865
					\$	-	\$
					s		\$
					\$	-	\$
				\$	-	\$	
					\$	-	\$
					\$	-	\$
		WSCA CONTRACT PRICING			\$	-	\$
		DOUGLAS COUNTY ECC			\$	-	\$
					\$	-	\$
					\$	-	s
					Total:		\$103,72

# John M. Solbach, III Attorney At Law

700 Massachusetts, Suite 203 Lawrence, KS 66044 (785) 841-3881 (785) 841-0043 *Fax* 



October 5, 2009

Commissioner Mike Gaughan Douglas County Courthouse 11<sup>th</sup> and Massachusetts Street Lawrence, KS 66044

Re: The proposed road at 1675 E 350 Road.

Dear Commissioner Gaughan,

Thank you for taking the time to listen to our proposal last Wednesday. I hope that we were able to convey all the information which you need to make your decision. If not, please let us know and we'll be happy to come back before the commission again to work with staff if you desire.

When the Solbachs and the Vermettes entered into this land contract, we understood that we were rolling the dice to some extent over whether or not a public road would be approved, but we hoped that the county commission would work with us and allow us to make the most valuable use of this land for us.

Fred and Judy are a little bit further out there without a road than we are because without a road, they'll receive substantially less for their contract for the sale of real estate and of course it leaves them with a much less saleable house and it reduces the current county valuation as well as future county valuations for tax purposes.

To summarize, we hope the commission takes that into consideration as well as the fact that the township is not opposed and is perfectly okay with us building the road as proposed and feels that the extra cost to the township is negligible.

This is a step towards connectivity, if it becomes desirable in the future to connect Fox Run either on the north or on the east edge.

It is likely that we would be willing to grant the county an easement should the county desire to build such a road.

It will increase the county valuation and revenues to all taxing subdivisions, and most importantly, it will allow Fred and Judy Vermette to receive the maximum value for the sale of their land and ultimately for the sale of their house in the future if the road approval goes through, as well as allowing us to purchase a buildable lot.

Again, thank you for taking the time to listen, and I request that you approve this road in a way that will meet our purposes and is least costly to all parties involved.

Again, thank you for your kind attention to this matter.

Very Truly Yours

John M. Solbach

cc. Fred and Judy Vermette

cc. other commissioners

cc. Keith Browning

# TOTAL COUNTY

# **DOUGLAS COUNTY PUBLIC WORKS**

1242 Massachusetts Street Lawrence, KS 66044-3350 (785) 832-5293 Fax (785) 841-0943 dgcopubw@douglas-county.com www.douglas-county.com

Keith A. Browning, P.E.
Director of Public Works/County Engineer

# **MEMORANDUM**

To : Board of County Commissioners

From : Keith A. Browning, P.E., Director of Public Works/County Engineer

Date: September 23, 2009

Re : Consider request to create road right-of-way in Kanwaka Township

N 1675 Road west of E 350 Road

John Solbach, on behalf of property owners Judy & Fred Vermette, is requesting the BOCC create additional road right-of-way in Kanwaka Township. The proposed road would be N 1675 Road, and would extend west from the current terminus of E 350 Road ¼-mile south of N 1700 Road. They are interested in creating this right-of-way to allow another buildable lot for the 25-acre parcel immediately southwest of the terminus of E 350 Road. In order to allow another buildable lot, at least 500 feet of right-of-way must be created. We would require a road to be constructed to the proposed entrance of the second buildable lot, so the full 500-foot length may not need to be constructed.

Home Rule Resolution No. 08-5-2 (attached) stipulates evaluation and review criteria when extending or creating a public road. In addition to Economic considerations, the home rule resolution lists certain Road Network considerations and Safety and Environmental considerations.

In my opinion, a road connection between E 318 Road in Fox Run subdivision and E 350 Road would be an improvement to the road network since it would provide connectivity between Route 442 (Stull Road) and N 1700 Road. It would provide another means to access properties in the area. This would be particularly beneficial to properties along E 350 Road lying south of an existing culvert approximately 480 feet south of N 1700 Road. Those properties are currently inaccessible during a 1%-chance flood (100-year flood).

The road creation requested by Mr. Solbach would not complete such a connection between E 318 Road and E 350 Road, but it would be a small step towards a connection. My current opinion is that such a connection should follow E 350 Road alignment south to the quarter-section line, then continue west to E 318 Road. I feel the topography is more favorable along that route.

Kanwaka Township has indicated they are not in favor of connecting E 318 Road to E 350 Road. They would be concerned if many more houses are constructed along such a connection due to the relatively poor geometry (width and grade) of E 350 Road. They have not indicated, however, they are against the current request for creation of 500 linear feet of N 1675 Road right-of-way.

September 23, 2009 Page Two

Kanwaka Township estimates the annual maintenance cost at \$400 for the requested road.

Charter Resolution No. 07-4-1 (attached) outlines two alternate processes for creating, or "laying out", road right-of-way. Required notice to the public and neighboring property owners is somewhat different depending on by which process the BOCC is creating road right-of-way. If the BOCC desires to pursue creating the requested road right-of-way, the BOCC needs to determine the appropriate process under Charter Resolution No. 07-4-1. We will then ensure appropriate public notice, and schedule a public hearing. A resolution creating the requested road right-of-way will be prepared for BOCC consideration following the public hearing.

Also attached are responses from Linda Finger, Planning Resources Coordinator, to two paragraphs contained in Mr. Solbach's application for right-of-way creation.

Action Required: Consider the request to create road right-of-way for N 1675 Road, to extend 500' west from the current terminus of E 350 Road ¼-mile south of N 1700 Road in Section 29-12-18, and provide direction to staff as appropriate.

# Responses from Linda Finger, Planning Resources Coordinator

# Response to Economic Conditions 3:

Any parcel of land that existed as a separately described parcel in the Register of Deeds office as of 12-31-2006 has a vested right to a building permit for a residence (if one does not already exist) or to building permits for improvements, additions or renovations to an existing residence. This vested right is lost when a property is divided. If a property division is created in the rural area through the administrative review procedure [Parent Parcel/ Original Tract] established in the Subdivision Regulations for property divisions, an owner may establish new residential development rights for each property division created. [RE: section 11-101(e) (1) (In the city's version of the Subdivision Regulations¹ this is section 20-801(e) (1)]

"A division created in conformance with this Chapter, or created in conformance with the Exemption section of the previously adopted Subdivision Regulations that were in effect prior to December 20, 2006, and said division was filed and recorded as a plat of survey, deed, or affidavit of equitable interest identifying the division as a separate tract of real estate at the Register of Deeds office (i) on or before June 1, 2005; or (ii) after June 1, 2005, and as of December 31, 2006, provided a division made after June 1, 2005, met the 10 acre requirement and other requirements for a residential building permit pursuant to Douglas County Resolution No 05-6-5 and resolutions extending such Resolution, shall remain lawfully existing, retaining established rights to the issuance of a building permit, subject to additional regulatory authority of the Governing Body. Such legally created Parcel shall not be subject to further review under this Chapter; unless or until it is further divided."

# Response to Safety and Environmental Considerations 4:

Without public road access the parcel has value for agricultural uses but is not an "otherwise developable parcel". The parcel becomes developable for residential purposes when: a) there is road frontage of 250' and an improved road surface to the proposed driveway; and, b) the property division, from the parcel on file at the Register of Deeds office on 12-31-2006, is created through a Certificate of Survey following the administrative procedure in section 11-106 of the Subdivision Regulations (also known as section 20-806 in the city's development code).

<sup>&</sup>lt;sup>1</sup> The Lawrence Development Code, which includes the Subdivision Regulations as Article 8, is Chapter 20 in the City Code. In the County Code, the Subdivision Regulations are Chapter XI. This is why two numbers exist for each section of the jointly adopted Subdivision Regulations.

# HOME RULE RESOLUTION NO. HR 08-5-2

A HOME RULE RESOLUTION PROVIDING POLICY CONSIDERATIONS WHEN ESTABLISHING OR EXTENDING PUBLIC ROADS BASED UPON LANDOWNER-INITIATED REQUESTS AND REPEALING RESOLUTION HR-07-12-6

WHEREAS, K.S.A. 19-101a, and amendments thereto, authorizes the Board of County Commissioners (hereinafter after the "Board") to transact all County business and perform all powers of local legislation and administration it deems appropriate.

WHEREAS, K.S.A. 68-101 et seq. and Douglas County Charter Resolution 07-4-1 provide for the establishment of new and extension of existing public roads in the unincorporated areas of Douglas County if the Board determines the road will be appropriate and in the public interest or will be of public utility.

WHEREAS, by Resolution HR-07-12-6 the Board imposed a moratorium on establishing or extending public roads based upon the petition or request of one or more landowners, so that the Board could study and develop a policy to guide the Board in determining when the establishment or extension of such roads will be appropriate and in the public interest or of public utility.

WHEREAS, the Board adopts such a policy as set forth in this Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS, SITTING IN REGULAR SESSION THIS 25 DAY OF May \_\_\_\_\_\_, 2008, AND INTENDING TO EXERCISE THE POWERS OF HOME RULE LEGISLATION PURSUANT TO K.S.A. 19-101a, DOES HEREBY RESOLVE AS FOLLOWS:

**SECTION 1.** Policy on Establishing or Extending Public Roads. The Board hereby adopts the following policy evaluation & review criteria to use in the deliberation to of a petition from one or more landowners to establish a new public road, or to extend an existing public road right-of-way, and in determining whether the new road is appropriate and in the public's interest, or that it will be of public utility.

The criteria for evaluation of such petitions are provided in the following tables. A petition must be accompanied by written responses to the following criteria before it will be placed on a Commission's agenda for public discussion.

# CATEGORY EVALUATION & REVIEW CRITERIA Cost benefit analysis prepared by the petitioner that provides the County Commission with the following information for review: 1. an estimate of the cost of road construction; 2. an estimate of the total maintenance cost to the Township [based on cost figures provided by the County Engineer to the petitioner]; and, 3. a realistic estimate of the tax appraisal value and the number of additional homes to be built with access from the proposed road over a period of no more than 10 years.

CATEGORY	EVALUATION & REVIEW CRITERIA
II. Road Network Considerations	The proposed road will be an improvement to the current road network in the Township it is located in and the appropriate Township Board and the County Engineer have reviewed and recommended approval.

The County Commission may also consider safety and environmental issues when deliberating on a petition for a new road. The landowners petitioning for a new road may also request review under the safety and/or environmental criteria to lend additional support to and/or justification for the request for a new public road. The safety and environmental criteria are in the following table:

CATEGORY	EVALUATION & REVIEW CRITERIA
	<ol> <li>The proposed road will provide a safer way to access existing residential properties than currently exists;</li> </ol>
III. Safety &	<ol> <li>The proposed road will improve connectivity across a one-mile square grid by the addition of a through road that would improve emergency and/or safety vehicle response time to residences within the one-mile square grid;</li> </ol>
Environmental Considerations	<ol> <li>The proposed road would eliminate: a steep slope approach, a low water crossing, a railroad crossing, or other similar safety concern; or,</li> </ol>
	4. The proposed road will create an alternative access to an otherwise developable parcel, which reduces the development impact on environmental features such as FEMA floodplain; jurisdictional wetland; or significant stands of mature trees.

The foregoing evaluation and review criteria are not exclusive and the Board may consider other factors that it deems important to any individual case. The foregoing policy considerations need not necessarily apply to (1) widening existing public roads, (2) accepting the dedication of roads in platted subdivisions, or (3) establishing new or extending existing public roads at the Board's initiative.

**SECTION 2.** Revocation of Resolution HR-07-6. Resolution HR-07-12-6, by which the Board imposed a moratorium on establishing or extending public roads based upon the petition or request of one or more landowners, is revoked.

**SECTION 3.** Severability. If any section, clause, sentence, or phrase of this Resolution is found to be unconstitutional or is otherwise held invalid by any court of competent jurisdiction, it shall not affect the validity of any remaining parts of this Resolution.

**SECTION 4.** *Publication.* This is a home rule resolution and shall be effective after publication one time in the Official County newspaper.

BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS:

Bob Johnson, Chair

Jere McElhaney, Member

Charles Jones, Member

ATTEST:

# CHARTER RESOLUTION NO. <u>07-4-1</u>

A Charter Resolution Exempting Douglas County, Kansas From The Provisions of K.S.A. 68-102 Relating to the Laying Out, Altering or Vacating Roads, and Providing Substitute and Additional Provisions Relating Thereto

**WHEREAS**, K.S.A. 19-101 *et seq.* provides that counties may exercise home rule powers, including adopting charter resolutions which exempt such counties from the acts of the Kansas Legislature.

**WHEREAS**, the County of Douglas, Kansas ("County") is a county, duly created and organized, under the laws of the State of Kansas.

**WHEREAS,** K.S.A. 68-101 *et seq.* is an enactment of the Kansas Legislature relating to the opening and laying out of roads, which enactment is applicable to the County, but is not uniformly applicable to all counties within the State of Kansas.

**WHEREAS,** the Board of County Commissioners (the "Board") desires, by charter resolution, to exempt the County from the provisions of K.S.A. 68-102, and to provide substitute and additional provision thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS, MEETING IN REGULAR SESSION AND INTENDING TO EXERCISE ITS POWERS OF CHARTER HOME RULE PURSUANT TO K.S.A. 19-101b, DOES HEREBY RESOLVE AS FOLLOWS:

**Section 1.** Exemption. The County, by the power vested in it by K.S.A. 19-101b, hereby elects to exempt itself from and make inapplicable to it, the provisions of K.S.A. 68-102.

**Section 2.** <u>Substitute Provisions and Additional Provisions</u>. The County, by the power vested in it by K.S.A. 19-101b, hereby provides substitute and alternate provisions for K.S.A. 68-102 as follows:

Laying out, altering or vacating roads. (a) Upon petition of any adjacent landowner, the board of county commissioners may lay out, alter, or vacate a road. The board of county commissioners also may lay out or alter any road when deemed necessary by the board.

(b) The board of county commissioners may vacate any road in the county whenever the board determines such road is not a public utility by reason of neglect, nonuse, or inconvenience or from other cause or causes such road has become practically impassable and the necessity for such road as a public utility does not justify the expenditure of the necessary funds to repair such road or put the same in condition for public travel.

(c) Notice of the laying out, altering or vacating any road shall be given in the manner provided by K.S.A. 68-102a, and amendments thereto.

4-18-07

- (d) As a complete alternative to the procedures set forth in subparagraph (a), (b) and (c) of this section and the procedures set in K.S.A. 68-101, et seq. and any other applicable law pertaining to laying out, altering, relocating, widening, or vacating any road, the board of county commissioners may, by resolution and without formal viewing, lay out, alter, relocate, widen, extend, or vacate any road or roads, with or without the presentation of a petition, as the board determines appropriate and in the public interest; provided, however, that the simple widening of road right-of-way shall not require a formal resolution of the board of county commissioners. Any resolution vacating a road pursuant to this subsection shall reserve to the county and utilities such rights-of-way and easements as, in the judgment of the board of county commissioners, are necessary or desirable for public service. All land or right-of-way required for the laying out, altering, relocating, widening, or extending of a road shall be acquired by the board of county commissioners by purchase, donation, dedication or, if the owner or owners of the land shall refuse to sell for an amount acceptable to the board of county commissioners, donate, or dedicate said land, by exercise of the right of eminent domain pursuant to article 5 of chapter 26 of Kansas Statutes Annotated, and amendments thereto. The county surveyor shall prepare a plat of survey or similar document for any road laid out, altered, relocated, widened, or vacated pursuant to this subparagraph, and the county engineer shall record in the public road records the location, relocation, extension, change, or vacation of any such road. Notice of the laying out, altering, relocating, widening, or vacating any public road pursuant to this subparagraph, containing a reasonable description of the proposed changes, shall be given to each owner of property adjoining the road, sent by first class mail to the at the address where the owner's property tax statements are sent; provided that such notice need not be given if the owner has previously granted additional right-of-way or signed any other agreement conveying land or right-of-way with respect to the road project.
- Section 3. Severability. In the event that any provision or section of this Charter Resolution is deemed or ruled unconstitutional or otherwise illegal or invalid by a court of competent jurisdiction, such illegality or invalidity shall not affect any other provision of this Charter Resolution. In such instance, this Charter Resolution shall be construed and enforced as if such illegal or invalid provision had not been contained herein.
  - Section 4. Revocation. Charter Resolution 94-2-1 is hereby revoked.
- Resolution to be published once each week for two consecutive weeks in the official County newspaper. This Charter Resolution shall become effective 60 days after the final publication, unless a petition signed by a number of electors of the Douglas County equal to not less than 2% of the number of electors who voted at the last preceding November general election or 100 electors, whichever is the greater, shall be filed in the office of the county election officer demanding that this Charter Resolution be submitted to a vote of the electors. If such a valid petition is filed, this Charter Resolution shall not take effect until submitted to a referendum and approved by the electors of Douglas County, to be called and held in accordance with K.S.A. 19-101b.

Passed and Approved this 3 day of April , 2007, by the Board of County Commissioners of Douglas County, Kansas.

	DOUGLAS COUNTY, KANSAS:
	Bob Johnson, Chair
ATTEST:	Jere McElhaney, Member
Mami D. Punsal deputy Jameson D. Shew, County Clerk	Charles Jones, Member

# John M. Solbach, III Attorney At Law

700 Massachusetts, Suite 203 Lawrence, KS 66044 (785) 841-3881 (785) 841-0043 Fax

Craig Weinaug County Courthouse 11<sup>th</sup> and Massachusetts Street

September 23, 2009

Re: Application for establishing or extending a public road to run west 500ft (approved) actually being built 350ft from a point 16.75 miles north of the Franklin County line and 3.5 miles from the Shawnee County line. It would lie to the west of East 350 Road, ¼ mile south of North 1700 Road. It would straddle the land currently owned by Howard Hildenbrand on the north and Judy and Fred Vermette and John and Pat Solbach on the south. Each landowner provided a 35ft easement (total 70 feet), which is already on file with the register of deeds.

# **UNDER ECONOMIC CONSIDERATIONS**

- 1. The cost of the road would be borne by landowners John and Patricia Solbach and Fred Vermette. The county engineer suggests an 18ft surface within the 70ft easement. It would be a gravel road. The topography is very flat but slopes slightly to the west. Some scrub trees would need to be removed. Contractor Ludd Heine indicates that he could build the road for less than \$2,000 or so plus the cost of material (1 or 2 steel culverts and the rock to surface the road).
- 2. The township estimates that the total cost of maintaining the road would be no more than a few hundred dollars per year, perhaps less than \$100 per year. They would put rock on the road every three to five years and would maintain it periodically and may involve some snow removal but with almost no traffic on the road, the maintenance cost is very small.
- 3. Without the approval of this road, the existing house would not be permitted under current county rules to obtain the building permit for remodeling or expansion. That would significantly decrease the fair market value of that house and impede the ability of the current owners to sell the house to someone who would want to remodel or add to the house. We believe that would reduce the county valuation based upon fair market value by 25 to 40,000 dollars, and with a resulting reduction in tax revenues of approximately \$515 per year. If another house with an estimated value of \$200,000 were built within the next ten years, that would produce additional revenue for the two property taxes of \$2,576 per year. Over the course of ten years, this would be tax revenues of approximately \$30,000. The county's share of that would have to be figured from the total as with the townships.

With respect to road network considerations, if the long term plan is to connect Fox Run with East 350 Road, this would move that connection towards that goal. We likely would consent or agree to allow a road to be built over our land to connect to East 350 Road and such a road could be built basically following contour lines.

The county engineer suggested the road should go south for a quarter of a mile and then back west for a quarter of a mile, but that would be a longer road. You'd still have to cross the deep ravine where there currently is a pond and if it took 35 feet from each landowner it would place the road too close to the existing house at Fox Run. Following the contour lines would still take us across the deep ravine where that ravine is filled with damn structure at the current time and could easily be further filled and be made wide enough for a public road.

There are no existing easements along the county engineer's proposed route. There is an existing easement where we're proposing to build the road or we could give one.

# SAFETY AND ENVIRONMENTAL CONSIDERATIONS:

- 1. The proposed road will provide a safer way to access existing residential properties.
- 2. There will be some improvement toward connectivity.
- Not applicable

4. The road will create an alternative access to an otherwise developable parcel. There are trees where the road would be built but they are relatively small trees and not of a particularly desirable species.

Respectfully Submitted,

John M. Solbach



