

# BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS

Amended Agenda 08/22/11

## WEDNESDAY, AUGUST 24, 2011

4:00 p.m.

-Convene

-Consider approval of the minutes for April 4, July 6, July 11, July 12, July 18, July 19, July 20, July 27, July 29 and August 1, 2011.

## CONSENT AGENDA

- (1) (a) Consider approval of Commission Orders;
- (b) Consider approval of a resolution authorizing the continued imposition of a telephone user tax for the operation of an enhanced 911 emergency telephone service in Douglas County (Scott Ruff);
- (c) Consider approval to purchase mobile radios and accessories in the amount of \$26,439.14. (Ken McGovern)
- (d) Review and Approve Carryover Reimbursement Budget for Community Corrections (Steve Willis);
- (e) Consider approval of a Temporary Business Use Permit for Donna Wade Wingert for the sale of dried fruit & nuts, 693 E 1250 Road, Lawrence (Keith Dabney);
- (f) Consider approval of a Temporary Business Use Permit for Steven Cates for a Haunted Farm located at 1029 N 1156 Road, Lawrence (Keith Dabney); and
- (g) Authorize County Administrator to send Offer to Purchase letter to Printing Solutions for parcel of property in Franklin Business Park (Craig Weinaug)

## REGULAR AGENDA

- (2) Consider approval of a Joint Resolution of the City of Lawrence, Kansas and Douglas County, Kansas establishing the Retiree Attraction Task Force (Cynthia Waggoner)
- (3) Consider approval of a Temporary Business Use Permit for Hamm Asphalt for portable asphalt plant at the Hamm's Eudora Quarry 1213 E 2400 Road, Eudora (Keith Dabney)
- (4) Consider approving a request for Construction Project forms to accompany applications for High Risk Rural Road federal funding for improvements to Route 442 curves at N 1700 Road/E 50 Road and N 1600 Road/E 50 Road (Keith Browning)
- (5) Determine 2012 Maintenance Budget for the Hesper Charter Road Improvement District as deferred from the August 10, 2011 meeting (Keith Browning)
- (6) Discuss process for foundation repairs for Baldwin Fire Station No. 11 (Sarah Plinsky)
- (7) Representation and consider acceptance of Independent Auditor's 2010 Audit (Shelly Hammond /Sarah Plinsky)
- (8) Other Business
  - (a) Consider approval of Accounts Payable (if necessary)
  - (b) Appointments:
  - (c) Miscellaneous
  - (d) Public Comment
- (9) Adjourn

**WEDNESDAY, AUGUST 31, 2011**

- Proclamation for National Preparedness Month (Teri Smith/Jillian Rodrique)
- Consider proclamation for September 5,-12, 2011 as "Just Food Fight Hunger Week" (Jeremy Farmer)
- Public Hearing for Rural Water District No. 4 petition to attach lands (Clerk's office)
- Consider amending Lone Star Lake Park Rules and Regulations (Keith Browning)

**WEDNESDAY, SEPTEMBER 7, 2011**

6:35 p.m.

- Consider proclamation for September 7, 2011 as "International Literacy Day" (Betty Parks)
- Presentation by AmeriCorps (Leah Noakes & Johnna Godinez)

**Note:** *The Douglas County Commission meets regularly on Wednesdays at 4:00 P.M. for administrative items and 6:35 P.M. for public items at the Douglas County Courthouse. Specific regular meeting dates that are not listed above have not been cancelled unless specifically noted on this schedule.*

## RESOLUTION NO. \_\_\_\_\_

### **A RESOLUTION AUTHORIZING THE CONTINUED IMPOSITION OF A TELEPHONE USER TAX FOR THE OPERATION OF AN ENHANCED 911 EMERGENCY TELEPHONE SERVICE IN DOUGLAS COUNTY**

**WHEREAS**, the Board of County Commissioners recognizes the paramount importance of the safety and well-being of the citizens of Douglas County, Kansas; and

**WHEREAS**, the Board of County Commissioners recognizes that when the lives or property of its citizens are in imminent danger, timely and appropriate assistance must be rendered by the public safety agencies of Douglas County and the cities and townships within the County; and

**WHEREAS**, the Board of County Commissioners recognizes that such assistance is usually summoned by telephone and that avoidable delays in reaching appropriate emergency aid can jeopardize life and property; and

**WHEREAS**, K.S.A. 12-5302, as amended, provides that "a governing body may provide for the operation of an emergency telephone service and may pay for it by imposing an emergency telephone tax for such service in those portions of the governing body's jurisdiction for which emergency telephone service has been contracted;" and

**WHEREAS**, Douglas County has contracted with Southwestern Bell Telephone and others for the provision of enhanced 911 telephone service within Douglas County; and

**WHEREAS**, the Emergency Communications Center has been developed to support the emergency communication plan for the Douglas County Sheriff's Department, the Kansas University Police Department, the Douglas County Department of Medical Services and Emergency Management, and the Lawrence Police and Fire Departments; and

**WHEREAS**, such plan includes the continued improvement of enhanced 911 emergency telephone services throughout Douglas County; and

**WHEREAS**, all the residents of Douglas County would derive significant benefit from the continuation of the user tax provided for in K.S.A. 12-5302, as amended.

#### **NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS:**

*Section 1. Emergency Telephone Tax Authorized.* (a) An Emergency Telephone Tax, in an amount not to exceed seventy-five cents (\$0.75) per month per exchange access line or its equivalent in those portions of Douglas County for which emergency telephone service has been contracted, may be imposed by the Board of County Commissioners of Douglas County, Kansas pursuant to K.S.A. 12-5301 through 12-5304, as amended, by the Kansas legislature.

(b) Unless a petition is filed as provided in Section 2, such tax shall take effect and be in force on January 1, 2012, and shall be levied at the rate of seventy-five cents (\$0.75) per month per exchange access line or its equivalent until December 31, 2012.

*Section 2. Protest Procedures.* Within 60 days of the publication of this resolution there may be filed with the County Election Officer a petition signed by not less than 5% of the registered voters of Douglas County, Kansas requesting that the question of the installation and operation of emergency telephone service and imposition of tax therefor be submitted to the qualified voters of Douglas County. Upon determination of the sufficiency of such petition and certification thereof by the County Election Officer, the proposition shall be submitted to the qualified electors of the County at the next primary or general election following by not less than 60 days the certification of such petition. If a majority of the votes cast at such an election are for the installation and operation of emergency telephone service and imposition of the tax therefor, or if no protest is filed within the time herein prescribed, the Board of County Commissioners of Douglas County may provide for the installation and operation of said service and impose such tax. Such tax shall be imposed for no longer than 3 years after which the Board of County Commissioners may continue to renew such tax imposition for no longer than 3 years at a time, subject to such protest petition requirements as are provided by law.

*Section 3. Effective Date.* This resolution shall take effect and be in force from and after its adoption and publication once in the official County newspaper.

**ADOPTED** this \_\_\_\_ day of August, 2011.

**BOARD OF COUNTY COMMISSIONERS OF  
DOUGLAS COUNTY, KANSAS**

\_\_\_\_\_  
Jim Flory, Chairman

\_\_\_\_\_  
Mike Gaughan Member

\_\_\_\_\_  
Nancy Thellman, Member

ATTEST:

\_\_\_\_\_  
County Clerk

# OFFICE OF



# THE SHERIFF

Steve Hornberger, Undersheriff  
111 E 11<sup>th</sup> St - Operations  
Lawrence, KS 66044  
(785) 841-0007, fax (785) 841-5168

Ken Massey, Undersheriff  
3601 E 25<sup>th</sup> St - Corrections  
Lawrence, KS 66046  
(785) 830-1000, fax (785) 830-1085

**KENNETH M. MCGOVERN**  
Sheriff

August 12, 2011

To: Craig Weinaug, Douglas County Administrator

From: Ken McGovern, Douglas County Sheriff

SUBJECT: PORTABLE RADIO PURCHASE

I request that a purchase of six (6) XTS 5000 mobile radios and accessories be added to the Douglas County Commission's consent agenda. <sup>will be</sup> This transaction will be made with TFM <sup>plus shipping</sup> Communications via state contract and ~~is expected to cost~~ <sup>costs per</sup> \$26,439.14. <sup>attachment</sup> The funding for this purchase will come from illegal drug proceeds which had been forfeited through Douglas County District Court proceedings and the radios will be used by the Douglas County Drug Enforcement Unit. <sup>BW</sup>

This purchase is part of the ongoing Project 25 compliance project that converts the radio communication system from analog to digital.

I recommend and request that the Board of County Commissioners waive the bidding process for this purchase based on the utilization of a state purchasing contract and authorize me to complete this purchase.

Respectfully,

A handwritten signature in black ink, appearing to read "Ken McGovern", with a long horizontal line extending to the right.

Sheriff Ken McGovern

Attachment



# MOTOROLA

Quote QU0000153896  
 Effective: 20 JUL 2011  
 Effective To: 18 SEP 2011

**Bill-To:**  
 DOUGLAS COUNTY SHERIFF  
 111 E 11TH ST  
 LAWRENCE, KS 66044  
 United States

**Ultimate Destination:**  
 DOUGLAS COUNTY SHERIFF  
 111 E 11TH ST  
 LAWRENCE, KS 66044  
 United States

**Attention:**  
**Name:** GARY BUNTING  
**Phone:** 785-865-6640

**Sales Contact:**  
**Name:** Lisa Rowland  
**Email:** lrowland@tfmcomm.com  
**Phone:** 7852332343

**Contract Number:** KANSAS STATE CONTRACT  
**Freight terms:** FOB Destination  
**Payment terms:** Net 30 Due

Item	Quantity	Nomenclature	Description	List price	Your price	Extended Price
1	6	H18UCF9PW6AN	PORTABLE XTS5000 MODEL II 3X2 KEYPAD DISPLAY 1000 CHANNELS 764-870MHZ	\$2,158.00	\$1,575.34	\$9,452.04
1a	6	Q159AA	ADD: XTS5000 UCM HARDWARE ENCRYPTION	\$150.00	\$109.50	\$657.00
1b	6	Q806BA	ADD: SOFTWARE ASTRO DIGITAL CAI OPERATION	\$515.00	\$375.95	\$2,255.70
1c	6	Q629AA	ADD: AES ENCRYPTION	\$475.00	\$346.75	\$2,080.50
1d	6	H38BR	ADD: SMARTZONE SYSTEM SOFTWARE	\$1,500.00	\$1,095.00	\$6,570.00
1e	6	Q361AK	ENH: PROJECT 25 9600 BAUD TRUNKING SOFTWARE	\$300.00	\$219.00	\$1,314.00
2	1	T7537A	KVL 4000 KEYLOADER	\$1,250.00	\$1,250.00	\$1,250.00
2a	1	U239AD	ADD: ASTRO 25 MODE	\$250.00	\$250.00	\$250.00
2b	1	X795AJ	ADD: ASN MODE	\$600.00	\$600.00	\$600.00
2c	1	CA00182AP	ADD: AES ENCRYPTION SOFTWARE	\$750.00	\$750.00	\$750.00
2d	1	C724AA	CABLE, KEYLOAD	\$75.00	\$75.00	\$75.00
2e	1	CA01598AA	ADD: AC LINE CORD US	\$8.00	\$8.00	\$8.00
2f	1	CA01803AA	ADD: KVL 4000 SLEEVE COVER	\$75.00	\$75.00	\$75.00
3	6	HNN9031B	BATT 1525MAH SMART NICD NON-FM	\$103.00	\$50.00	\$300.00
4	6	WPLN4111AR	110V SUC SMART CHARGER	\$165.00	\$133.65	\$801.90

**Total Quote in USD**

**\$26,439.14**

**THIS QUOTE IS BASED ON THE FOLLOWING:**

1 This quotation is provided to you for information purposes only and is not intended to be an offer or a binding proposal.

If you wish to purchase the quoted products, Motorola will be pleased to provide you with our standard terms and conditions of sale (which will include the capitalized provisions below), or alternatively, receive your purchase order which will be acknowledged.

Thank you for your consideration of Motorola products.

- 2 Quotes are exclusive of all installation and programming charges (unless expressly stated) and all applicable taxes.
- 3 Purchaser will be responsible for shipping costs, which will be added to the invoice.
- 4 Prices quoted are valid for thirty(30) days from the date of this quote.
- 5 Unless otherwise stated, payment will be due within thirty days after invoice. Invoicing will occur concurrently with shipping.

MOTOROLA DISCLAIMS ALL OTHER WARRANTIES WITH RESPECT TO THE ORDERED PRODUCTS, EXPRESS OR IMPLIED INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

MOTOROLA'S TOTAL LIABILITY ARISING FROM THE ORDERED PRODUCTS WILL BE LIMITED TO THE PURCHASE PRICE OF THE PRODUCTS WITH RESPECT TO WHICH LOSSES OR DAMAGES ARE CLAIMED. IN NO EVENT WILL MOTOROLA BE LIABLE FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES.

## DOUGLAS COUNTY COMMUNITY CORRECTIONS

TO: The Douglas County Commission

FROM: Deborah L. Ferguson, Director *DLF*

REF: FY 2011 Quarterly Budget Adjustment Report  
FY 2012 Carryover Reimbursement Budget Summary

DATE: August 17, 2011

Attached you will find the FY2011 Quarterly Budget Adjustment Report (4<sup>th</sup> Quarter) and the FY2012 Carryover Reimbursement Budget Summary for your review and signature.

In regard to the Quarterly Budget Adjustment Report, Adult ISP salaries exceeded what could be paid from our FY2011 grant monies. Therefore, all unspent funds in the grant budget were moved to the salary line item. The remainder of the salary expense was moved to the Unexpended Funds budget and Reimbursement Budget.

In regard to the Carryover Reimbursement Budget Summary, we anticipated approximately \$30,000 in offender reimbursements to be carried over to FY2012. After finalizing year end, our carryover budget is \$35,533.03. This amount will help with and be applied to salaries/benefits for FY2012.

Thank You

Deborah L. Ferguson, Director

CC: File





FY 2012

**CARRYOVER REIMBURSEMENT BUDGET SUMMARY**

**AGENCY NAME**

Please attach a Budget Narrative to this document

		<b>Carryover Reimbursement Budget Amount</b>
<b>PERSONNEL SECTION</b>		Cells auto fill-Verify amounts against Narrative
<b>1A ADMIN PERSONNEL CATEGORY</b>		
Salary		0.00
Benefits		0.00
<b>1B AISP PERSONNEL CATEGORY</b>		
Salary		30,798.25
Benefits		4,734.78
<b>TOTAL PERSONNEL SECTION</b>		<b>35,533.03</b>
<b>AGENCY OPERATIONS SECTION</b>		Cells auto fill-Verify amounts against Narrative
<b>2A TRAVEL CATEGORY</b>		0.00
<b>2B TRAINING CATEGORY</b>		0.00
<b>2C COMMUNICATIONS CATEGORY</b>		0.00
<b>2D EQUIPMENT CATEGORY</b>		0.00
<b>2E SUPPLIES/COMMODITIES CATEGORY</b>		0.00
<b>2F FACILITY CATEGORY</b>		0.00
<b>2G CONTRACTUAL CATEGORY</b>		0.00
<b>TOTAL AGENCY OPERATIONS SECTION</b>		<b>0.00</b>
<b>CONTRACTS/CLIENT SERVICES SECTION</b>		Cells auto fill-Verify amounts against Narrative
<b>3A CONTRACTS/CLIENT SERVICES CATEGORY</b>		
Drug Testing Supplies		0.00
Drug Testing Services		0.00
Substance Abuse Evaluations		0.00
Substance Abuse Treatment		0.00
Mental Health Evaluations		0.00
Mental Health Treatment		0.00
Sex Offender Evaluations		0.00
Sex Offender Treatment		0.00
Academic Education Services		0.00
Vocational Education Services		0.00
Transportation Assistance		0.00
Housing Assistance		0.00
Subsistence		0.00
Cognitive Skills		0.00
Client Incentives		0.00
Electronic Monitoring Services		0.00
Surveillance Services		0.00
	0	0.00
	0	0.00
	0	0.00
	0	0.00
	0	0.00
	0	0.00
	0	0.00
	0	0.00
	0	0.00
	0	0.00
	0	0.00
<b>TOTAL CONTRACTS/CLIENT SERVICES CATEGORY</b>		<b>0.00</b>
<b>TOTAL CONTRACTS/CLIENT SERVICES SECTION</b>		<b>0.00</b>
<b>TOTAL CARRYOVER REIMB BUDGET SUMMARY</b>		<b>35,533.03</b>



## DOUGLAS COUNTY ZONING & CODES

2108 W. 27th Street, Suite I  
Lawrence, KS 66047  
(785) 331-1343 Fax (785) 331-1347

**Keith R. Dabney**  
Director

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### MEMORANDUM

TO : Douglas County Board of County Commissioners  
Craig Weinaug, Douglas County Administrator

FROM: Keith R. Dabney, Director, Zoning & Codes Department

DATE : August 8, 2011

RE : Temporary Business Use Permit - Donna Wingert Retail Sale of Dried  
Fruit & Nuts

Mrs. Donna Wade Wingert has made application for a Temporary Business Use Permit for the operation of a Flea Market to allow the retail sale of dried fruit and nuts on her property.

The proposed hours of operation will be from 7:30 A.M. to 6:30 P.M., from October 20 through December 15th, 2011.

The proposed location of the temporary business permit would be in Mrs. Wingert's accessory building, located at her residence, 693 E 1250 Road, Lawrence, Kansas. It is anticipated the parking area would be sufficient for approximately 20 parking spaces and space available for 200 plus vehicles on a gravel surface.

The following have been notified with regard to this request, Douglas County Sheriff's Department, Douglas County Health Department, Willow Springs Township and adjoining property owners within 1,000 feet.

**STAFF RECOMMENDATION:** APPROVAL, with a special notation that Mrs. Wingert has conducted this activity since 2001 and has complied with all zoning regulations and building code requirements.

Douglas County, Kansas

APPLICATION FOR A TEMPORARY BUSINESS USE

(To be filled in by applicant)

Applicant: Donna Wade Wingert

Address: 693 E 1250 Road, Lawrence, Ks 66046

Telephone: 785/842-8854

Legal Description of Site: Section 14 Township 14 Range 19

PLATE 900157B; PIN # 166-14-0-00-00-010.00-0; 5 ACRES; SECTION 14, TOWNSHIP 14, RANGE 19; BEGINNING AT THE NORTHEAST CORNER OF THE SOUTH 30 ACRES OF EAST HALF (1/2) OF THE NORTH HALF (1/2) OF THE NORTHWEST QUARTER (1/4); THENCE SOUTH 165 FEET WEST 1320 FEET NORTH 165 FEET, EAST 1320 FEET TO POINT OF BEGINNING. COL WW35

Owner of Property: Donna M. Wade

Address: 693 E 1250 Road, Lawrence, KS 66046

Telephone No.: 785/842-8854

Existing Zoning: "A" Agricultural

Proposed Temporary Business Use: Flea Market

Explain: To sell dried fruits and nuts.

Dates: October 20, 2011 through December 15, 2011

Site Plan of tract must be submitted with application (see attached sheet)

(To be filled in by Douglas County)

Application received in Zoning Office: June 15, 2011

REPT# 10478

Fee Paid \$100.00 Cash \_\_\_\_\_ Check X Application No. \_\_\_\_\_ (\$100.00)

Date of Notice mailed to Owners/Occupants of properties: Aug. 8, 2011

Date of Hearing Douglas County Commissioners: Aug 24 2011 6:30  
Month Day Year Time

Douglas County Commissioners Action: Approved \_\_\_\_\_ Disapproved \_\_\_\_\_

Conditions:

Chairman, Douglas County Commission

Date



## DOUGLAS COUNTY ZONING & CODES

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**Keith R. Dabney**  
Director

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### PUBLIC NOTICE

TO : All Property Owners within 1,000 feet of a Temporary Business Permit  
Situs Address: Donna Wingert – 693 E 1250 Road, Lawrence, Kansas

FROM: Keith R. Dabney, Director Zoning & Codes Dept.

DATE : August 8, 2011

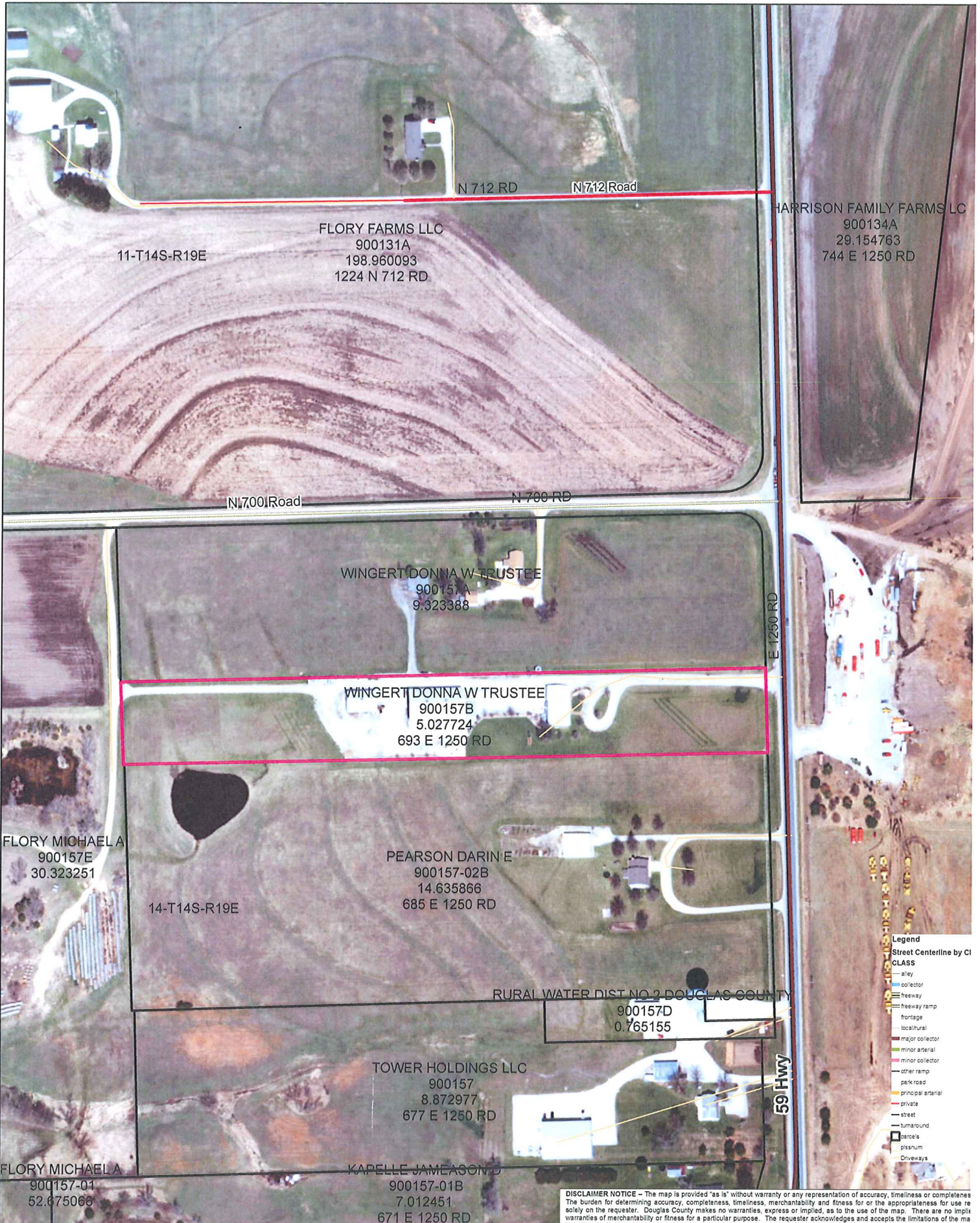
RE : Temporary Business Permit – Retail Sale of Dried Fruits and Nuts

This letter shall serve to inform you that this office has received an application from Donna Wingert for a Temporary Business Permit. The purpose of the Temporary Business Permit would be for a Flea Market to allow the retail sale of dried fruits and nuts, during the time period of October 20, 2011 through December 15, 2011. Location of the proposed temporary business is 693 E 1250 Road, Lawrence, Kansas 66047.

For your information, this item will be on the Douglas County Board of County Commissioner's Agenda on August 24, 2011. The time of this meeting will be 6:30 P.M., on the 2<sup>nd</sup> floor of the Douglas County Courthouse, 1100 Massachusetts Street, Lawrence, Kansas 66044.



# Donna Wingert - 693 E 1250 Road Retail Sale of Dried Fruit & Nuts



**DISCLAIMER NOTICE** - The map is provided "as is" without warranty or any representation of accuracy, timeliness or completeness. The burden for determining accuracy, completeness, timeliness, merchantability and fitness for or the appropriateness for use rests solely on the requester. Douglas County makes no warranties, express or implied, as to the use of the map. There are no implied warranties of merchantability or fitness for a particular purpose. The requester acknowledges and accepts the limitations of the map including the fact that the map is dynamic and is in a constant state of maintenance, correction and update.



## DOUGLAS COUNTY ZONING & CODES

2108 W. 27th Street, Suite I  
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**Keith R. Dabney**  
Director

---

### MEMORANDUM

TO : Douglas County Board of County Commissioners  
Craig Weinaug, Douglas County Administrator

FROM: Keith R. Dabney, Director, Zoning & Codes Department

DATE : August 8, 2011

RE : Temporary Business Use Permit - Cates Haunted Farm  
Situs address – 1029 N 1156 Road, Lawrence, KS

Steve Cates has made application for a Temporary Business Use Permit for the operation of a Haunted Farm tour through an outdoor maze/house, vortex tunnel, grave yard and saw mill.

The proposed hours of operation will be from dusk to 11: 00 P.M. for the weekend of October 14 & 15, October 21-22 and October 29-30, 2011.

The proposed location of the temporary business permit would be located at 1029 N 1156 Road, Lawrence, Kansas. It is anticipated the parking area would be sufficient for approximately 25 parking spaces on site and space available for additional vehicles on a gravel surface dead end road.

The following have been notified with regard to this request, Douglas County Sheriff's Department, Douglas County Health Department, Wakarusa Township and adjoining property owners within 1,000 feet.

**STAFF RECOMMENDATION:** Approval, Mr. Cates conducted this activity in 2010 and has complied with all zoning regulations and building code requirements.



Douglas County, Kansas

RCPT #: 10463  
100.00 ✓

APPLICATION FOR A TEMPORARY BUSINESS USE

(To be filled in by applicant)

Applicant: Steve Cates Address: 1029 N 1156 Road, Lawrence, KS 66047  
Telephone: 785-749-7448 or 816-529-2157 (Cell)

Sponsor or other persons with financial interest in the proposed activity:

Legal Description of Site: Section 21 Township 13 Range 19 (May attach legal description)

Owner of Property: Steve & Tammy Cates Address: 1029 N 1156 RD, Lawrence, KS 66047  
Telephone No.: 785-749-7448 or 816-529-2157 (Cell)

Existing Zoning: A Proposed Temporary Business Use: "The Haunted Farm" Proposal

Explain: Proposing to have a haunted farm with a walk through maze and a vortex tunnel for the weekends of dusk to 11:00 PM October 14-15, 2011, October 21-22, 2011, and October 28-29, 2011.

Site Plan of tract must be submitted with application (see attached sheet)

Steve Cates 6/6/11  
Applicant's Signature Date

(To Be Completed by Douglas County Zoning)

Application received in Zoning Office: May 23, 2011

Fee Paid \$100.00 Cash \_\_\_\_\_ Check  Application No. \_\_\_\_\_  
(\$100.00)

Date of Notice mailed to Owners/Occupants of properties: 8/08/2011

Date of Hearing Douglas County Commissioners: Aug 24 2011 6:35 P.M.  
Month - Day - Year Time

Douglas County Commissioners Action: Approved \_\_\_\_\_ Disapproved \_\_\_\_\_

Conditions:

Chairman, Douglas County Commission

Date





## DOUGLAS COUNTY ZONING & CODES

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**Keith R. Dabney**  
Director

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### NOTICE

TO : Owners of Property within 1,000 feet of a Temporary Business Permit  
Address - Steve & Tammy Cates, 1029 N 1156 Road, Lawrence, KS 66047

FROM: Keith R. Dabney, Director, Douglas County Zoning & Codes Dept.

DATE: August 8, 2011

RE : Temporary Business Permit – “The Haunted Farm”

Steve Cates has made application for a Temporary Business Permit to host “The Haunted Farm” with a walk through outdoor maze/house, vortex tunnel, grave yard and saw mill. The location will be at 1029 N 1156 Road, Lawrence, Kansas.

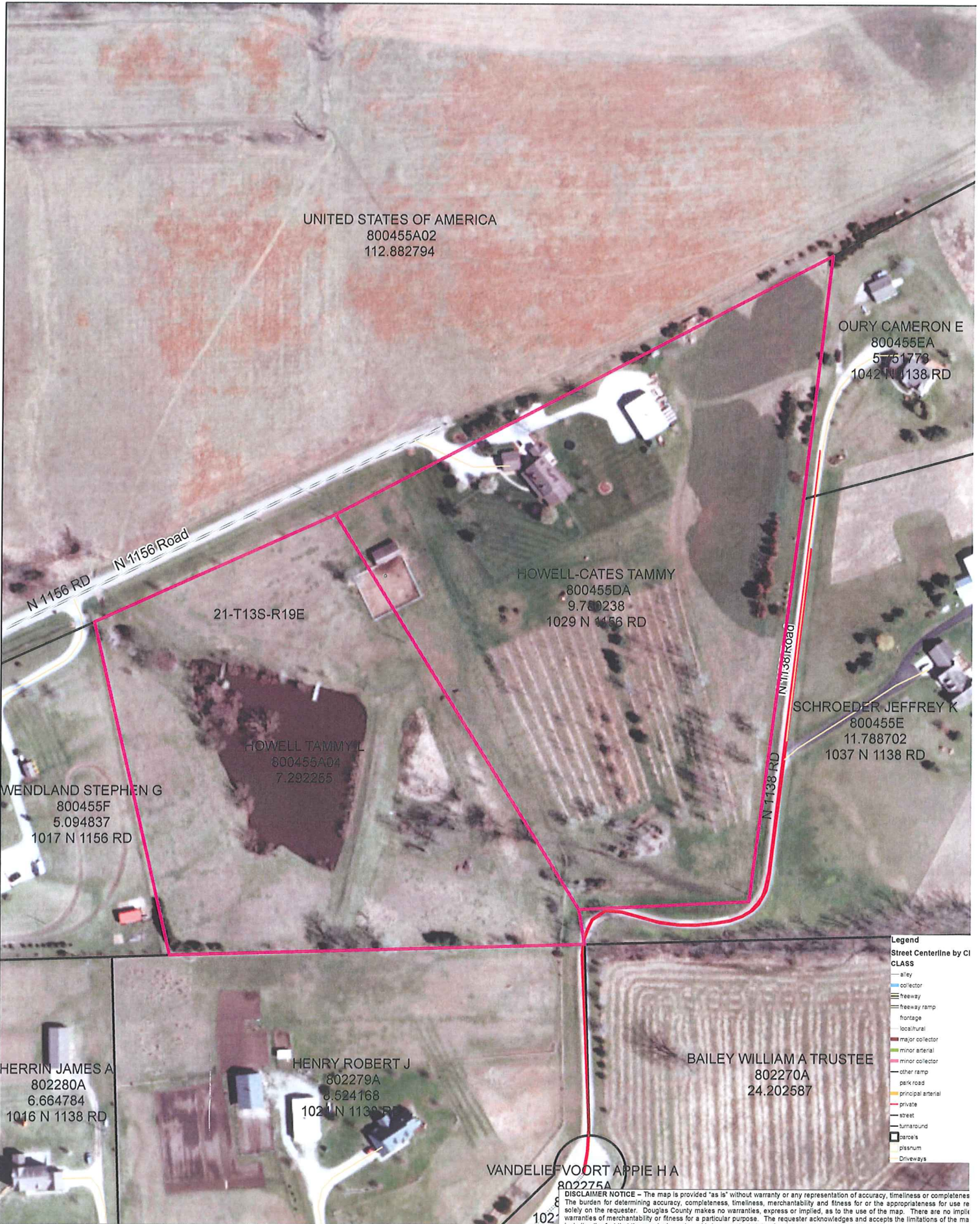
This will be a three weekend event on October 14 & 15, October 21-22, and October 29 & 30, 2011 from dusk to 11:00 P.M.

The Douglas County Commission hearing on this application will be August 24, 2011 at 6:30 P.M., Douglas County Courthouse, 2<sup>nd</sup> floor, 1100 Massachusetts Street, Lawrence, Kansas.

Should you have any questions or comments concerning this request, please feel free to attend the County Commission meeting August 24, 2011. If you should have any questions on this matter prior to the hearing, please contact me at the Douglas County Zoning & Codes Department at (785) 331-3143.



# Cates Haunted Farm 1029 N 1156 Road



UNITED STATES OF AMERICA  
800455A02  
112.882794

OURY CAMERON E  
800455EA  
5.51773  
1042 N 1138 RD

HOWELL-CATES TAMMY  
800455DA  
9.789238  
1029 N 1156 RD

21-T13S-R19E

HOWELL TAMMY L  
800455A04  
7.292265

SCHROEDER JEFFREY K  
800455E  
11.788702  
1037 N 1138 RD

WENDLAND STEPHEN G  
800455F  
5.094837  
1017 N 1156 RD

HERRIN JAMES A  
802280A  
6.664784  
1016 N 1138 RD

HENRY ROBERT J  
802279A  
8.524168  
1021 N 1138 RD

BAILEY WILLIAM A TRUSTEE  
802270A  
24.202587

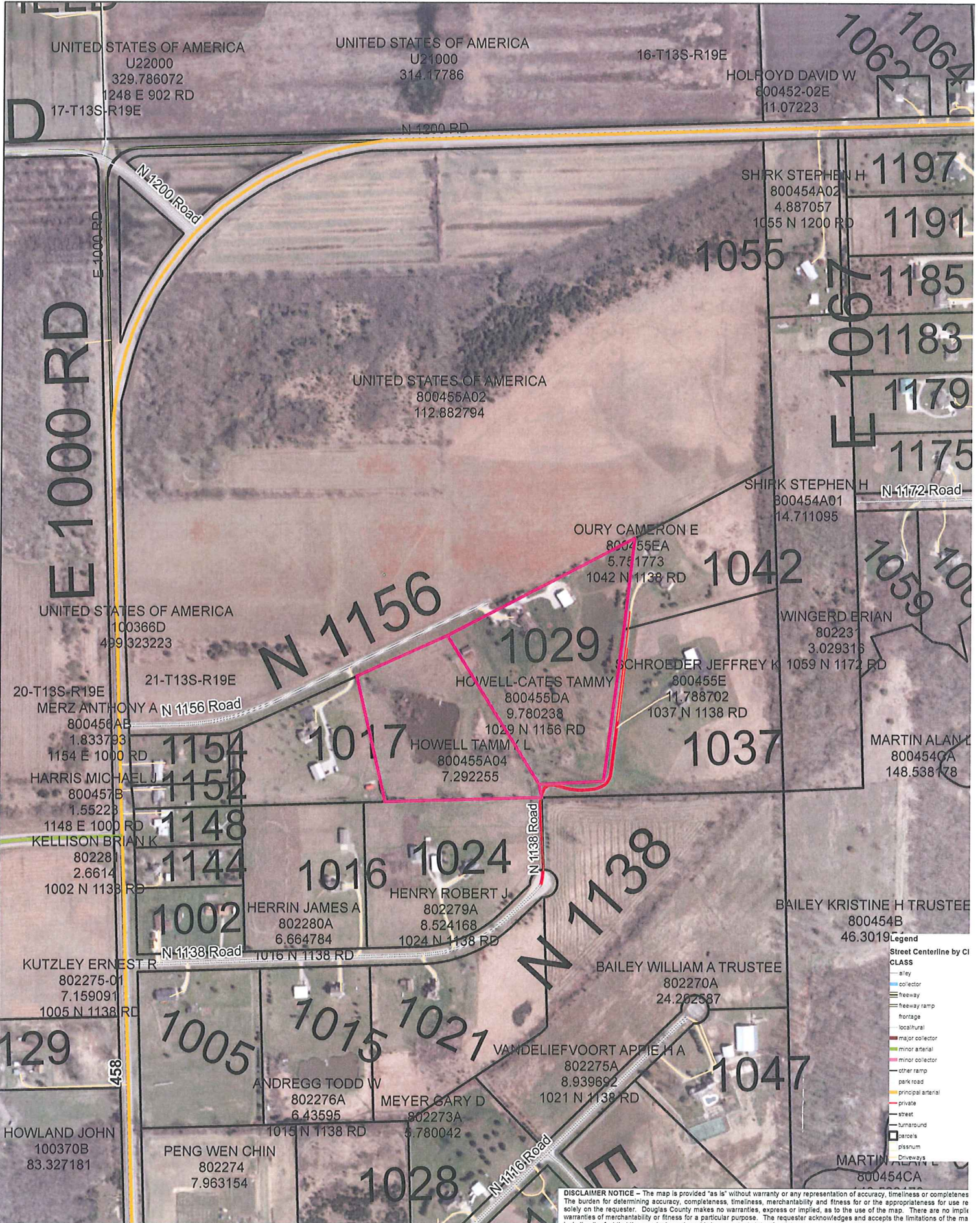
VANDELIEFVOORT APPIE H A  
802275A

- Legend**  
Street Centerline by CI CLASS
- alley
  - collector
  - freeway
  - freeway ramp
  - frontage
  - local/rural
  - major collector
  - minor arterial
  - minor collector
  - other ramp
  - park road
  - principal arterial
  - private
  - street
  - turnaround
  - plenum
  - Driveways

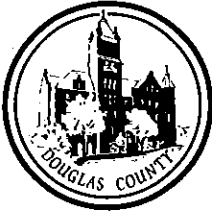
**DISCLAIMER NOTICE** - The map is provided "as is" without warranty or any representation of accuracy, timeliness or completeness. The burden for determining accuracy, completeness, timeliness, merchantability and fitness for or the appropriateness for use rests solely on the requester. Douglas County makes no warranties, express or implied, as to the use of the map. There are no implied warranties of merchantability or fitness for a particular purpose. The requester acknowledges and accepts the limitations of the map including the fact that the map is dynamic and is in a constant state of maintenance, correction and update.



# Cates Haunted Farm 1029 N 1156 Road



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**DOUGLAS COUNTY ADMINISTRATOR**

1100 Massachusetts Street  
Lawrence, KS 66044-3064  
(785) 832-5328 Fax (785) 832-5148  
cweinaug@douglas-county.com

**G. Craig Weinaug**  
County Administrator

---

August 24, 2011

Printing Solutions  
Attn: Terry Alan Jacobsen, CEO  
P.O. Box 3588  
Lawrence KS 66046-0588

Re: Real Estate Acquisition of Land in Franklin Business Park

Dear Terry:

This letter is sent in an effort to reach an agreement for the acquisition of real estate by Douglas County ("Purchaser") from Printing Solutions ("Seller"), with the following terms:

Property: A tract of land situated in the Northeast Quarter of Section 9, Township 13 South, Range 20 East of the 6<sup>th</sup> Principal Meridian, in the City of Lawrence, Douglas County, Kansas, described as follows:

Beginning at the Northeast corner of Lot 1, Franklin Park Addition No. 1, an Addition to the City of Lawrence, Kansas; thence South 80° 47' 35" East, 580.38 feet; thence South 09° 12' 25" West, 66.71 feet; thence on a 340.00 foot radius curve to the left, with a 63.75 chord bearing South 03° 49' 40" West, an arc distance of 63.84 feet; thence South 01° 33' 06" East, 118.28 feet; thence South 88° 55' 55" West, 554.73 feet; thence North 01° 04' 05" West, along the East line of said Lot 1 and its Southern extension, 350.95 feet to the point of beginning.

Purchaser Price: \$250,000.

Escrow Money: \$0.

Title Company & Closing Agent: Kansas Secured Title – Douglas County.

Title Commitment: Within 20 days of the effective date of the contract.

Title Review Period: 10 days of receipt of Title Commitment.

Warranties: Seller will provide certain warranties as to Seller's knowledge of the condition of the Property.

Closing: Seller shall convey the Property by general warranty deed at the Closing and possession shall be delivered at that time. The Closing shall take place at the offices of the Title Company within 30 days of the effective date of the contract.

Contingency: Douglas County's obligation to close under the contract shall be contingent on Douglas County closing upon and acquiring from P.D.O. Investors, L.L.C. its real estate adjacent to the Property consisting of approximately 34 acres in the Franklin Business Park.

This letter is only a list of proposed points that may or may not become part of the eventual definitive contract. These deal points have not been formally approved by the Board of County Commissioners and it is not intended to impose any obligation whatsoever on either party. Neither party will be bound to any obligation until both agree to and sign a formal written contract, and neither party may reasonably rely on any promises inconsistent with this paragraph. If these terms are generally acceptable, please sign below and return this letter.

Sincerely,

G. Craig Weinaug  
Douglas County Administrator

The foregoing terms are generally acceptable.

Printing Solutions,  
a Kansas general partnership

By: \_\_\_\_\_

Title: \_\_\_\_\_

**CITY RESOLUTION NO. 6928**

**COUNTY RESOLUTION NO. \_\_\_\_\_**

**A JOINT RESOLUTION OF THE CITY OF LAWRENCE, KANSAS AND DOUGLAS COUNTY, KANSAS ESTABLISHING THE RETIREE ATTRACTION TASK FORCE**

Whereas, the City of Lawrence and Douglas County is an attractive place for citizens of all ages to call home; and

Whereas, the City and County desire to ensure that Lawrence and Douglas County remains an attractive place for retirees to remain or relocate; and

Whereas, the governing bodies of Douglas County and the City of Lawrence, Kansas desire to review and implement any necessary changes to policies, laws, financial incentives or other issues to ensure that they are implementing the best practices to retain and attract retirees to our community; and

Whereas, the governing bodies of the City of Lawrence and Douglas County further desire to convene a task force of interested citizens to consult with senior service providers and to review the issues associated with retaining and attracting retirees to our community;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LAWRENCE, KANSAS:

Section 1. Establishment of Retiree Attraction Task Force. There is hereby established the Retiree Attraction Task Force. The Task Force shall develop recommendations to the Douglas County Commission and the Lawrence City Commission regarding the issue of retaining and attracting retirees to our community. The Task Force shall consult with existing providers of services to seniors including Douglas County Senior Services, Inc., the Jayhawk Area Agency on Aging, and the Lawrence Chamber of Commerce Senior Council in their efforts to review the issue of retaining and attracting retirees.

Section 2. Membership and Organization. The Task Force shall consist of twelve voting members who are residents of the City of Lawrence or Douglas County, who have an interest in the issue of retaining and attracting retirees to our community. Five members shall be appointed by the Douglas County Commission and five members shall be recommended by the Mayor and approved by the City Commission. One member of the Task Force shall be a City Commissioner and one member shall be a County Commissioner. The appointed City Commissioner and County Commissioner shall serve as co-chairs of the Task Force.

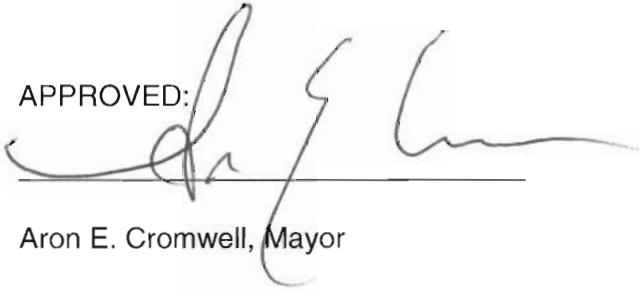
Section 3. Reporting and Recommendations. The Task Force shall provide recommendations to the governing body by December 31, 2011, with periodic reports to the governing body as the Task Force deems appropriate.

Section 4. Initial and Subsequent Meetings. The Task Force shall meet initially at the time and place as determined by the co-chairs of the Task Force.

Section 5. Open Meetings. The Task Force shall conduct all meetings in public sessions as required by the Kansas Open Meetings Act.

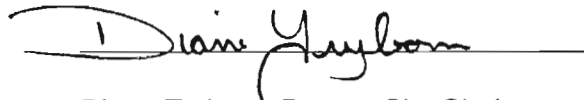
Adopted by the Governing Body of the City of Lawrence, Kansas, this 26<sup>th</sup> day of July, 2011.

APPROVED:

A handwritten signature in black ink, appearing to read 'Aron E. Cromwell', written over a horizontal line.

Aron E. Cromwell, Mayor

ATTEST:

A handwritten signature in black ink, appearing to read 'Diane Trybom', written over a horizontal line.

Diane Trybom, Deputy City Clerk

Approved by the Board of County Commissioners of Douglas County, Kansas this  
\_\_\_\_\_ day of \_\_\_\_\_, 2011.

\_\_\_\_\_  
James Flory, County Commissioner

\_\_\_\_\_  
Nancy Thellman, County Commissioner

\_\_\_\_\_  
Michael Gaughan, County Commissioner





## DOUGLAS COUNTY ZONING & CODES

2108 W. 27th Street, Suite I  
Lawrence, KS 66047  
(785) 331-1343 Fax (785) 331-1347

**Keith R. Dabney**  
Director

---

### MEMORANDUM

TO : Douglas County Board of County Commissioners  
Craig Weinaug, Douglas County Administrator

FROM: Keith Dabney, Director of Zoning & Codes Department

DATE : August 8, 2011

RE : Asphalt Plant – Temporary Business Use Permit (Hamm Eudora Quarry)

Hamm, Inc. has made application to the Douglas County Commissioners for an Asphalt Plant Temporary Business Use Permit. Approval of this application would allow Hamm, Inc. to set a portable asphalt plant at the Hamm's Eudora Quarry from September 12, 2011 to November 12, 2011, for the purpose of producing asphalt mix for the construction of KDOT Project 1-23, KA 2409-01.

Staff has notified four property owners within 1,000 feet of the proposed plant site, Douglas County Sheriff and the Douglas County Health Department of this application.

If the County Commission grants approval, this office would recommend the following condition placed on the Temporary Business Use Permit.

1. Temporary Business Use Permit for the asphalt plant site expires November 12, 2011.

Staff recommends approval of this temporary business.



Douglas County, Kansas

APPLICATION FOR A TEMPORARY BUSINESS USE

(To be filled in by applicant)

Applicant: Hamm, Inc Address: 609 Perry Place, P.O. Box 17
Telephone: 785/597-5111 Perry, KS 66073

Sponsor or other persons with financial interest in the proposed activity:
Kansas Dept. of Transportation, Douglas County

Legal Description of Site: Section 15 Township 13S Range 21E (May attach legal description)
S.E. 1/4 Eudora Quarry

Owner of Property: Hamm, Inc Address: Perry, KS 66073
Telephone No.: 785/597-5111

Existing Zoning: Agricultural Proposed Temporary Business Use: Asphalt Batch Plant

Explain: To set a portable asphalt plant in Hamm's Eudora Quarry
for the purpose of producing asphalt mix for the
construction of KDOT project 10-23 KA 2408-01 in Douglas Co.

Site Plan of tract must be submitted with application (see attached sheet)

(To Be Completed by Douglas County Zoning)

Application received in Zoning Office: July 25 2011
Month Day Year

Fee Paid \$100.00 Cash Check [checked] Application No.

Date of Notice mailed to Owners/Occupants of properties: Aug. 8, 2011

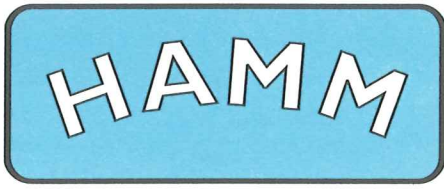
Date of Hearing Douglas County Commissioners: Aug. 24, 2011 6:30 P.M.
Month - Day - Year Time

Douglas County Commissioners Action: Approved Disapproved

Conditions:

Chairman, Douglas County Commission

Date



QUARRIES  
CONSTRUCTION  
ASPHALT  
WASTE MANAGEMENT

609 Perry Place  
PO Box 17  
Perry, KS 66073-0017  
Telephone 785-597-5111  
FAX 785-597-5117

---

## TEMPORARY BUSINESS USE PERMIT – SITE PLAN REQUIREMENTS

### ASPHALT PLANT SITE – EUDORA QUARRY

1. Dust control on haul road from quarry to Dg Co 1061. Haul road maintenance from quarry to K-10 Highway.
2. All sanitation and health concerns will be addressed at the quarry.
3. Quarry site will have adequate lighting for night work.
4. Quarry site has security fence with locked gates. Security cameras are on site.
5. Local fire department will be notified of construction activities. Douglas County Emergency Preparedness Coordinator will be informed of asphalt plant location and start up.
6. Certificate of Liability Insurance is included with this application.

Eudora Quarry

Asphalt Plant Location



W 119th St

E 2400 Rd

N 1200 Rd

Google

© 2010

Eye alt: 3615 ft

© 2011 Google

38° 54' 53.94" N 95° 03' 35.66" W elev 846 ft

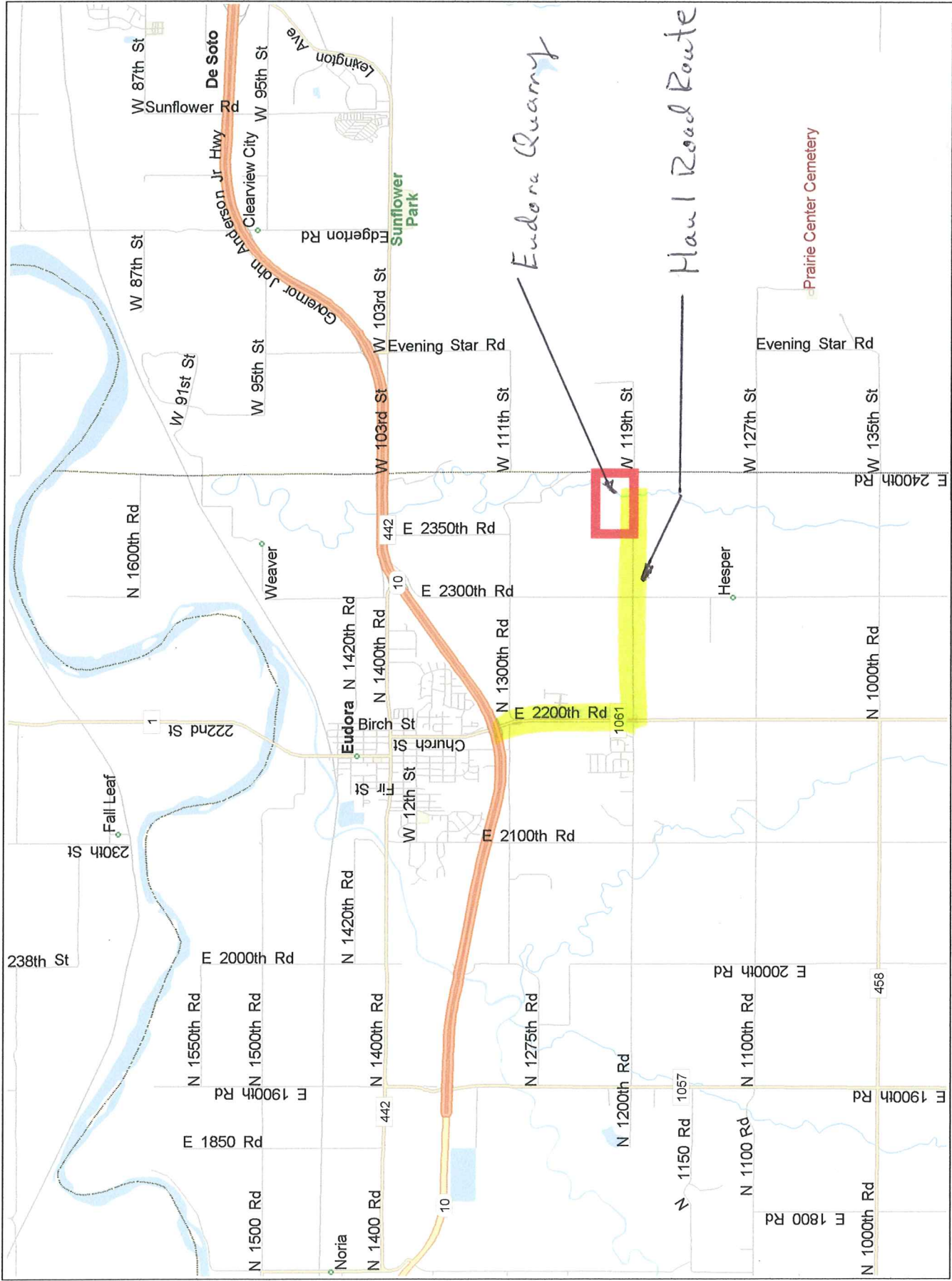
Imagery Date: 8/24/2010

Overview Haul Route - Eudora Quarry to K-10 Highway



Haul Route - N1200 Rd to Dy Co Route 1061 to K-10 Highway

Haul Route



0 mi 1 2 3 4

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## Additional Named Insureds

### Other Named Insureds

Hamm Asphalt, Inc.	Additional Named Insured
Hamm Drilling, Inc.	Additional Named Insured
Kaw Valley Construction, Inc.	Additional Named Insured
N.R. Hamm Contractor, Inc.	Additional Named Insured
N.R. Hamm Quarry, Inc.	Additional Named Insured





## DOUGLAS COUNTY ZONING & CODES

2108 W. 27th Street, Suite I  
Lawrence, KS 66047  
(785) 331-1343 Fax (785) 331-1347

**Keith R. Dabney**  
Director

---

### NOTICE

TO : Owners of property within 1000 feet of Temporary Asphalt Plant  
FROM: Keith Dabney, Zoning & Codes Department  
DATE : August 8, 2011  
RE : Asphalt Plant Temporary Business Use Permit

Hamm, Inc., has made application to Douglas County Commissioners for an Asphalt Plant Temporary Business Use Permit. Approval of this application would allow Hamm, Inc. to operate a mobile hot mix plant for an overlay project on Highway 10.

The proposed location of the Temporary Asphalt Plant would be located is 1213 E 2400 Road, Eudora, Kansas 66025.

Should you have any questions or comments concerning the asphalt plant application, please plan to attend the Commissioners meeting. If you should have any questions on this matter prior to the hearing, please contact me at the Douglas County Zoning & Codes Department at (785) 331-1343.

The Douglas County Commission hearing on this application will be August 24, 2011, at 6:30 P.M., Douglas County Courthouse, 2<sup>nd</sup> floor, Lawrence, Kansas.

cc: Tony Marienau, Hamm, Inc., P.O. Box 17, Perry, Kansas 66072  
Ken McGovern, Sheriff's Department  
Richard Ziesenis, Douglas County Health Department  
Keith Knabe, Eudora Township Trustee

## MEMORANDUM

To : Board of County Commissioners

From : Keith A. Browning, P.E., Director of Public Works/County Engineer

Date : August 17, 2011

Re : Consider approving Request for Construction Project forms  
High Risk Rural Road federal funds  
Route 442 curve improvements at N 1700/E 50 and N1600/E 50

The CIP includes a project to improve Route 442 from E 1 Road (Shawnee County line) to Stull. Plan development is underway, and construction is currently scheduled for 2013. The CIP allocates \$4,000,000 for this project.

KDOT has issued a call for projects for High Risk Rural Road (HRRR) funding. This is a federal funding program for improvements to rural roads that have a higher than normal crash rate. We have discussed with KDOT the possibility of receiving HRRR funding for improvements to the two curves within our Route 442 project. KDOT has indicated improvements at these two curves would be eligible for HRRR funding. We plan to reconstruct both curves to meet 55-mph design standards. Currently, the curves have 40-mph and 45-mph advisory speeds.

The attached Request for Construction Project forms require BOCC signatures and are required to accompany the applications for HRRR funding for each of these two curves. By signing each form, the BOCC stipulates sufficient county funds are available to cover required local matching funds.

HRRR funds typically cover 90% of construction and construction engineering (inspection) costs. However, given the estimated costs for improving these two curves, it is unlikely we'll receive that level of funding. It is possible KDOT would award funding to cover a lower percentage of construction costs. County funds would be required to cover the remaining construction costs, and 100% of costs for design engineering, right-of-way acquisition, and utility relocation.

Action Required: Approve Request for Construction Project forms to accompany applications for High Risk Rural Road federal funding for improvements to Route 442 curves at N 1700 Road/E 50 Road and N 1600 Road/E 50 Road.

KANSAS DEPARTMENT OF TRANSPORTATION  
BUREAU OF LOCAL PROJECTS  
REQUEST FOR CONSTRUCTION PROJECT

Submit One (1) Copy, With Map

County Douglas

WHEREAS: The Secretary of Transportation of the State of Kansas, hereinafter referred to as the Secretary, has been designated as agent for Douglas County under an agreement dated 11/19/2004, or,

WHEREAS: The Secretary's agency for the City of \_\_\_\_\_ will be designated under an agreement to be executed, and,

WHEREAS: the Federal-Aid Highway Act of 1956, as amended, and subsequent acts and amendments, provided Federal-Aid funds to assist the counties, cities and other political sub-divisions in improving their roads and streets, and,

WHEREAS: The above-noted county/city desires to improve a certain portion of their road or street system as is more fully described hereinafter, now, therefore,

BE IT RESOLVED: That the Secretary is hereby requested to program, for construction, that portion of road / street which is functionally classified as a major collector on Route Number 442 located: 0.5 miles east of Douglas County - Shawnee County line, south curve at N1600-E50

Total Project Length \_\_\_\_\_ (Km) 1 (Mi) Est. Let Date November 2012

ESTIMATED costs of such improvements are as follows:

Grading / Culverts / Storm Sewer	\$	<u>500,000</u>
Surfacing (Type) <u>10" asphalt</u>	\$	<u>650,000</u>
Bridges (Number) <u>none</u>	\$	<u>0</u>
Seeding	\$	<u>35,000</u>
Other <u>traffic control</u>	\$	<u>25,000</u>
ESTIMATED Total for Project	\$	<u>1,210,000</u>

Surveys and plans will be prepared by: consultant

BE IT FURTHER RESOLVED: That sufficient funds of Douglas County are now, or will be available and are hereby pledged to the Secretary in the amount and at the time required for the supplementing of federal funds available for the completion of this project. Prior to Federal Authorization, any project expenditures made by the County/City are ineligible for federal funding and remain the responsibility of the County/City. Upon cancellation of the project by the County/City, the County/City shall reimburse the Secretary within thirty (30) days after receipt of statement of cost incurred by the Secretary prior to cancellation.

Day \_\_\_\_\_ Month \_\_\_\_\_ Year \_\_\_\_\_, at \_\_\_\_\_, Kansas.

Recommended for Approval:

APPROPRIATE LOCAL OFFICIAL(S)

Karl A. Browning  
County/City Engineer or Administrator

\_\_\_\_\_  
Chairperson/Mayor

\_\_\_\_\_  
Member

ATTEST:

\_\_\_\_\_  
County/City Clerk

\_\_\_\_\_  
Member

## REQUEST FOR CONSTRUCTION PROJECT

RR within 1/2 mile No RR Owner \_\_\_\_\_ County Douglas

Area Served: General Farming  Livestock \_\_\_\_\_ Oil/Gas \_\_\_\_\_ Industrial \_\_\_\_\_ Suburban \_\_\_\_\_ Urban \_\_\_\_\_  
 Others: rural residents

Utilities to be adjusted: waterline, overhead electric, telephone, gas

Environmental Concerns: Parks No Wetlands No Other No

Traffic Data: Present AADT 2,243 Year \_\_\_\_\_ Estimated Future AADT 3,900 Year 2033

Existing Facilities:					Curb & Gutter	Storm Sewer			
Roadbed Width	Surface Type	Surface Width	Condition	Surface Thickness					
(M)	chip seal	(M)	fair		none	culverts, RCBs			
25.00		(Ft)					24.00	(Ft)	
Proposed Facilities:					Curb & Gutter	Storm Sewer			
Roadbed Width	Surface Type	Surface Width	Surfacing By:	Surface Thickness or Rate/Km or /Mi					
(M)	asphalt	(M)		10" asphalt	none	culverts, RCBs			
36.00		(Ft)					24.00	(Ft)	
Existing Bridges:					Safe Load	Suff. Rating	Rating Year	Posted	
NBIP Structure Number	Structure Type	Over-all Length		Clear Roadway					
none		(M)	(Ft)	(M)	(Ft)				
		(M)	(Ft)	(M)	(Ft)				
Proposed New Bridges:					Safe Load	Suff. Rating	Rating Year	Posted	
Structure Type		Over-all Length		Clear Roadway					
none		(M)	(Ft)	(M)	(Ft)				
		(M)	(Ft)	(M)	(Ft)				
Railroad Crossings:			No. of Tracks	Main Tracks	Other Tracks	Avg. Trains Daily	Min. Vis. @ 300'	Present Protection	Proposed Protection
Company Name									
none									

Comments: New road driving surface will be 24 feet wide plus 6-foot asphalt shoulders

## REQUEST FOR CONSTRUCTION PROJECT

In accordance with the Bureau of Local Projects (BLP) Memo 99-11, dated December 16, 1999, we are required, under the Comprehensive Transportation Program (CTP) to collect and record total costs of all work phases of projects. This includes local agency federal-aid and state-aid projects that include any non-participating, pre-construction local agency costs for preliminary engineering (plan design), rights of way and utility adjustments.

Please show below your estimate of the cost of any of the following non-participating work phases for this proposed project.

### **Preliminary Engineering (PE)**

Please estimate the payments you will make to your consultant. If your agency will perform its own PE, include your estimated direct costs plus overhead.

### **Rights of Way (R/W)**

Please estimate the payments you will make to landowners.

### **Utility Adjustments (UTIL)**

Please estimate the total of any payments you will make to utility companies for adjustments to utilities located on private easements.

**ESTIMATED** non-construction costs are as follows:

Preliminary Engineering	_____	\$	<u>100,000</u>
Rights of Way	_____	\$	<u>70,000</u>
Utility Adjustments	<u>waterline</u>	\$	<u>40,000</u>
Other	_____	\$	_____
ESTIMATED Total for Project		\$	<u><u>210,000</u></u>

## MEMORANDUM

To : Board of County Commissioners

From : Keith A. Browning, P.E., Director of Public Works/County Engineer

Date : August 17, 2011

Re : Finalize 2012 maintenance budget for the Hesper Charter Road Improvement District

Since the August 10 meeting during which the BOCC discussed the 2012 Hesper Charter Road Improvement District (CRID) budget, I have met with the Hesper CRID advisory committee. It was the consensus of the committee to keep 2012 maintenance assessments for each individual property owner (IPO) consistent with 2011 assessments. Current 2011 assessments per IPO are \$277.58. Keeping individual assessments the same, and adding the Eudora Township contribution required in the maintenance agreement, results in a total 2012 Hesper CRID budget of \$34,177 (see attached spreadsheet).

It is my understanding Eudora Township will lose approximately \$40,000 in General Fund revenue next year as a result of the City of Eudora's reclassification to a 2<sup>nd</sup> class city. As another result of Eudora's reclassification, in the near future Douglas County will be relieved of the maintenance responsibility for the portions of Route 1061 and Route 442 within the city limits. Prior to passing off maintenance responsibility of these road sections to the City of Eudora, we need to improve portions of these road sections. Over the long term, though, Douglas County costs will be reduced significantly (>\$20,000/year).

There are two options for the 2012 Hesper CRID budget:

1. Set budget at \$34,177, and collect \$22,519 from Eudora Township as called for in the maintenance agreement.
2. Set budget at \$11,658, and absorb the remaining \$22,519 needed from the Road & Bridge fund.

We also decided to take a longer term look at anticipated Hesper expenses and the budget required to support those expenses. Each individual property owner (IPO) in the CRID is currently paying capital improvement assessments of approximately \$780/year in addition to the annual maintenance assessments. The capital improvement assessments end in 2017. The general consensus of the advisory committee was to attempt to keep annual maintenance assessments relatively low through 2016, and then increase the maintenance assessments beginning in 2017. The attached spreadsheet shows projected expenses through 2026, and the required annual budgets to support those expenses. While the spreadsheet shows a significant annual maintenance budget increase beginning in 2017, the total assessments for each IPO will actually decrease since the capital improvements assessments will end.

August 17, 2011  
Page Two

The advisory committee expressed the desire to keep CRID roads in good condition over the long term. The projected budget and expense numbers in the spreadsheet include chip sealing all CRID roads every four years beginning in 2013. In other years, we are projecting costs for patching and other routine maintenance.

Action Required: Determine the 2012 road maintenance budget for the Hesper Charter Road Improvement District.

Date: 8/17/2011  
 By: KAB

HESPER CHARTER ROAD IMPROVEMENT DISTRICT--2012 Budget

2012 TOWNSHIP AND DISTRICT CONTRIBUTIONS TO ROAD MAINTENANCE COSTS

*Assumptions:*

1. Maintain 2011 maintenance assessment per IPO = \$277.58
2. Township performs no maintenance activities.
3. Twp contributes percentage of road fund budget into District maint fund.
4. County forces perform all maintenance activities except chip seals.

Hesper Improvement District total valuation (2011)*:	\$	985,985
Eudora Township total valuation (2011)*:	\$	14,405,420
Percentage of improvement district value to total township value:		6.84%
Township Road Fund budget, 2011**:	\$	329,000
Amount to be allocated to improvement district maintenance:	\$	<b>22,519</b>

*Calculation of Improvement District contribution to annual maintenance expense:*

Total estimated annual maintenance expense:	\$	<b>34,177</b>
Improvement District assessments required:	\$	<u>11,658</u>
	\$	34,177
		Maint. Assess.
		per IPO
Annual maint assessment per IPO:	<u>IPO's</u>	\$ <u>277.58</u>
	42	

\*values provided by DGCO Appraiser's Office  
 \*\*township road fund budget provided DGCO Budget Office



Date: 8/17/2011  
 By: KAB

HESPER CHARTER ROAD IMPROVEMENT DISTRICT  
Maintenance Expense Projections

<u>Year</u>	<u>Hesper CRID Budget</u>	<u>Projected Budget</u>	<u>Actual Maintenance Costs*</u>	<u>Anticipated Maintenance Costs</u>	<u>Comments</u>
2006	\$ 19,656		\$ 1,734.94		
2007	\$ 19,656		\$ 9,361.80		
2008	\$ 24,585		\$ 51,792.07		
2009	\$ 29,175		\$ 59,731.55		
2010	\$ 29,175		\$ 35,210.00		
2011	\$ 30,000			\$ 43,000	Anticipates 14,169 sq ft stabilization, 310 tons HMA
Subtotals	\$ 152,247		\$ 157,830.36		
2012		\$ 34,177		\$ 31,187	Includes 9308 sq ft stabil., 204 tons HMA
2013		\$ 35,000		\$ 100,587	Includes 9308 sq ft stabil., 203 tons HMA, chip seal w/ CM-K
2014		\$ 35,000		\$ 8,000	assume reduced maintenance
2015		\$ 35,000		\$ 8,000	assume reduced maintenance
2016		\$ 35,000		\$ 31,187	Assume similar patching as 2012
2017*		\$ 53,600		\$ 101,000	Patch & chip seal
2018		\$ 53,600		\$ 8,000	reduced maintenance
2020		\$ 53,600		\$ 8,000	reduced maintenance
2021		\$ 53,600		\$ 45,000	Patching
2022		\$ 53,600		\$ 101,000	Patch & chip seal
2023		\$ 53,600		\$ 8,000	reduced maintenance
2024		\$ 53,600		\$ 8,000	reduced maintenance
2025		\$ 53,600		\$ 45,000	Patching
2026		\$ 53,600		\$ 101,000	Patch & chip seal
Subtotal		\$ 656,577		\$ 646,961	
20-year total expenses				\$ 804,791	
Less: Budget thru 2011				\$ 152,247	
2012 thru 2026 total budget required:				\$ 652,544	
2012 thru 2026 average annual budget required:				\$ 46,610	

\*Capital improvements assessment (currently ~\$780/yr/IPO) ends in 2017.

MEMO TO: The Board of County Commissioners  
Craig Weinaug, County Administrator

FROM: Jackie Waggoner, Purchasing Director  
Division of Purchasing

SUBJECT: Foundation Repairs for Baldwin Fire Station #11

DATE: August 10, 2011

In late May the County became aware of foundation repairs that needed to be made at the Baldwin Fire Station.

In the beginning Bill Bell had a couple of contractors review the site and submitted a proposal based on their recommendation of the repairs. After reviewing the proposals, staff determined that we don't have the expertise to determine if the recommendations provided workable solutions. This led us to have discussions with a structural engineer (contractor for Courthouse repairs), Don McMican of DGM Consultants, P.A.

Initially Don was hired to perform a site survey assessment and offer possible solutions. The south wall is cracked and considered to be structurally unstable, the north wall is pushed in approximately  $\frac{3}{4}$ " at the top and will increasingly get worse, east corners are cracked, north sidewalk has settled 6", and the original garage has settled 1-1/2" at west end which is creating the foundation to be too shallow. While the scope of work has not been developed yet, Don recommends building walls on the outside of the existing walls on the south and north to create stabilization, repair the west corner cracks, and add sidewalk around all three sides to help direct moisture away from the fire station. These repairs would provide a 25-50 years fix. The County has approved to hire DGM Consultant, P.A. for professional services for design, bidding, and construction administration for an amount not-to-exceed \$9,680.

After reviewing the scope of work with an interested contractor, our best estimate to make the necessary foundation repairs is \$55,000. Funds are available in the Special Building Fund for this expenditure. In compliance with our purchasing policy this cost would typically warrant a formal bidding process. Due to the time frame (3-4 weeks) to prepare the bid documents, a formal bidding process (4-6 weeks), and the estimated time (60 days) to make the repairs, we are seeking approval to solicit informal bids instead of formal. Our preference is for you to authorize administrative approval (Craig or Sarah) to award the contract with a 10% contingency for any unknown expenses

that would require a change order. If the bids exceed our estimated cost (\$55,000 + 10%) we can bring a recommendation back to the Board for consideration.

Bill Bell and I will be available at the meeting to discuss this project.

**SUGGESTED MOTION:** The Board of County Commissioners authorizes staff to solicit informal bids for foundation repairs at Baldwin Fire Station, and gives administrative approval to award the contract up to the estimated cost of \$55,000 plus 10%.



Board of County Commissioners  
**Douglas County**

We are pleased to present this report related to our audit of the basic financial statements of Douglas County, Kansas (County) for the year ended December 31, 2010. This report summarizes certain matters required by professional standards to be communicated to you in your oversight responsibility for the County's financial reporting process.

### **Required Communications**

Statement on Auditing Standards No. 114 requires the auditor to communicate certain matters to keep those charged with governance adequately informed about matters related to the financial statement audit that are, in our professional judgment, significant and relevant to the responsibilities of those charged with governance in overseeing the financial reporting process. The following summarizes these communications.

#### **Auditors' Responsibility under Professional Standards**

Our responsibility under auditing standards generally accepted in the United States of America, *Government Auditing Standards* issued by the Comptroller General of the United States; the provisions of the Single Audit Act; OMB Circular A-133; OMB's *Compliance Supplement*; and the *Kansas Municipal Audit Guide* has been described to you in our arrangement letter dated March 3, 2011.

#### **Accounting Policies**

Management has the ultimate responsibility for the appropriateness of the accounting policies used by the County. The County's significant accounting policies are discussed in Note 1 to the financial statements. During 2010, the County changed its method of accounting to prepare its financial statements on a basis of accounting which demonstrates compliance with the cash basis and budget laws of the State of Kansas. See Note I.B. for a complete description of this basis of accounting. Previously, the County had reported its financial statements in conformity with accounting principles generally accepted in the United States of America. See also Note IV.E. for a discussion on the impact of this change on the financial statements.

#### **Significant or Unusual Transactions**

We did not identify any significant or unusual transactions or significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

#### **Alternative Treatments Discussed with Management**

We did not discuss with management any alternative treatments relative to the basis of accounting used by the County, related to material items during the current audit year.

## Management's Judgments and Accounting Estimates

Accounting estimates are an integral part of the preparation of financial statements and are based upon management's current judgment. The process used by management encompasses their knowledge and experience about past and current events and certain assumptions about future events. Management may wish to monitor throughout the year the process used to compute and disclose these accounting estimates. The following describes the significant accounting estimates disclosed in the County's December 31, 2010 financial statements:

- Compensated absences: It is the County's policy to permit employees to accumulate certain amounts of vacation and sick leave. The County's policies are discussed in Note I.C. We obtained a list of accumulated vacation and sick time through December 31, 2010 from the County's payroll system, and recalculated vacation and sick time per County policies for a sample of County employees. In addition, we reviewed total compensated absences by analytically comparing the current year results to prior year history. The estimated liability computation follows the guidelines in GASB Statement No. 16, *Accounting for Compensated Absences*. Based on our analyses, we determined the County's estimates for compensated absences to be fairly stated.
- Incurred but not reported claims for workers' compensation and health insurance: The County is self-insured for these risks. Obligations related to claims are based on a past history of claims incurred, and estimates of the lag time between when a claim is filed and paid. We reviewed the County's health insurance liability for claims incurred but not paid at December 31, 2010, in comparison to the historical lag time for claim payments, to ensure amounts projected to be paid after year end were proper. Based on our analyses, we determined the County's estimates for claims payable to be fairly stated.
- Accounting and Financial Reporting by Employers for Post-employment Benefits Other Than Pensions (OPEB): The County sponsors a single-employer defined benefit healthcare plan that provides healthcare benefits to retirees and their dependents, including medical, dental, and vision coverage. The County hires an external actuary to evaluate and estimate the expense/expenditures and related liabilities. See Note IV.C. We obtained the report issued by the actuary, obtaining an understanding of the methods and assumptions used by the actuary as well as evaluating the model used by the actuary for appropriateness and compliance with generally accepted accounting principles. Based on our analysis, we determined the County's estimates for OPEB to be fairly stated.

## Audit Adjustments

There were 2 types of audit adjustments to the original trial balance presented to us to begin our audit: 1) to record adjustments to encumbrances and accounts payable to properly recognize current year expenditures, and 2) to properly record year end transactions in the correct year.

## Uncorrected Misstatements

There were no uncorrected misstatements accumulated in the current year.

## Management Representations

In connection with our audit procedures, we have obtained a written management representation letter. This representation letter constitutes written acknowledgments by management that it has the

primary responsibility for the fair presentation of the financial statements in conformity with the basis of accounting used to prepare the financial statements. The representation letter also includes the more significant oral representations made by officers and employees during the course of the audit and includes specific representations, is intended to reduce the possibility of misunderstandings between us and the County and reminds the signing officers to consider seriously whether all material liabilities, commitments and contingencies or other important financial information have been brought to our attention.

### **Other Disclosures**

We encountered no disagreements with management over the application of significant accounting principles, the basis for management's judgments on any significant matters, the scope of the audit or significant disclosures to be included in the financial statements; we are not aware of any consultations management had with other accountants about accounting or auditing matters; and we did not encounter any difficulties in dealing with management relating to the performance of the audit.

## **Internal Controls**

In planning and performing our audit of the special purpose financial statements of Douglas County as of and for the year ended December 31, 2010, in accordance with auditing standards generally accepted in the United States of America, we considered the County's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control. Accordingly, we do not express an opinion on the effectiveness of the County's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses and therefore, there can be no assurance that all deficiencies, significant deficiencies or material weaknesses have been identified. However, we identified certain deficiencies in internal control that we consider to be significant deficiencies, as discussed below.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the financial statements will not be prevented, or detected and corrected on a timely basis.

*A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the following control deficiencies to be significant deficiencies:

### **Segregation of Duties:**

- **Payroll Processing:** There is lack of adequate segregation of duties in the payroll function. The payroll clerk has access to add employees, modify master file information, process payroll and post to the general ledger. The clerk also has access to blank checks and the signature stamp software. Additionally, there is no reconciliation currently performed between the data in the payroll system and what is posted to the general ledger. Mitigating controls include the

fact that department heads, the County Treasurer and Assistant County Administrator receive copies of payroll reports for review. Department heads also review timesheets. Additionally, new hires and terminations are approved by the department heads and County Administrator where applicable. We recommend that human resources set up and maintain employee master records and implement an authorization or approval process for changes made to the payroll system through review of the audit tables.

- **Health Department:** The Director, Director of Administrative Services and the Accountant have access to all areas of QuickBooks. The Accountant processes accounts payable and payroll, with complete access to master files, which would allow for changes in employee and vendor information. The Director of Administrative Services and the Accountant can also post journal entries. Mitigating controls include the fact that all checks require dual signatures, and the Accountant does not have check signing authority or access to the blank check stock. For proper segregation of duties, certain functions should be restricted to avoid conflicts between incompatible functions.
- **Journal Entries:** Journal entries can be created and posted to the general ledger by the same person. There is no review or approval process of journal entries made, prior to the time they are released. There should be a separation of the creating function and the posting function within the system, or at a minimum, a procedure for conducting a secondary review of journal entries to ensure that undetected manipulation of data on the system does not occur.

#### **Financial Statement Preparation:**

- **Encumbrances / Commitments:** The County does not have a formal purchase order system to ensure that all purchase commitments are recorded at year end. Without a systematic method of gathering this information, there is a risk that purchase commitments will go undetected. Under the statutory basis of accounting, expenditures include cash disbursements, as well as accounts payable and encumbered purchase commitments.
- **Year-end Closing Process, Cutoff:** In order to ensure that expenditures are reflected in the correct budget year, the County leaves the books open for two months after year end, and posts expenditures back to the prior year if the goods or services were received in that year. When such amounts are recorded, they reduce cash, rather than being recorded as a payable at December 31. The overall approach being used, to assist in capturing expenditures in the appropriate year, is correct; only a minor adjustment to record the amounts as accounts payable rather than as a reduction to cash is needed.

A similar process is also used to capture receipts in the new year that apply to the prior year. These receipts are also recorded in the prior year as increases to cash. Under the County's newly adopted basis of accounting, cash receipts are recognized only as the cash is received. Therefore, these amounts should not be recorded as of December 31. We recommend the County continue to identify and accumulate such information, as this will be needed when the County moves toward recording transactions in accordance with generally accepted accounting principles (GAAP) in future years.

- **Year-end Closing Process, Recording Certain Transactions:** Certain data required for financial reporting or disclosure purposes is not captured or calculated as part of the year-end financial reporting process. This includes the reconciliation of activity in various cash accounts that are not maintained by the Treasurer's Office, including various accounts for the sheriff, district

attorney and the employee benefit trust account used to pay health claims. Additionally, obligations for incurred-but-not-reported health claims and other post-employment benefits (OPEB) are not calculated for recording in the financial statements or disclosure in the footnotes. We noted that, for the cash accounts, there are generally reviews done of the activity during the year, including monthly bank reconciliations. Additionally, health claims paid are monitored throughout the year. OPEB amounts are based primarily on data provided by an external actuary. We recommend management develop procedures for summarizing the data needed at year-end for accounting and financial reporting purposes.

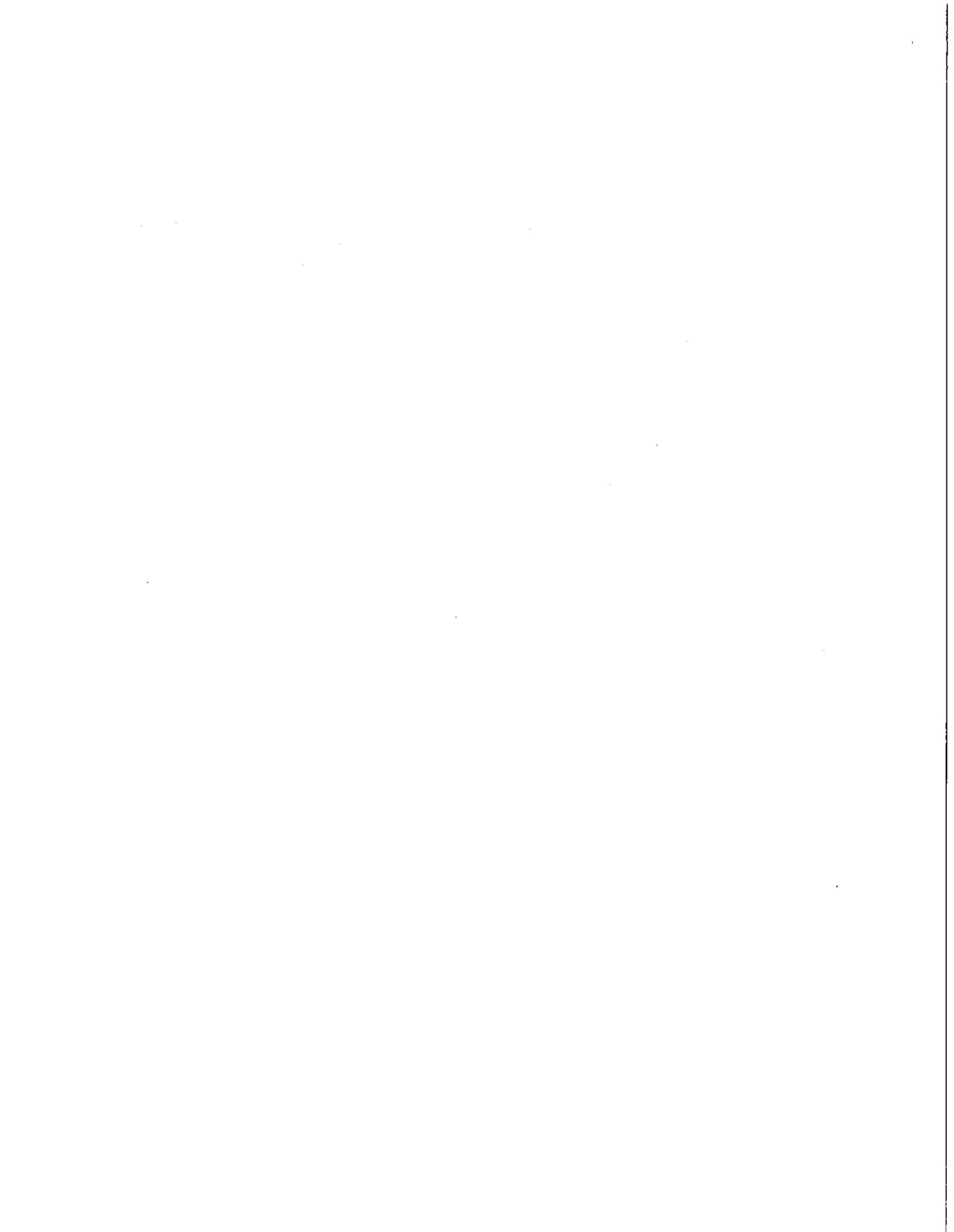
### Closing

This report is intended solely for the information and use of the Board of County Commissioners and management and is not intended to be and should not be used by anyone other than these specified parties. It will be our pleasure to respond to any questions you have regarding this report. We appreciate the opportunity to continue to be of service to Douglas County.

*Allen, Gibbs & Houlik, L.C.*  
CERTIFIED PUBLIC ACCOUNTANTS

Wichita, KS  
August 4, 2011







***DOUGLAS COUNTY, KANSAS***

SPECIAL PURPOSE  
FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2010

AND

INDEPENDENT AUDITORS' REPORT

DOUGLAS COUNTY, KANSAS  
SPECIAL PURPOSE  
FINANCIAL STATEMENTS  
YEAR ENDED DECEMBER 31, 2010  
AND  
INDEPENDENT AUDITORS' REPORT

**DOUGLAS COUNTY, KANSAS**

**SPECIAL PURPOSE  
FINANCIAL STATEMENTS**

Year Ended December 31, 2010

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**DOUGLAS COUNTY, KANSAS**

**SPECIAL PURPOSE  
FINANCIAL STATEMENTS**

Year Ended December 31, 2010

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## INDEPENDENT AUDITORS' REPORT

Board of County Commissioners  
**Douglas County, Kansas**

We have audited the summary of cash receipts, expenditures, and unencumbered cash balances of the primary government of Douglas County, Kansas, the Lawrence/Douglas County Health Department, the Douglas County Extension Council, and the Douglas County Free Fair (collectively "the County") as of and for the year ended December 31, 2010 which collectively comprise the County's special purpose financial statement. This special purpose financial statement is the responsibility of the County's management. Our responsibility is to express an opinion on the special purpose financial statement based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, *Government Auditing Standards* issued by the Comptroller General of the United States, and the *Kansas Municipal Audit Guide*. Those standards require we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statement. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described more fully in Note I.A. and I.B., the County has prepared this special purpose financial statement using accounting practices prescribed by the State of Kansas to demonstrate compliance with the cash basis and budget laws of the State of Kansas, which practices differ from accounting principles generally accepted in the United States of America. The effects on the financial statement of the variances between these regulatory accounting practices and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

In our opinion, because of the effects of the matter discussed in the preceding paragraph, the special purpose financial statement referred to above does not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the County as of December 31, 2010, or the respective changes in financial position and changes in cash flows, where applicable, for the year then ended.

In our opinion, the special purpose financial statement referred to above presents fairly, in all material respects, the aggregate cash and unencumbered cash balance of the County as of December 31, 2010 and the aggregate cash receipts and disbursements for the year then ended, on the basis of accounting described in Note I.A. and I.B.

As described in Note IV.E., for 2010, the County changed its method of accounting to follow practices that demonstrate compliance with the cash basis and budget laws of the State of Kansas.

In accordance with *Government Auditing Standards*, we have also issued a report, dated August 4, 2011, on our consideration of the County's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Our audit was conducted for the purpose of forming an opinion on the special purpose financial statement. The summary of expenditures-actual and budget, individual fund statements of cash receipts and expenditures-actual and budget, statement of cash receipts and expenditures-agency funds and the statement of cash receipts and expenditures of the Douglas County Extension Council, Lawrence/Douglas County Health Department and Douglas County Free Fair (Statements 2, 3, 4 and 5 as listed in the table of contents) are presented for the purposes of additional information required by the Kansas Municipal Audit Guide. The statements identified in the preceding sentence have been subjected to the auditing procedures applied in the audit of the special purpose financial statement and, in our opinion, are fairly stated in all material respects in relation to the special purpose financial statement taken as a whole.

Our audit was conducted for the purpose of forming an opinion on the special purpose financial statements as a whole. The Other Information listed in the table of contents is presented for purposes of additional analysis and is not a required part of the special purpose financial statements. Such information has not been subjected to the auditing procedures applied in the audit of the special purpose financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

*Allen, Gibbs & Houlik, L.C.*  
CERTIFIED PUBLIC ACCOUNTANTS

August 4, 2011  
Wichita, Kansas

**Douglas County, Kansas**  
**Summary of Cash Receipts, Expenditures, and Unencumbered Cash**  
**For the Year Ended December 31, 2010**

Statement 1

	Beginning Unencumbered Cash Balance 1/1/2010 <u>As Restated</u>	Cash Receipts	Expenditures	Ending Unencumbered Cash Balance 12/31/2010	Add Outstanding Encumbrances and Accounts Payable	Ending Cash Balance 12/31/2010
<b>GOVERNMENTAL TYPE FUNDS:</b>						
<b>GENERAL FUND</b>	\$ 2,065,552	\$ 34,029,606	\$ 35,285,415	\$ 809,743	\$ 1,150,596	\$ 1,960,339
<b>SPECIAL REVENUE FUNDS:</b>						
Ambulance	(377,166)	3,553,360	3,616,387	(440,193)	571,184	130,991
Ambulance Capital Reserve	251,314	370,910	242,405	379,819	-	379,819
Economic Development	2,575	-	-	2,575	-	2,575
Emergency Cell Phone	91,309	192,049	79,889	203,469	253	203,722
Emergency Telephone Service	62,075	312,846	154,924	219,997	2,591	222,588
Employee Benefits	266,842	8,215,972	8,336,587	146,227	173,952	320,179
Motor Vehicle Operations	79,966	723,991	744,977	58,980	14,207	73,187
Road & Bridge	933,759	5,575,278	5,298,976	1,210,061	129,844	1,339,905
Special Alcohol	-	25,306	25,306	-	7,436	7,436
Special Building	95,283	308,402	396,300	7,385	42,961	50,346
Special Liability	248,081	1,363	108,340	141,104	-	141,104
Special Parks & Recreation	88,629	14,386	-	103,015	-	103,015
Youth Services-Juv Detention	206,109	1,681,428	1,641,299	246,238	40,123	286,361
Youth Services Grants	485,371	530,080	606,541	408,910	6,267	415,177
Community Correction Plan	85,863	482,355	513,771	54,447	7,690	62,137
Community Correction Benefit	10,285	-	-	10,285	-	10,285
Donabons	78,125	16,534	5,350	89,309	-	89,309
Equipment Reserve	7,135,315	2,621,365	941,276	8,815,404	20,099	8,835,503
Grants Programs	236,778	229,086	231,998	233,866	3,940	237,806
Prosecutor Training & Assistance	31,662	7,761	7,474	31,949	1,331	33,280
Register of Deeds Technology	302,381	140,948	145,657	297,672	-	297,672
Sheriff Special Use	9,855	11,837	7,986	13,706	3,017	16,723
Special Law Enforcement Trust	102,566	58,161	40,925	117,802	162	117,964
Special Road, Bridge, Machinery and Equipment	196,047	-	-	196,047	-	196,047
Special Highway Improvement	1,161,109	-	954,795	206,314	-	206,314
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>11,784,133</b>	<b>25,071,418</b>	<b>24,101,163</b>	<b>12,754,388</b>	<b>1,025,057</b>	<b>13,779,445</b>
<b>CAPITAL PROJECTS FUNDS</b>	<b>16,215,332</b>	<b>4,247,684</b>	<b>4,067,540</b>	<b>16,395,476</b>	<b>332,236</b>	<b>16,727,712</b>
<b>DEBT SERVICE FUNDS:</b>						
Bond and Interest	513,739	307,487	349,264	471,962	-	471,962
Local County Sales Tax	4,872,756	2,079,000	2,571,920	4,379,836	-	4,379,836
<b>TOTAL DEBT SERVICE FUNDS</b>	<b>5,386,495</b>	<b>2,386,487</b>	<b>2,921,184</b>	<b>4,851,798</b>	<b>-</b>	<b>4,851,798</b>
<b>INTERNAL SERVICE FUNDS:</b>						
Risk Management	32,836	300,323	642,031	(308,872)	340,337	31,465
Employee Benefit Trust	3,651,057	6,865,030	6,105,181	4,410,906	830,750	5,241,656
<b>TOTAL INTERNAL SERVICE FUNDS:</b>	<b>3,683,893</b>	<b>7,165,353</b>	<b>6,747,212</b>	<b>4,102,034</b>	<b>1,171,087</b>	<b>5,273,121</b>
<b>TOTAL PRIMARY GOVERNMENT</b>	<b>39,135,405</b>	<b>72,900,548</b>	<b>73,122,514</b>	<b>38,913,439</b>	<b>3,678,976</b>	<b>42,592,415</b>

The accompanying notes are an integral part of these financial statements.



**Douglas County, Kansas**  
**Summary of Cash Receipts, Expenditures, and Unencumbered Cash**  
**(Continued)**  
**For the Year Ended December 31, 2010**

Statement 1

	Beginning Unencumbered Cash Balance 1/1/2010	Cash Receipts	Expenditures	Ending Unencumbered Cash Balance 12/31/2010	Add Outstanding Encumbrances and Accounts Payable	Ending Cash Balance 12/31/2010
<b>COMPONENT UNITS:</b>						
Douglas County Extension Council	\$ 552,312	\$ 619,641	\$ 620,325	\$ 551,628	\$ -	\$ 551,628
Lawrence/Douglas County Health Dept	1,595,470	3,639,599	3,255,464	1,979,605	-	1,979,605
Douglas County Free Fair	85,013	230,698	234,594	81,117	-	81,117
<b>TOTAL COMPONENT UNITS</b>	<u>2,232,795</u>	<u>4,469,938</u>	<u>4,110,383</u>	<u>2,612,350</u>	<u>-</u>	<u>2,612,350</u>
	<u>\$ 41,388,200</u>	<u>\$ 77,390,486</u>	<u>\$ 77,232,897</u>	<u>\$ 41,525,789</u>	<u>\$ 3,678,976</u>	<u>\$ 45,204,765</u>

<b>Composition of Cash:</b>		
Petty Cash		\$ 2,500
Checking Account and Repurchase Agreement - UMB Bank		66,299,459
Investment Account - Kansas Municipal Investment Pool		1,374,015
Investments - Commerce Bank		2,087,857
Money Market - Central National Bank		538,467
Repurchase Agreement - MidAmerica		1,000,000
Savings Account - Baldwin State Bank		1,500,000
Certificates of Deposit - Bank of the West		4,000,000
Certificates of Deposit - Sunflower Bank		1,000,000
Certificates of Deposit - Kansas State Bank		2,000,000
Certificates of Deposit - Commerce Bank		13,500,000
Certificates of Deposit - Capitol Federal		7,500,000
Certificates of Deposit - US Bank		1,000,000
Certificates of Deposit - MidAmerica		2,000,000
Certificates of Deposit - Central National Bank		4,522,910
Employee Benefits Trust - Douglas County Bank		5,241,656
Inmate Funds		5,323
Checking Account - District Attorney		83,050
Checking Account - Sheriff Bond Fund		11,994
Checking Account - Sheriff Reward Fund		12,002
Health Department		1,979,605
Extension Council		551,628
Free Fair Board		81,117
Total Cash		<u>116,291,583</u>
Less Agency Funds per Statement 4		(71,086,818)
Total balance per Treasurer's reconciliation		<u>\$ 45,204,765</u>

The accompanying notes are an integral part of these financial statements.

**DOUGLAS COUNTY, KANSAS**  
**NOTES TO THE FINANCIAL STATEMENTS**

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**DOUGLAS COUNTY, KANSAS**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**DECEMBER 31, 2010**

**I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**A. Reporting Entity**

Douglas County, Kansas (County) is organized under the laws of the State of Kansas (Kansas or State) and is governed by a three member commission. These financial statements present the County and its component units, entities for which the County is considered to be financially accountable. Each discretely presented component unit has a December 31 year end.

*Discretely Presented Component Units*

The Douglas County Extension Council (Council) provides services in such areas as agriculture, home economics and 4-H clubs to all persons in the County. The Council is governed by an elected four-member executive board. The County levies taxes for the support of the Council.

The Lawrence/Douglas County Health Department (Health Department) provides health care and education to citizens of the County. It is governed by a five-member board (two members are appointed by the County, two by the City of Lawrence, and one is jointly appointed). The City of Lawrence provides office space for the Health Department. The County provides funding through the annual appropriation of the health fund tax levy.

The Douglas County Free Fair (Free Fair) manages and controls the business of the fair association and its property. The Free Fair's Board of Directors, representing each township within the County, is appointed by the County Commission. The County provides an annual appropriation to the Free Fair.

Separate financial statements are not available for each of the discretely presented component units.

**B. Measurement Focus, Basis of Accounting, and Basis of Presentation**

**1. Measurement Focus**

The accounts of the County are organized on the basis of funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for separately. Funds are classified into three categories: governmental, fiduciary, and proprietary. Within each of these three categories there are one or more fund types. The County uses the following fund types:

### *Governmental Fund Types*

These are the funds through which most governmental functions typically are financed. The funds included in this category are as follows:

**General Fund** – This fund is established to account for resources devoted to financing the general services that the County performs for its citizens. General tax revenues and other sources of revenue used to finance the fundamental operations of the County are included in this fund. This fund is charged with all costs of operating the government for which a separate fund has not been established.

**Special Revenue Funds** – These funds are established to account for the proceeds of specific revenue sources other than special assessments or major capital projects that are legally restricted to expenditures for specified purposes.

**Debt Service Funds** – These funds are established for the purpose of accumulating resources for the payment of interest and principal on long-term general obligation debt.

**Capital Project Funds** – These funds account for financial resources to be used for the acquisition or construction of major capital facilities.

### *Internal Service Funds*

These funds are used to account for risk management reserves, workers' compensation reserves, and health, dental and life reserves, which are services provided to other departments on a cost-reimbursement basis.

### *Fiduciary Fund Types*

**Agency funds** - These funds are used to account for assets received for, held for, and disclosed to individuals, other state and local government unit funds, or other governmental or private sector organizations.

## **2. Basis of Accounting**

The County prepares its financial statements on a basis of accounting which demonstrates compliance with the cash basis and budget laws of the State of Kansas. Cash receipts are recognized when the cash balance of a fund is increased. For an interfund transaction, a cash receipt is recorded in the fund receiving cash from another fund. Cash disbursements are recognized when the cash balance of a fund is decreased. For an interfund transaction, a cash disbursement is recorded in the fund from which the cash is transferred. Expenditures include disbursements, accounts payable and encumbrances, with disbursements being adjusted for prior year's accounts payable and encumbrances. Encumbrances are commitments related to unperformed (executory) contracts for goods and services and are usually evidenced by a purchase order or written contract.

The municipality has approved a resolution that is in compliance with K.S.A. 75-1120a(c), waiving the requirement for application of generally accepted accounting principles and allowing the municipality to use the statutory basis of accounting.

## **3. Basis of Presentation**

The basis of accounting described above results in a financial statement presentation which shows cash receipts, expenditures, cash and unencumbered cash balances and expenditures compared to budget. Balance sheets that would have shown noncash assets, such as receivables, inventories and prepaid expenses, liabilities such as deferred revenue and matured principal and interest

payable, and reservations of the fund balance are not presented. Under accounting principles generally accepted in the United States of America, encumbrances are only recognized as a reservation of fund balance; encumbrances outstanding at year-end do not constitute expenditures or liabilities. Consequently, the expenditures as reported do not present the cost of goods and services received during the fiscal year in accordance with accounting principles generally accepted in the United States of America. Capital assets that account for the land, buildings, and equipment owned by the County are not presented in the financial statements. Also, long-term debt such as general obligation bonds, capital leases and compensated absences are not presented in the financial statements.

## **C. Deposits and Investments, and Long-Term Liabilities**

### **1. Deposits and Investments**

The County Treasurer maintains a cash and investment pool that is available for use by all funds. The pool has the general characteristics of demand deposit accounts in that each fund may deposit additional cash at any time and also effectively may withdraw cash at any time without prior notice or penalty. The pooled cash is invested to the extent available in authorized investments. In addition, cash and investments are separately maintained by other County officials and departments, third party trustees and fiscal agents.

The County's cash is considered to be active funds by management and is invested according to KSA 9-1401. The statute requires that banks eligible to hold active funds have a main or branch bank in the county and that the bank provide an acceptable rate for active funds.

Earnings from the investments are allocated to the general fund. Investments for the County as of December 31, 2010 consisted of certificates of deposit, a US Treasury Note, repurchase agreements, investments in the Kansas Municipal Investment Pool, and a money market fund, which are recorded at cost.

The County's investment policy and Kansas law (K.S.A. 12-1675 – 12-1677) allow monies not otherwise regulated by statute to be invested in:

1. Temporary notes of Douglas County, Kansas.
2. Time deposits, open accounts, or certificates of deposits with maturities of not more than two years.
3. Repurchase agreements with commercial banks, or state or federally chartered savings and loan associations that have offices located in Douglas County, Kansas.
4. U.S. Treasury bills or notes with maturities not exceeding two years.
5. U.S. government agency securities with a maturity of not more than four years.
6. The municipal investment pool fund operated by the Kansas Treasurer. This pool is not an SEC registered pool. The Pooled Money Investment Board (PMIB) provides the regulatory oversight for this pool.
7. A municipal investment pool established through the trust department of commercial banks that have offices located in Douglas County, Kansas.

In addition, the County's investment policy and Kansas law (K.S.A. 10-131) allows investment of the proceeds of bonds and temporary notes in the following in addition to those stated above:

1. U.S. government and agency obligations.
2. Time deposits with banks and trust companies in Douglas County, Kansas.
3. FNMA, FHLB, and FHLMC obligations.
4. Collateralized repurchase agreements.
5. Investment agreements with financial institutions, including broker/dealers whose obligations are rated in one of the three highest rating categories by either Moody's or Standard & Poor's.
6. Mutual funds whose portfolio consists entirely of obligations of the U.S. government, U.S. government agencies, FLMA, FHLB, and FHLMC.
7. Certain Kansas municipal bonds.

**2. *Compensated Absences***

It is the County's policy to permit employees to accumulate vacation to a maximum of 290 hours for full-time employees and 145 hours for part-time employees. Accumulated vacation pay is payable upon termination or resignation from service from the County. During the first 4 years of employment, employees earn vacation at the rate of 3.75 hours per pay period; 5-9 years, employees earn 4.75 hours per pay period; 10-14 years, employees earn 5.50 hours per pay period; and after 15 years, 6.50 hours per pay period of vacation is earned each year.

All full-time equivalent employees earn sick leave at the rate of 4.75 hours per pay period, and may accumulate sick leave up to 1,040 hours. Upon retirement or termination, any employee, if employed for two years or more, shall be compensated for one-third accumulated sick leave up to a maximum of 240 hours at his or her regular rate of pay.

**II. STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY**

**A. Budgetary Information**

Kansas statutes require an annual operating budget be legally adopted for the general fund, special revenue funds (unless specifically exempted by statute), debt service funds, and enterprise funds. Although directory rather than mandatory, the statutes provide for the following sequence and timetable of the legal annual operating budget:

- \* Preparation of the budget for the succeeding calendar year on or before August 1.
- \* Publication of the proposed budget and notice of public hearing in the local newspaper on or before August 5.
- \* Public hearing on or before August 15, but at least 10 days after publication of notice of hearing.
- \* Adoption of the final budget on or before August 25.

The County has the following levels of budget control:

- \* The legal level of control is established at the fund level by Kansas statutes.
- \* As allowed by Kansas statute, the governing body can increase the fund level expenditures by amending the budget. An amendment may only be made for previously unbudgeted increases in revenue other than ad valorem taxes. To do this, a notice of public hearing to amend the budget must be published in the local newspaper. At least 10 days after the publication, the hearing may be held and the governing body may amend the budget at that time.

Budget comparison statements are presented for each budgeted fund showing actual receipts and expenditures compared to budgeted receipts and expenditures. These statements are shown at the legal level of control, which is at the fund level. Budgetary data in the financial statements represent the amended budget amounts.

All legal operating budgets are prepared using the statutory basis of accounting. Revenues are recognized when cash is received. Expenditures include disbursements, accounts payable, and encumbrances with disbursements being adjusted for prior year's accounts payable and encumbrances. Encumbrances are commitments for future payments and are supported by a document evidencing the commitment, such as purchase order or contract. All unencumbered appropriations (legal budget expenditure authority) lapse at year-end except for capital project funds appropriations, which are carried forward until such time as the project is completed or terminated. Encumbered appropriations are not reappropriated in the ensuing year's budget but are carried forward until liquidated or canceled.

A legal operating budget is not required for capital project funds, internal service funds, fiduciary funds, and the following special revenue funds:

- |                                  |  |
|----------------------------------|--|
| Ambulance Capital Reserve        | Register of Deeds Technology                 |
| Community Correction Plan        | Sheriff Special Use                          |
| Community Correction Benefit     | Special Law enforcement Trust                |
| Donations                        | Special Road & Bridge Machinery<br>Equipment |
| Equipment Reserve                | Special Highway Improvement                  |
| Grants Programs                  | Youth Services Grants                        |
| Prosecutor Training & Assistance |  |

Spending in the above funds that are not subject to the legal budget requirements is controlled by federal regulations, other statutes, or by the use of internal spending limits established by the governing body.

**B. Budget Violations and Deficit Cash**

The following funds incurred expenditures in excess of budgeted expenditures, which violates K.S.A. 79-2935: Ambulance - \$168,705, Employee Benefits - \$88,893, Special Alcohol - \$5,806, Special Building - \$96,300, and Youth Services Juvenile Detention - \$40,682. Additionally, the Ambulance fund has a \$440,193 deficit balance in unencumbered cash as of December 31, 2010. The deficit cash and expenditures in excess of budget in Ambulance and Youth Services were due to year-end transfers, and in the other funds, it was due to overspending. These will be recovered by future revenues or transfers.

**III. DETAILED NOTES ON THE FUNDS AND ACCOUNT GROUPS**

**A. Cash and Investments**

*Deposits* – At year end, the carrying amount of deposits for the County was \$44,670,244 and the bank balance was \$45,144,370.

*Investments* - As of December 31, 2010, the County had the following investments and maturities:

Investment Type	Fair Value	Investment Maturity		Rating
		Less than 1	1 – 5 Years	
US Treasury Notes	\$ 2,087,857	\$ 2,087,857	\$ --	N/A
Money Market Funds	538,467	538,467	--	Unrated
Kansas Municipal Investment Pool	1,374,016	1,374,016	--	AAAf/S1+
Repurchase Agreements	67,621,000	66,621,000	1,000,000	AAA

*Custodial Credit Risk.* Custodial credit risk is the risk that, in the event of a bank failure, or failure of the counterparty, the County will not recover the value of its investments or collateral securities that are in possession of an outside party. State statutes require the County’s deposits in financial institutions to be entirely covered by federal depository insurance or by collateral held under a joint custody receipt issued by a bank within the State of Kansas, the Federal Reserve Bank of Kansas City, or the Federal Home Loan Bank of Topeka, except during designated “peak periods” when required coverage is 50%. As of December 31, 2010, \$295,932 of the County’s deposits were exposed to custodial credit risk. The County has \$2,087,857 of U.S. Treasury securities that are held by the investment counterparty.

*Credit Risk.* State law limits the types of investments that the County may make. The County’s investment policy does not add any further limitations.

*Interest Rate Risk.* State law limits investments in U.S. Treasury bills or notes and agency securities to those with maturities not exceeding two or four years, respectively, as discussed in Note I.C.1.



## B. Long-Term Liabilities

Changes in long-term liabilities were as follows:

Issue	Interest Rates	Date of Issue	Amount of Issue	Date of Final Maturity	Balance Beginning of Year	Additions	Reductions/ Payments	Balance End of Year	Interest Paid
<b>Primary Government:</b>									
<b>General Obligation Bonds - Governmental Funds:</b>									
Series 2001A - Taxable G.O. Bonds	6.75 - 7.25%	03/01/01	\$ 345,000	08/01/21	\$ 260,000	\$ -	\$ 15,000	\$ 245,000	\$ 17,988
Series 2003A - Refunding Bonds	2.20 - 3.75%	05/01/03	8,175,000	08/01/16	6,330,000	-	65,000	8,275,000	230,733
Series 2003B - Refunding Bonds	2.20 - 3.60%	05/01/03	1,325,000	09/01/14	695,000	-	160,000	645,000	23,142
Series 2004A - Sales Tax Bonds	2.13 - 6.00%	05/01/04	13,650,000	08/01/19	13,210,000	-	1,745,000	11,465,000	541,188
Series 2005A General Obligation Bonds	2.75 - 3.50%	09/01/05	737,000	09/01/15	485,000	-	75,000	410,000	15,778
Series 2006A General Obligation Bonds	3.60 - 4.75%	08/15/06	255,000	09/01/16	190,000	-	49,000	141,000	7,419
Series 2008 General Obligation Bonds	4.00 - 4.76%	09/15/08	280,000	09/01/28	270,000	-	10,000	260,000	11,888
Series 2009A GO Improvement Bonds	2.63 - 4.25%	10/01/09	2,445,000	09/01/30	2,445,000	-	-	2,445,000	-
<b>Total Bonded Indebtedness</b>					<b>23,885,000</b>	<b>-</b>	<b>2,099,000</b>	<b>21,786,000</b>	<b>648,136</b>
Other Post Employment Benefits	N/A	N/A	N/A	N/A	14,113,141	6,674,747	524,000	20,263,888	-
Compensated Absences	N/A	N/A	N/A	N/A	3,062,809	2,126,456	2,067,737	3,121,619	-
<b>Total Primary Government</b>					<b>41,061,041</b>	<b>8,801,203</b>	<b>4,690,737</b>	<b>45,171,507</b>	<b>648,136</b>
<b>Component Unit - Lawrence/Douglas Co. Health Dept.:</b>									
Compensated Absences	N/A	N/A	N/A	N/A	164,402	68,307	124,082	98,627	-
<b>Total Component Unit</b>					<b>164,402</b>	<b>68,307</b>	<b>124,082</b>	<b>98,627</b>	<b>-</b>
<b>Total Long-Term Liabilities</b>					<b>\$ 41,225,443</b>	<b>\$ 8,869,510</b>	<b>\$ 4,814,819</b>	<b>\$ 45,270,134</b>	<b>\$ 648,136</b>

Funding received from the various bonds issuances was used to provide financing for improvements to certain roadways, sewers, the juvenile detention facility, judicial center, courthouse, spillway, fairground facilities and portions of the health department.

Maturities of long-term liabilities are as follows:

	YEAR								Total
	2011	2012	2013	2014	2015	2016-2020	2021-2025	2026-2030	
<b>PRINCIPAL:</b>									
<b>Primary Government:</b>									
General Obligation Bonds - Governmental Funds:									
Series 2001A - Taxable G.O. Bonds	\$ 15,000	\$ 15,000	\$ 15,000	\$ 20,000	\$ 20,000	\$ 130,000	\$ 30,000	\$ -	\$ 245,000
Series 2003A - Refunding Bonds	60,000	75,000	76,000	1,245,000	2,605,000	2,316,000	-	-	6,276,000
Series 2003B - Refunding Bonds	125,000	135,000	135,000	150,000	-	-	-	-	545,000
Series 2004A - Sales Tax Bonds	1,840,000	1,970,000	2,095,000	1,090,000	-	4,470,000	-	-	11,465,000
Series 2005A General Obligation Bonds	75,000	80,000	80,000	85,000	80,000	-	-	-	410,000
Series 2006A General Obligation Bonds	26,000	27,000	28,000	29,000	31,000	-	-	-	141,000
Series 2008 General Obligation Bonds	10,000	10,000	10,000	10,000	10,000	70,000	80,000	60,000	260,000
Series 2009A GO Improvement Bonds	35,000	30,000	40,000	50,000	110,000	600,000	710,000	870,000	2,445,000
<b>TOTAL PRINCIPAL</b>	<b>\$ 2,186,000</b>	<b>\$ 2,342,000</b>	<b>\$ 2,478,000</b>	<b>\$ 2,679,000</b>	<b>\$ 2,766,000</b>	<b>\$ 7,685,000</b>	<b>\$ 820,000</b>	<b>\$ 930,000</b>	<b>\$ 21,786,000</b>
<b>INTEREST:</b>									
General Obligation Bonds - Governmental Funds:									
Series 2001A - Taxable G.O. Bonds	\$ 16,900	\$ 15,813	\$ 14,800	\$ 13,788	\$ 12,438	\$ 39,372	\$ 2,100	\$ -	\$ 115,211
Series 2003A - Refunding Bonds	228,924	226,956	224,426	221,733	155,797	62,250	-	-	1,120,088
Series 2003B - Refunding Bonds	18,493	14,430	9,908	6,249	-	-	-	-	48,080
Series 2004A - Sales Tax Bonds	484,338	421,663	330,275	231,275	211,400	649,074	-	-	2,328,025
Series 2005A General Obligation Bonds	13,565	11,240	8,680	6,040	3,160	-	-	-	42,675
Series 2006A General Obligation Bonds	6,473	6,473	4,485	3,432	2,340	1,209	-	-	22,412
Series 2008 General Obligation Bonds	11,488	11,088	10,688	10,288	9,888	42,160	25,900	5,700	127,200
Series 2009A GO Improvement Bonds	176,345	91,088	90,300	89,260	87,938	386,313	273,963	114,111	1,309,308
<b>TOTAL INTEREST</b>	<b>\$ 955,526</b>	<b>\$ 797,761</b>	<b>\$ 693,562</b>	<b>\$ 581,055</b>	<b>\$ 482,951</b>	<b>\$ 1,180,378</b>	<b>\$ 301,963</b>	<b>\$ 119,811</b>	<b>\$ 5,112,997</b>
<b>TOTAL PRINCIPAL AND INTEREST</b>	<b>\$ 3,141,526</b>	<b>\$ 3,139,761</b>	<b>\$ 3,171,562</b>	<b>\$ 3,260,055</b>	<b>\$ 3,248,951</b>	<b>\$ 8,865,378</b>	<b>\$ 1,121,963</b>	<b>\$ 1,049,811</b>	<b>\$ 26,899,997</b>

**C. Conduit Debt**

The County has entered into conduit debt arrangements wherein the County issues industrial revenue bonds to finance a portion of the construction of facilities by private entities. In return, the private enterprises have executed mortgage notes or leases with the County. The County is not responsible for payment of the original bonds, but rather the debt is secured only by the cash payments agreed to be paid by the private enterprises under the terms of the mortgage or lease agreements. Generally, the conduit debt is arranged so that payments required by the private enterprises are equal to the mortgage payment schedule related to the original debt. The total outstanding balance on the conduit debt could not be determined at December 31, 2010; however, the original amount issued (to Cottonwood, Inc.) was \$2,725,000.

**D. Interfund Transfers**

A summary of interfund transfers is as follows:

To	From								Total
	General Fund	Employee Benefit	Ambulance	Road & Bridge	Special Highway	Special Liability	Youth Services	Motor Vehicle Operations	
General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 160,000	\$ 160,000
Capital Improvement	4,000,000	-	-	-	-	-	-	-	4,000,000
Local County Sales Tax	2,079,000	-	-	-	-	-	-	-	2,079,000
Employee Benefit	397,950	-	-	-	-	-	-	-	397,950
Equipment Reserve	1,091,866	-	-	525,000	865,000	-	100,000	2,000	2,583,866
Risk Management	-	200,000	-	-	-	100,000	-	-	300,000
Ambulance Capital Reserve	-	-	370,000	-	-	-	-	-	370,000
CIP Sales Tax	164,000	-	-	-	-	-	-	-	164,000
<b>Total</b>	<b>\$ 7,732,816</b>	<b>\$ 200,000</b>	<b>\$ 370,000</b>	<b>\$ 525,000</b>	<b>\$ 865,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 162,000</b>	<b>\$ 10,054,816</b>

The County uses interfund transfers to share administrative cost between funds and allocate sales tax proceeds to certain special revenue funds.

**IV. OTHER INFORMATION**

**A. Commitments and Contingencies**

**1. Litigation**

The County can be a defendant in various legal actions pending or in process and other miscellaneous claims. The ultimate liability, if any, that might result from the final resolution of the above matters is not presently determinable. Management and the County's counsel are of the opinion that the final outcome of any such cases will not have an adverse material effect on the County's financial position.

**2. Grants**

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the County expects such amounts, if any, to be immaterial.

**B. Risk Management**

The County is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The County carries commercial coverage for buildings and personal property, general liability, automobile fleet, inland marine, public official and employee errors and omissions, workers' compensation, medical

professional liability, boiler and machinery, lawyers professional liability, and law enforcement liability. Claims have not exceeded commercial coverage in any of the last three years, and coverage has not been reduced substantially from the prior year.

The County has established a limited risk management program for employees' health care insurance. The program includes a stop-loss provision for claims over \$150,000 per individual. The County is also self-insured with respect to its obligations to provide workers' compensation for its employees. The estimated liability for payment of incurred (both reported and unreported) but unpaid claims for both programs are recorded in the Employee Benefit Trust Internal Service Fund. Claim liabilities are calculated considering the effects of inflation, recent claim settlement trends, including frequency and amounts of payouts, and other economic and social factors.

Changes in self-insured claims liabilities are as follows:

	<u>2010</u>
Estimated unpaid claims, January 1	\$ 705,191
Incurred claims (including reported and unreported)	5,538,937
Claim payments	<u>(5,073,966)</u>
Estimated unpaid claims, December 31	<u>\$ 1,170,162</u>

Liabilities related to risks of loss are reported when it is probable that a loss has occurred and the amount of loss can be reasonably estimated. The County has reserved \$4,102,034 of unencumbered cash in the Risk Management Fund and the Employee Benefits Trust for future health and workers' compensation claims.

### **C. Pension and Other Benefits**

#### **1. KPERS and KP&F**

*Plan description* – The County participates in the Kansas Public Employees Retirement System (KPERS), a cost-sharing multiple-employer defined benefit pension plan as provided by K.S.A. 74-4901, et seq. KPERS provides retirement benefits, life insurance, disability income benefits, and death benefits. Kansas law establishes and amends benefit provisions. KPERS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to KPERS, (611 South Kansas, Suite 100, Topeka, KS 66603) or by calling 1-888-275-5737.

*Funding Policy* – K.S.A. 74-4919 and K.S.A. 74-49,210 establishes the KPERS member-employee contribution rates. Effective July 1, 2009, benefits and funding is based on a two tier schedule. Tier 1 members are active and contributing members hired prior to July 1, 2009. Tier 2 members were first employed in a covered position on or after July 1 2009. The KPERS member-employee contribution rates are 4% of covered salary for Tier 1 members and 6% of covered salary for Tier 2 members.

The employer collects and remits member-employee contributions according to the provisions of section 414(h) of the Internal Revenue Code. Kansas law provides the employer contribution rate be determined annually based on the results of an annual actuarial valuation. KPERS is funded on an actuarial reserve basis. Kansas law sets a limitation on annual increases in the contribution rates for KPERS employers. The employer rate established by statute for calendar year 2010 was 7.14%. There was a moratorium on the 1% contribution for Group Death and Disability Insurance from April 1 to June 30<sup>th</sup> during which the rate was 6.14%. The County contributions to KPERS for the years ended December 31, 2010, 2009, and 2008, were \$854,581 and \$749,561, \$761,664, respectively, equal to the statutory required contributions for each year.

K.S.A. 74-4975 establishes the KP&F member-employee contribution rate at 7% of covered salary. The employer collects and remits member-employee contributions according to the provisions of

section 414(h) of the Internal Revenue Code. State law provides that the employer contribution rates be determined annually based on the results of an annual actuarial valuation. KPERS and KP&F are funded on an actuarial reserve basis. State law sets a limitation on annual increases in the employer contribution rates. The KP&F uniform participating employer rate established for the year beginning January 1, 2010 is 15.63%. Employers participating in KP&F also make contributions to amortize the liability for past service costs, if any, which is determined separately for each participating employer. Douglas County employer contributions to KP&F for the years ending December 2010, 2009, and 2008 were \$887,079, \$952,418, and \$982,994, respectively, equal to the statutory required contributions for each year.

**2. Deferred Compensation Plan**

The County offers its employees a deferred compensation plan (the Plan) created in accordance with Internal Revenue Code Section 457. The Plan, available to all County employees, permits them to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, retirement, death, or unforeseeable emergency. Plan assets are transferred to a plan agent in a custodial trust and are not available to pay the claims of the County's general creditors. Therefore, the liability and corresponding assets are not reflected in the financial statements.

**3. Other Post Employment Benefits**

The County sponsors a single-employer defined benefit healthcare plan that provides healthcare benefits to retirees and their dependents to age 65. The Douglas County Retiree Healthcare Plan (Plan) provides medical benefits to eligible retirees and their spouses. KSA 12-5040 requires all local governmental entities in the state that provide a group healthcare plan to make participation available to all retirees and dependents until the retiree reaches the age of 65 years. No separate financial report is issued for the Plan.

The contribution requirements of plan participants and the County are established and amended by the County. The required contribution is based on projected pay-as-you-go financing requirements. The County contributed approximately \$524,000 of total premiums to the Plan, which includes the expected implicit rate subsidy being provided. Plan participants contributed approximately 55% of total premiums to the Plan through their required contribution rates.

*Annual OPEB Cost and Net OPEB Obligation* – The County's annual other postemployment benefit (OPEB) cost (expense) is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement 45, which requires an actuarial study to be performed at a minimum biennially. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years.

The following table shows the components of the County's annual OPEB cost for the Plan for the year, the amount actually contributed to the Plan, and the changes in the County's net OPEB obligation to the Plan:

	<u>2010</u>
Annual required contribution	\$ 6,614,261
Interest on OPEB obligation	564,526
Adjustment to annual required contribution	<u>(504,040)</u>
Annual OPEB cost	6,674,747
Contributions made	<u>(524,000)</u>
Change in net OPEB obligation	6,150,747
Net OPEB obligation – beginning of year	<u>14,113,141</u>
Net OPEB obligation – end of year	<u>\$ 20,263,888</u>

The County's annual OPEB cost, the percentage of annual OPEB cost contributed to the Plan, and the net OPEB obligation for the year ended December 31, 2010 is as follows:

Year Ended	Annual OPEB Cost	Percentage of Annual OPEB Cost Contributed	Net OPEB Obligation
December 31, 2008	\$ 7,293,494	5.77%	\$ 6,872,494
December 31, 2009	7,613,647	4.90%	14,113,141
December 31, 2010	6,674,746	7.85%	20,263,888

As of January 1, 2010, the most recent actuarial valuation date, the Plan was not funded. The actuarial liability for benefits was \$63.5 million, and there was no actuarial value of assets, resulting in an unfunded actuarial accrued liability (UAAL) of \$63.5 million. The covered payroll (annual payroll of active employees covered by the plan) was \$25.8 million and the ratio of the UAAL to the covered payroll was 246.4%.

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statement, presents multi-year trend information about whether the actuarial value of the plan assets (if any) are increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

*Actuarial Methods and Assumptions* – Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan participants) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan participants to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the January 1, 2010, actuarial valuation, the entry age normal actuarial cost method was used. The actuarial assumptions included a 4.0% investment rate of return, which is the rate of the employer's own investments as there are no plan assets, and an annual healthcare cost trend of 10%, reduced by decrements to an ultimate rate of 5% after seven years. The UAAL is being amortized as a level percent of pay over an open thirty-year period with 28 years remaining.

#### **D. Cost Sharing Arrangements**

The County has entered into various cost sharing arrangements with the City of Lawrence, Kansas (the City) to provide services and facilities. A listing of those arrangements is as follows:

In 1994, the City and the County agreed to combine their emergency communications services with the costs of the combined operations to be shared as follows: City 66% and County 34%. This agreement was modified in 1997 following the combination of the County emergency medical services and the City fire department in 1996 as discussed below.

In 1996, the County emergency medical services and the City fire department were combined with the City paying 74.36% and the County paying 25.64% of the operating costs of the combined operations. The County pays all the costs of buildings and equipment of the ambulance services and the City pays all the costs of buildings and equipment of the fire department.

As of the effective date of the 1996 agreement, all buildings, equipment and furniture were to be transferred to the ownership of the City. This agreement was later modified in 1997, 1998 and 2005.

In 1996, the City and County agreed to share equally in the cost of construction of a health facility to house the Lawrence-Douglas County Health Department, the Bert Nash Community Mental Health Center and the Douglas County Visiting Nurses Association. The agreement provided that on completion, the building, equipment and furniture would be owned by the City. This health facility was completed and occupied in 1997. A related agreement provides for the City and County to each pay half of the health facility maintenance and operating costs.

The County also pays 1/6<sup>th</sup> of the cost of the City's planning department.

In 2006, the County participated in the creation of the Lawrence-Douglas County Bioscience Authority (LDCBA), along with the City of Lawrence, the University of Kansas, and the Lawrence Chamber of Commerce. In December 2009, the City and County jointly acquired a building to be used by the LDCBA as a business incubator for life sciences companies. The acquisition was financed by general obligation bonds issued by the City. Debt service for the bonds is funded by rental revenue generated from leasing the building space. Should the rents received be insufficient to pay all the debt service on the bonds, the County has an agreement to pay the City 50% of such shortfall. Additionally, the County pays \$200,000 annually to help fund the LDCBA, an agreement which continues through 2018.

## **E. Prior Period Adjustments**

Effective January 1, 2010, the County changed its method of accounting to prepare its financial statements on a basis of accounting which demonstrates compliance with the cash basis and budget laws of the State of Kansas. See Note I.B. for a complete description of this basis of accounting. The County had previously reported its financial statements in conformity with accounting principles generally accepted in the United States of America. The change in basis of accounting resulted in restatements in the General Fund, Ambulance Fund and Emergency Telephone Service Fund, for amounts previously recorded at December 31, 2009 as receivables that were collected as cash receipts during 2010. Under the basis of accounting adopted on January 1, 2010, such cash receipts are recognized when the cash balance of the fund is increased. Therefore, unencumbered cash as of January 1, 2010 was reduced by \$1,018,129 in the General Fund, by \$377,227 in the Ambulance Fund, and by \$94,310 in the Emergency Telephone Service Fund. Cash receipts recorded during 2010 were increased by those same amounts.

**Douglas County, Kansas**  
**Summary of Expenditures - Actual and Budget**  
**For the Year Ended December 31, 2010**

Statement 2

	Certified Budget	Expenditures Chargeable to Current Year	Variance Over (Under)
<b>GOVERNMENTAL TYPE FUNDS:</b>			
GENERAL FUND	\$ 36,051,257	\$ 35,285,415	\$ (765,842)
<b>SPECIAL REVENUE FUNDS:</b>			
Ambulance	3,447,682	3,616,387	168,705
Economic Development	-	-	-
Emergency Cell Phone	232,400	79,889	(152,511)
Emergency Telephone Service	385,000	154,924	(230,076)
Employee Benefits	8,247,694	8,336,587	88,893
Motor Vehicle Operations	786,000	744,977	(41,023)
Road & Bridge	6,239,973	5,298,976	(940,997)
Special Alcohol	19,500	25,306	5,806
Special Building	300,000	396,300	96,300
Special Liability	189,381	108,340	(81,041)
Special Parks & Recreation	96,212	-	(96,212)
Youth Services-Juvenile Detention	1,600,617	1,641,299	40,682
<b>DEBT SERVICE FUNDS:</b>			
Bond and Interest	812,736	349,264	(463,472)
Local County Sales Tax	6,951,756	2,571,920	(4,379,836)



**Douglas County, Kansas**  
**Statement of Cash Receipts and Expenditures - Actual and Budget**  
**For the Year Ended December 31, 2010**

Statement 3-1

	<u>General Fund</u>		Variance- Over (Under)
	Actual	Budget	
<b>Cash receipts:</b>			
<b>Taxes:</b>			
Ad valorem property tax	\$ 22,329,771	\$ 22,165,251	\$ 164,520
Delinquent tax	410,057	205,000	205,057
Motor vehicle tax	2,105,922	2,273,950	(168,028)
In lieu of tax	593	776	(183)
Local county sales tax	5,263,242	5,345,000	(81,758)
Other taxes	14,386	34,000	(19,614)
Interest and penalties	402,971	330,000	72,971
Total taxes	<u>30,526,942</u>	<u>30,353,977</u>	<u>172,965</u>
<b>Licenses, fees, and permits:</b>			
Licenses, permits & fees	911,414	663,575	247,839
Charges for services	9,937	-	9,937
District court fees	459,530	462,200	(2,670)
Mortgage registration	1,445,785	1,560,000	(114,215)
Total licenses, fees, and permits	<u>2,826,666</u>	<u>2,685,775</u>	<u>140,891</u>
<b>Use of money and property:</b>			
Interest on idle funds	209,519	225,000	(15,481)
Total interest	<u>209,519</u>	<u>225,000</u>	<u>(15,481)</u>
<b>Other:</b>			
Rental income	102,927	96,800	6,127
Weed department receipts	84,857	68,400	16,457
Miscellaneous income	118,695	147,000	(28,305)
Transfers	160,000	-	160,000
Total other	<u>466,479</u>	<u>312,200</u>	<u>154,279</u>
<b>Total cash receipts</b>	<u>34,029,606</u>	<u>33,576,952</u>	<u>452,654</u>
<b>Expenditures:</b>			
<b>Administration:</b>			
Personal services	298,978	242,542	56,436
Miscellaneous	-	500	(500)
Total administration	<u>298,978</u>	<u>243,042</u>	<u>55,936</u>
<b>Administrative services:</b>			
Personal services	626,039	634,044	(8,005)
Contractual services	568,680	496,500	72,180
Miscellaneous	313	100	213
Total administrative services	<u>1,195,032</u>	<u>1,130,644</u>	<u>64,388</u>
<b>Agencies county funded:</b>			
Contractual	5,597,981	5,720,907	(122,926)
Total agency county funded	<u>5,597,981</u>	<u>5,720,907</u>	<u>(122,926)</u>
<b>Appraiser:</b>			
Personal services	552,068	575,070	(23,002)
Contractual services	8,366	17,775	(9,409)
Commodities	(396)	-	(396)
Capital outlay	-	1,000	(1,000)
Total appraiser	<u>560,038</u>	<u>593,845</u>	<u>(33,807)</u>
<b>CIP projects - capital improvements:</b>			
Transfers to CIP	4,000,000	4,000,000	-
Total CIP projects	<u>4,000,000</u>	<u>4,000,000</u>	<u>-</u>

**Douglas County, Kansas**  
**Statement of Cash Receipts and Expenditures - Actual and Budget**  
**For the Year Ended December 31, 2010**

Statement 3-1

<u>General Fund</u>		Actual	Budget	Variance- Over (Under)
<b>Commissioners:</b>				
Personal services		105,149	104,696	453
Contractual services		172,521	194,000	(21,479)
Miscellaneous		10,457	9,500	957
<b>Total commissioners</b>		<u>288,127</u>	<u>308,196</u>	<u>(20,069)</u>
<b>Community service work program:</b>				
Personal services		47,034	46,984	50
Contractual services		10	925	(915)
Commodities		281	600	(319)
Reimbursements		(16,643)	(24,254)	7,611
<b>Total community service work program</b>		<u>30,662</u>	<u>24,255</u>	<u>6,427</u>
<b>Coroner:</b>				
Personal services		1,885	2,040	(155)
Contractual services		149,721	178,200	(28,479)
Commodities		2,310	750	1,560
<b>Total coroner</b>		<u>153,916</u>	<u>180,990</u>	<u>(27,074)</u>
<b>County Clerk:</b>				
Personal services		330,141	312,038	18,103
Contractual services		2,771	3,795	(1,024)
Commodities		-	800	(800)
Miscellaneous		121	200	(79)
<b>Total county clerk</b>		<u>333,033</u>	<u>316,833</u>	<u>16,200</u>
<b>Countywide:</b>				
Personal services		14,292	14,100	192
Contractual services		565,984	566,180	(196)
Commodities		141,831	169,000	(27,169)
Capital outlay		15,773	2,000	13,773
Miscellaneous		2,617	7,500	(4,883)
<b>Total countywide</b>		<u>740,497</u>	<u>758,780</u>	<u>(18,283)</u>
<b>Court operating:</b>				
Personal services		180,647	142,620	38,027
Contractual services		645,317	788,500	(143,183)
Commodities		11,243	12,500	(1,257)
Capital outlay		49,177	15,750	33,427
Miscellaneous		4,490	5,000	(510)
Transfers		12,000	10,000	2,000
<b>Total court operating</b>		<u>902,874</u>	<u>974,370</u>	<u>(71,496)</u>
<b>Court trustee:</b>				
Personal services		384,062	386,028	(1,966)
Contractual services		8,445	5,400	3,045
Commodities		222	500	(278)
Capital outlay		2,623	3,000	(377)
Restitution court trustee		-	5,400	(5,400)
Miscellaneous		443	350	93
<b>Total court trustee</b>		<u>395,795</u>	<u>400,678</u>	<u>(4,883)</u>
<b>District Attorney:</b>				
Personal services		1,311,561	1,349,911	(38,350)
Contractual services		68,595	74,650	(6,055)
Capital outlay		-	500	(500)
Miscellaneous		6,665	-	6,665
<b>Total district attorney</b>		<u>1,386,821</u>	<u>1,425,061</u>	<u>(38,240)</u>

**Douglas County, Kansas**  
**Statement of Cash Receipts and Expenditures - Actual and Budget**  
**For the Year Ended December 31, 2010**

Statement 3-1

<u>General Fund</u>			Variance- Over (Under)
	Actual	Budget	
<b>Elections:</b>			
Personal services	85,910	111,915	(26,005)
Contractual services	126,839	108,375	18,464
Commodities	10,199	46,750	(36,551)
Total elections	<u>222,948</u>	<u>267,040</u>	<u>(44,092)</u>
<b>Emergency communication center:</b>			
Personal services	1,060,809	1,104,103	(43,294)
Contractual services	25,025	33,700	(8,675)
Commodities	19,174	21,900	(2,726)
Capital outlay	10,728	17,000	(6,272)
Miscellaneous	473	1,000	(527)
Reimbursements	(979,447)	(777,284)	(202,163)
Total emergency communication center	<u>136,762</u>	<u>400,419</u>	<u>(263,657)</u>
<b>Emergency management:</b>			
Personal services	113,497	108,807	4,690
Contractual services	26,146	32,902	(6,756)
Commodities	3,705	1,500	2,205
Capital outlay	920	7,000	(6,080)
Volunteer support	-	6,300	(6,300)
Miscellaneous	2,378	1,000	1,378
Transfers	2,500	2,500	-
Total emergency management	<u>149,146</u>	<u>160,009</u>	<u>(10,863)</u>
<b>Fairgrounds:</b>			
Personal services	10,014	9,785	229
Contractual services	37,399	26,500	10,899
Commodities	20,850	15,450	5,400
Total fairgrounds	<u>68,263</u>	<u>51,735</u>	<u>16,528</u>
<b>Fairgrounds arena:</b>			
Personal services	75,281	71,242	4,039
Contractual services	1,828	4,000	(2,172)
Commodities	3,366	7,500	(4,134)
Total fairgrounds arena	<u>80,475</u>	<u>82,742</u>	<u>(2,267)</u>
<b>First Responders:</b>			
Personal services	1,680	-	1,680
Contractual services	41,929	40,200	1,729
Commodities	4,886	4,500	386
Total first responders	<u>48,495</u>	<u>44,700</u>	<u>3,795</u>
<b>Fleet operations:</b>			
Personal services	178,280	191,100	(12,820)
Contractual services	35,945	52,280	(16,335)
Commodities	662,909	827,969	(165,060)
Capital outlay	8,187	8,000	187
Transfers	120,000	20,000	100,000
Total fleet operations	<u>1,005,321</u>	<u>1,099,349</u>	<u>(94,028)</u>
<b>Geographic information system:</b>			
Personal services	147,673	137,581	10,092
Contractual services	4,081	10,500	(6,419)
Commodities	-	1,250	(1,250)
Total geographic information system	<u>151,754</u>	<u>149,331</u>	<u>2,423</u>

**Douglas County, Kansas**  
**Statement of Cash Receipts and Expenditures - Actual and Budget**  
**For the Year Ended December 31, 2010**

Statement 3-1

<u>General Fund</u>		Actual	Budget	Variance- Over (Under)
<b>Information technology:</b>				
Personal services		640,088	647,544	(7,456)
Contractual services		214,751	248,680	(33,929)
Commodities		7,972	18,250	(10,278)
Capital outlay		207,738	226,088	(18,350)
Miscellaneous		247	500	(253)
<b>Total information technology</b>		<u>1,070,796</u>	<u>1,141,062</u>	<u>(70,266)</u>
<b>Maintenance:</b>				
Personal services		299,165	291,975	7,190
Contractual services		104,833	116,748	(11,915)
Commodities		65,016	70,004	(4,988)
Capital outlay		-	1,000	(1,000)
Reimbursements		(16,081)	(21,156)	5,075
<b>Total maintenance</b>		<u>452,933</u>	<u>458,571</u>	<u>(5,638)</u>
<b>Noxious weeds:</b>				
Personal services		85,334	80,341	4,993
Contractual services		5,776	6,750	(974)
Commodities		71,422	123,950	(52,528)
Transfers		10,000	10,000	-
<b>Total noxious weeds</b>		<u>172,532</u>	<u>221,041</u>	<u>(48,509)</u>
<b>Parks:</b>				
Personal services		114,353	111,126	3,227
Contractual services		21,050	29,125	(8,075)
Commodities		19,477	31,300	(11,823)
Capital outlay		-	350	(350)
Transfers		20,000	20,000	-
<b>Total parks</b>		<u>174,880</u>	<u>191,901</u>	<u>(17,021)</u>
<b>Register of Deeds:</b>				
Personal services		230,949	224,056	6,893
<b>Total register of deeds</b>		<u>230,949</u>	<u>224,056</u>	<u>6,893</u>
<b>Shared costs &amp; transfers:</b>				
Contractual services		29,237	34,000	(4,763)
Commodities		411	-	411
Agencies and projects		791,866	1,086,783	(294,917)
Miscellaneous		3,924	30,000	(26,076)
Transfers		3,440,950	2,672,450	768,500
<b>Total shared costs &amp; transfers</b>		<u>4,266,388</u>	<u>3,823,233</u>	<u>443,155</u>
<b>Sheriff:</b>				
Personal services		3,629,437	3,702,780	(73,343)
Contractual services		113,629	175,650	(62,021)
Commodities		51,312	54,550	(3,238)
Capital outlay		487,358	393,200	94,158
<b>Total sheriff</b>		<u>4,281,736</u>	<u>4,326,180</u>	<u>(44,444)</u>
<b>Sheriff Clinton Lake Patrol:</b>				
Personal services		35,831	40,500	(4,669)
Contractual services		95	-	95
Commodities		1,411	3,000	(1,589)
Capital outlay		-	14,000	(14,000)
Transfers		18,368	-	18,368
<b>Total sheriff Clinton Lake patrol</b>		<u>55,705</u>	<u>57,500</u>	<u>(1,795)</u>

**Douglas County, Kansas**  
**Statement of Cash Receipts and Expenditures - Actual and Budget**  
**For the Year Ended December 31, 2010**

Statement 3-1

<u>General Fund</u>			Variance- Over (Under)
	Actual	Budget	
<b>Sheriff inmate:</b>			
Contractual services	28,509	16,400	12,109
Commodities	27,843	26,200	1,643
Capital outlay	2,368	8,600	(6,232)
Transfers	6,998	-	6,998
<b>Total sheriff inmate</b>	<u>65,718</u>	<u>51,200</u>	<u>14,518</u>
<b>Sheriff jail:</b>			
Personal services	4,194,632	4,282,533	(87,901)
Contractual services	359,417	794,900	(435,483)
Commodities	413,180	470,700	(57,520)
Capital outlay	123,989	82,500	41,489
Transfers	100,000	-	100,000
<b>Total sheriff jail</b>	<u>5,191,218</u>	<u>5,630,633</u>	<u>(439,415)</u>
<b>Sheriff reentry management:</b>			
Personal services	4,395	-	4,395
Contractual services	156	-	156
<b>Total sheriff reentry management</b>	<u>4,551</u>	<u>-</u>	<u>4,551</u>
<b>Sheriff underwater recovery:</b>			
Contractual services	5,555	7,500	(1,945)
Capital outlay	4,009	7,000	(2,991)
<b>Total sheriff underwater recovery</b>	<u>9,564</u>	<u>14,500</u>	<u>(4,936)</u>
<b>Sustainability management:</b>			
Personal services	(14,664)	-	(14,664)
<b>Total sustainability management</b>	<u>(14,664)</u>	<u>-</u>	<u>(14,664)</u>
<b>Treasurer:</b>			
Personal services	195,800	192,962	2,838
Contractual services	25,176	29,275	(4,099)
Commodities	35,169	24,000	11,169
Capital outlay	1,725	750	975
Transfers	2,000	2,000	-
<b>Total treasurer</b>	<u>259,870</u>	<u>248,987</u>	<u>10,883</u>
<b>Utility building maintenance:</b>			
Contractual services	18,955	23,600	(4,645)
<b>Total utility building maintenance</b>	<u>18,955</u>	<u>23,600</u>	<u>(4,645)</u>
<b>Utilities:</b>			
Contractual services	891,660	897,073	(5,413)
Reimbursements	(25,524)	(37,804)	12,280
<b>Total utilities</b>	<u>866,136</u>	<u>859,269</u>	<u>6,867</u>
<b>Utility telephone:</b>			
Contractual services	142,969	140,250	2,719
Capital outlay	-	10,000	(10,000)
<b>Total utility telephone</b>	<u>142,969</u>	<u>150,250</u>	<u>(7,281)</u>

**Douglas County, Kansas**  
**Statement of Cash Receipts and Expenditures - Actual and Budget**  
**For the Year Ended December 31, 2010**

Statement 3-1

<u>General Fund</u>			Variance- Over (Under)
	<u>Actual</u>	<u>Budget</u>	<u>(Under)</u>
Zoning:			
Personal services	269,243	274,748	(5,505)
Contractual services	18,729	21,600	(2,871)
Capital outlay	269	-	269
Total zoning	<u>288,241</u>	<u>296,348</u>	<u>(8,107)</u>
 Total expenditures	 <u>\$ 35,285,415</u>	 <u>\$ 36,051,257</u>	 <u>\$ (765,842)</u>
 Receipts over (under) expenditures	 (1,255,809)		
 Unencumbered cash, beginning	 3,083,681		
Prior period adjustment	<u>(1,018,129)</u>		
Unencumbered cash, beginning, as restated	2,065,552		
 Unencumbered cash, ending	 <u>\$ 809,743</u>		

**Douglas County, Kansas**  
**Statement of Cash Receipts and Expenditures - Actual and Budget**  
**For the Year Ended December 31, 2010**

Statement 3-2

**Special Revenue Fund - Ambulance**

	Actual	Budget	Variance- Over (Under)
<b>Cash receipts:</b>			
Ad valorem property tax	\$ 1,557,914	\$ 1,548,137	\$ 9,777
Delinquent tax	26,778	15,500	11,278
Motor vehicle tax	130,725	134,000	(3,275)
In lieu of tax	41	45	(4)
Charges for service	1,837,902	1,750,000	87,902
Total cash receipts	<b>\$ 3,553,360</b>	<b>\$ 3,447,682</b>	<b>\$ 105,678</b>
<b>Expenditures:</b>			
Contractual services	\$ 3,127,409	\$ 3,108,182	\$ 19,227
Commodities	99,916	103,300	(3,384)
Capital outlay	18,982	41,200	(22,218)
Transfers	370,000	195,000	175,000
Miscellaneous	80	-	80
Total expenditures	<b>\$ 3,616,387</b>	<b>\$ 3,447,682</b>	<b>\$ 168,705</b>
Receipts over (under) expenditures	(63,027)		
Unencumbered cash, beginning	61		
Prior period adjustment	(377,227)		
Unencumbered cash, beginning, as restated	(377,166)		
Unencumbered cash, ending	<b>\$ (440,193)</b>		

**Douglas County, Kansas**  
**Statement of Cash Receipts and Expenditures - Actual and Budget**  
**For the Year Ended December 31, 2010**

Statement 3-3

**Special Revenue Fund - Economic Development**

	Actual	Budget	Variance- Over (Under)
Cash receipts:			
Ad valorem property tax	\$ -	\$ -	\$ -
Delinquent tax	-	-	-
Motor vehicle tax	-	-	-
In lieu of tax	-	-	-
Charges for service	-	-	-
Intergovernmental	-	-	-
Sale of property	-	-	-
Miscellaneous	-	-	-
	-	-	-
Total cash receipts	\$ -	\$ -	\$ -
Expenditures:			
Personal services	\$ -	\$ -	\$ -
Contractual services	-	-	-
Commodities	-	-	-
Capital outlay	-	-	-
Transfers	-	-	-
Miscellaneous	-	-	-
	-	-	-
Total expenditures	\$ -	\$ -	\$ -
Receipts over (under) expenditures	-		
Unencumbered cash, beginning	2,575		
Unencumbered cash, ending	\$ 2,575		



**Douglas County, Kansas**  
Statement of Cash Receipts and Expenditures - Actual and Budget  
For the Year Ended December 31, 2010

Statement 3-4

**Special Revenue Fund - Emergency Cell Phone**

	Actual	Budget	Variance- Over (Under)
Cash receipts:			
911 emergency telephone service tax	\$ 191,330	\$ 180,000	\$ 11,330
Interest on idle funds	719	2,400	(1,681)
	<b>\$ 192,049</b>	<b>\$ 182,400</b>	<b>\$ 9,649</b>
Expenditures:			
Contractual services	\$ 78,454	\$ 131,000	\$ (52,546)
Capital outlay	1,435	68,400	(66,965)
Transfers	-	33,000	(33,000)
	<b>\$ 79,889</b>	<b>\$ 232,400</b>	<b>\$ (152,511)</b>
Receipts over (under) expenditures	112,160		
Unencumbered cash, beginning	91,309		
Unencumbered cash, ending	<b>\$ 203,469</b>		

**Douglas County, Kansas**  
Statement of Cash Receipts and Expenditures - Actual and Budget  
For the Year Ended December 31, 2010

Statement 3-5

**Special Revenue Fund - Emergency Telephone Service**

	Actual	Budget	Variance- Over (Under)
Cash receipts:			
911 emergency telephone service tax	\$ 312,078	\$ 280,000	\$ 32,078
Interest on idle funds	768	5,000	(4,232)
	<u>\$ 312,846</u>	<u>\$ 285,000</u>	<u>\$ 27,846</u>
Expenditures:			
Contractual services	\$ 139,144	\$ 180,000	\$ (40,856)
Commodities	3	4,000	(3,997)
Capital outlay	15,777	201,000	(185,223)
	<u>\$ 154,924</u>	<u>\$ 385,000</u>	<u>\$ (230,076)</u>
Receipts over (under) expenditures	157,922		
Unencumbered cash, beginning	156,385		
Prior period adjustment	(94,310)		
Unencumbered cash, beginning, as restated	62,075		
Unencumbered cash, ending	<u>\$ 219,997</u>		

**Douglas County, Kansas**  
**Statement of Cash Receipts and Expenditures - Actual and Budget**  
**For the Year Ended December 31, 2010**

Statement 3-6

**Special Revenue Fund - Employee Benefits**

	<u>Actual</u>	<u>Budget</u>	<u>Variance- Over (Under)</u>
Cash receipts:			
Ad valorem property tax	\$ 7,174,501	\$ 7,128,784	\$ 45,717
Delinquent tax	107,651	52,500	55,151
Motor vehicle tax	535,679	587,400	(51,721)
In lieu of tax	191	199	(8)
Transfers	<u>397,950</u>	<u>397,950</u>	<u>-</u>
Total cash receipts	<u>\$ 8,215,972</u>	<u>\$ 8,166,833</u>	<u>\$ 49,139</u>
Expenditures:			
Personal services	\$ 8,123,937	\$ 8,041,194	\$ 82,743
Contractual services	12,650	5,000	7,650
Transfers	200,000	200,000	-
Miscellaneous	<u>-</u>	<u>1,500</u>	<u>(1,500)</u>
Total expenditures	<u>\$ 8,336,587</u>	<u>\$ 8,247,694</u>	<u>\$ 88,893</u>
Receipts over (under) expenditures	(120,615)		
Unencumbered cash, beginning	<u>266,842</u>		
Unencumbered cash, ending	<u>\$ 146,227</u>		

**Douglas County, Kansas**  
**Statement of Cash Receipts and Expenditures - Actual and Budget**  
**For the Year Ended December 31, 2010**

Statement 3-7

**Special Revenue Fund - Motor Vehicle Operations**

	Actual	Budget	Variance- Over (Under)
Cash receipts:			
Charges for service	\$ 723,991	\$ 731,000	\$ (7,009)
Total cash receipts	\$ 723,991	\$ 731,000	\$ (7,009)
Expenditures:			
Personal services	\$ 547,173	\$ 543,077	\$ 4,096
Contractual services	29,080	46,350	(17,270)
Commodities	6,724	12,000	(5,276)
Capital outlay	-	182,573	(182,573)
Transfers	162,000	2,000	160,000
Total expenditures	\$ 744,977	\$ 786,000	\$ (41,023)
Receipts over (under) expenditures	(20,986)		
Unencumbered cash, beginning	79,966		
Unencumbered cash, ending	\$ 58,980		

**Douglas County, Kansas**  
**Statement of Cash Receipts and Expenditures - Actual and Budget**  
**For the Year Ended December 31, 2010**

Statement 3-8

**Special Revenue Fund - Road & Bridge**

	Actual	Budget	Variance- Over (Under)
<b>Cash receipts:</b>			
Ad valorem property tax	\$ 3,303,505	\$ 3,279,907	\$ 23,598
Delinquent tax	62,767	34,000	28,767
Motor vehicle tax	322,972	328,500	(5,528)
Other taxes	-	3,300	(3,300)
In lieu of tax	88	112	(24)
Fees and permits	6,140	-	6,140
Charges for service	53,807	-	53,807
Intergovernmental	1,825,959	1,705,000	120,959
Miscellaneous	40	33,300	(33,260)
	<b>\$ 5,575,278</b>	<b>\$ 5,384,119</b>	<b>\$ 191,159</b>
<b>Expenditures:</b>			
Personal services	\$ 2,324,181	\$ 2,252,026	\$ 72,155
Contractual services	1,381,698	1,430,025	(48,327)
Commodities	1,041,822	1,103,922	(62,100)
Capital outlay	26,275	54,000	(27,725)
Transfers	525,000	1,400,000	(875,000)
	<b>\$ 5,298,976</b>	<b>\$ 6,239,973</b>	<b>\$ (940,997)</b>
Receipts over (under) expenditures	276,302		
Unencumbered cash, beginning	933,759		
Unencumbered cash, ending	<b>\$ 1,210,061</b>		

**Douglas County, Kansas**  
 Statement of Cash Receipts and Expenditures - Actual and Budget  
 For the Year Ended December 31, 2010

Statement 3-9

**Special Revenue Fund - Special Alcohol**

	Actual	Budget	Variance- Over (Under)
Cash receipts:			
Special alcohol tax	\$ 25,306	\$ 19,500	\$ 5,806
Total cash receipts	\$ 25,306	\$ 19,500	\$ 5,806
Expenditures:			
Agencies	\$ 25,306	\$ 19,500	\$ 5,806
Total expenditures	\$ 25,306	\$ 19,500	\$ 5,806
Receipts over (under) expenditures	-		
Unencumbered cash, beginning	-		
Unencumbered cash, ending	\$ -		

**Douglas County, Kansas**  
**Statement of Cash Receipts and Expenditures - Actual and Budget**  
**For the Year Ended December 31, 2010**

Statement 3-10

**Special Revenue Fund - Special Building**

	<u>Actual</u>	<u>Budget</u>	<u>Variance- Over (Under)</u>
<b>Cash receipts:</b>			
Ad valorem property tax	\$ 290,687	\$ 288,132	\$ 2,555
Delinquent tax	3,395	3,000	395
Motor vehicle tax	12,581	8,865	3,716
In lieu of tax	8	3	5
Miscellaneous	1,731	-	1,731
	<u>\$ 308,402</u>	<u>\$ 300,000</u>	<u>\$ 8,402</u>
<b>Total cash receipts</b>			
<b>Expenditures:</b>			
Contractual services	\$ 345,591	\$ 200,000	\$ 145,591
Capital outlay	50,709	100,000	(49,291)
	<u>\$ 396,300</u>	<u>\$ 300,000</u>	<u>\$ 96,300</u>
<b>Total expenditures</b>			
Receipts over (under) expenditures	(87,898)		
Unencumbered cash, beginning	<u>95,283</u>		
Unencumbered cash, ending	<u>\$ 7,385</u>		

**Douglas County, Kansas**  
**Statement of Cash Receipts and Expenditures - Actual and Budget**  
**For the Year Ended December 31, 2010**

Statement 3-11

**Special Revenue Fund - Special Liability**

	<u>Actual</u>	<u>Budget</u>	<u>Variance- Over (Under)</u>
Cash receipts:			
Delinquent tax	\$ 307	\$ 500	\$ (193)
Motor vehicle tax	1,056	-	1,056
	<hr/>	<hr/>	<hr/>
Total cash receipts	\$ 1,363	\$ 500	\$ 863
	<hr/>	<hr/>	<hr/>
Expenditures:			
Contractual services	\$ 7,440	\$ 40,000	\$ (32,560)
Capital outlay	-	139,381	(139,381)
Transfers	100,000	-	100,000
Miscellaneous	900	10,000	(9,100)
	<hr/>	<hr/>	<hr/>
Total expenditures	\$ 108,340	\$ 189,381	\$ (81,041)
	<hr/>	<hr/>	<hr/>
Receipts over (under) expenditures	(106,977)		
Unencumbered cash, beginning	<hr/> 248,081		
Unencumbered cash, ending	<hr/> \$ 141,104		



**Douglas County, Kansas**  
**Statement of Cash Receipts and Expenditures - Actual and Budget**  
**For the Year Ended December 31, 2010**

Statement 3-12

**Special Revenue Fund - Special Parks & Recreation**

	<u>Actual</u>	<u>Budget</u>	<u>Variance- Over (Under)</u>
Cash receipts:			
Special alcohol tax	\$ 14,386	\$ 11,200	\$ 3,186
Total cash receipts	<u>\$ 14,386</u>	<u>\$ 11,200</u>	<u>\$ 3,186</u>
Expenditures:			
Recreation facilities	\$ -	\$ 96,212	\$ (96,212)
Total expenditures	<u>\$ -</u>	<u>\$ 96,212</u>	<u>\$ (96,212)</u>
Receipts over (under) expenditures	14,386		
Unencumbered cash, beginning	<u>88,629</u>		
Unencumbered cash, ending	<u>\$ 103,015</u>		

**Douglas County, Kansas**  
**Statement of Cash Receipts and Expenditures - Actual and Budget**  
**For the Year Ended December 31, 2010**

Statement 3-13

**Special Revenue Fund - Youth Services-Juvenile Detention**

	Actual	Budget	Variance- Over (Under)
<b>Cash receipts:</b>			
Ad valorem property tax	\$ 1,321,712	\$ 1,311,987	\$ 9,725
Delinquent tax	18,637	11,000	7,637
Motor vehicle tax	87,701	88,100	(399)
In lieu of tax	35	30	5
Other taxes	-	-	-
Charges for service			-
Intergovernmental	146,700	60,000	86,700
Interest on idle funds	2,843	4,500	(1,657)
Reimbursements	103,800	125,000	(21,200)
Transfers	-	-	-
	<b>\$ 1,681,428</b>	<b>\$ 1,600,617</b>	<b>\$ 80,811</b>
<b>Expenditures:</b>			
Personal services	\$ 1,370,613	\$ 1,360,331	\$ 10,282
Contractual services	91,526	128,475	(36,949)
Commodities	67,265	95,125	(27,860)
Capital outlay	109	1,750	(1,641)
Debt payment	11,786	11,786	-
Transfers	100,000	-	100,000
Miscellaneous	-	3,150	(3,150)
	<b>\$ 1,641,299</b>	<b>\$ 1,600,617</b>	<b>\$ 40,682</b>
Receipts over (under) expenditures	40,129		
Unencumbered cash, beginning	206,109		
Unencumbered cash, ending	<b>\$ 246,238</b>		

Douglas County, Kansas  
 Statement of Cash Receipts and Expenditures  
 For the Year Ended December 31, 2010

Non-budgeted Special Revenue Funds

	Ambulance Capital Reserve	Community Correction Plan	Community Correction Benefit	Donations	Equipment Reserve	Grants Programs	Prosecutor Training & Assistance
<b>Cash receipts:</b>							
Charges for services	\$ -	\$ 6,105	\$ -	\$ -	\$ -	\$ -	\$ 7,761
Licenses, permits, and fees	-	-	-	-	-	-	-
Intergovernmental	-	476,250	-	-	-	229,086	-
Miscellaneous	-	-	-	15,956	-	-	-
Interest income	910	-	-	578	37,499	-	-
Transfers	370,000	-	-	-	2,583,866	-	-
<b>Total cash receipts</b>	<b>370,910</b>	<b>482,355</b>	<b>-</b>	<b>16,534</b>	<b>2,621,365</b>	<b>229,086</b>	<b>7,761</b>
<b>Expenditures:</b>							
Personal services	-	503,753	-	3,556	-	164,666	-
Contractual services	-	19,140	-	-	83,949	54,097	7,474
Commodities	-	(9,122)	-	886	2,204	1,571	-
Capital outlay	239,366	-	-	-	820,302	9,413	-
Miscellaneous	3,039	-	-	908	34,821	2,251	-
Transfers	-	-	-	-	-	-	-
<b>Total expenditures</b>	<b>242,405</b>	<b>513,771</b>	<b>-</b>	<b>5,350</b>	<b>941,276</b>	<b>231,998</b>	<b>7,474</b>
Receipts over (under) expenditures	128,505	(31,416)	-	11,184	1,680,089	(2,912)	287
Unencumbered cash, beginning	251,314	85,863	10,285	78,125	7,135,315	236,778	31,662
Unencumbered cash, ending	\$ 379,819	\$ 54,447	\$ 10,285	\$ 89,309	\$ 8,815,404	\$ 233,866	\$ 31,949

(Continued)

**Douglas County, Kansas**  
**Statement of Cash Receipts and Expenditures**  
**For the Year Ended December 31, 2010**

**Non-budgeted Special Revenue Funds (continued)**

	Register of Deeds Technology	Sheriff Special Use	Spec Law Enforcement Trust	Spec Rd. Br Machinery Equipment	Special Highway Improvement	Youth Services Grants	Total
<b>Cash receipts:</b>							
Charges for services	\$ 139,324	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 153,190
Licenses, permits, and fees	-	11,837	18,924	-	-	-	30,761
Intergovernmental	-	-	-	-	-	530,080	1,235,416
Miscellaneous	-	-	36,720	-	-	-	52,676
Interest income	1,624	-	517	-	-	-	41,128
Transfers	-	-	-	-	-	-	2,953,866
<b>Total cash receipts</b>	<b>140,948</b>	<b>11,837</b>	<b>56,161</b>	<b>-</b>	<b>-</b>	<b>530,080</b>	<b>4,467,037</b>
<b>Expenditures:</b>							
Personal services	-	-	-	-	-	270,868	942,843
Contractual services	134,372	-	13,684	-	89,795	333,305	735,816
Commodities	-	7,986	9,052	-	-	2,368	14,945
Capital outlay	11,285	-	9,167	-	-	-	1,089,533
Miscellaneous	-	-	9,022	-	-	-	50,041
Transfers	-	-	-	-	865,000	-	865,000
<b>Total expenditures</b>	<b>145,657</b>	<b>7,986</b>	<b>40,925</b>	<b>-</b>	<b>954,795</b>	<b>606,541</b>	<b>3,698,178</b>
<b>Receipts over (under) expenditures</b>	<b>(4,709)</b>	<b>3,851</b>	<b>15,236</b>	<b>-</b>	<b>(954,795)</b>	<b>(76,461)</b>	<b>768,859</b>
<b>Unencumbered cash, beginning</b>	<b>302,381</b>	<b>9,855</b>	<b>102,566</b>	<b>196,047</b>	<b>1,161,109</b>	<b>485,371</b>	<b>10,086,671</b>
<b>Unencumbered cash, ending</b>	<b>\$ 297,672</b>	<b>\$ 13,706</b>	<b>\$ 117,802</b>	<b>\$ 196,047</b>	<b>\$ 206,314</b>	<b>\$ 408,910</b>	<b>\$ 10,855,530</b>

Douglas County, Kansas  
Statement of Cash Receipts and Expenditures  
For the Year Ended December 31, 2010

Statement 3-15

Capital Project Funds

	Capital Improvement Plan	Trafficway Construction	Juvenile Detention Center Construction	CIP Sales Tax	Total
Receipts and other sources:					
Interest on idle funds	\$ 80,399	\$ -	\$ 10	\$ 3,275	\$ 83,684
Miscellaneous	-	-	-	-	-
Transfers	4,000,000	-	-	164,000	4,164,000
Total receipts and other sources	<u>4,080,399</u>	<u>-</u>	<u>10</u>	<u>167,275</u>	<u>4,247,684</u>
Expenditures:					
Contractual services	3,997,529	-	-	31,050	4,028,579
Miscellaneous	1,725	-	-	-	1,725
Capital outlay	37,236	-	-	-	37,236
Total expenditures	<u>4,036,490</u>	<u>-</u>	<u>-</u>	<u>31,050</u>	<u>4,067,540</u>
Receipts and other sources over (under) expenditures	43,909	-	10	136,225	180,144
Unencumbered cash, beginning	<u>15,544,318</u>	<u>44,721</u>	<u>1,763</u>	<u>624,530</u>	<u>16,215,332</u>
Unencumbered cash, ending	<u>\$ 15,588,227</u>	<u>\$ 44,721</u>	<u>\$ 1,773</u>	<u>\$ 760,755</u>	<u>\$ 16,395,476</u>

**Douglas County, Kansas**  
**Statement of Cash Receipts and Expenditures - Actual and Budget**  
**For the Year Ended December 31, 2010**

Statement 3-16

**Bond and Interest Fund**

	<u>Actual</u>	<u>Budget</u>	<u>Variance- Over (Under)</u>
<b>Cash receipts:</b>			
Taxes	\$ 5,606	\$ 6,147	\$ (541)
Special assessments	301,644	304,000	(2,356)
Interest	237	300	(63)
<b>Total cash receipts</b>	<b><u>\$ 307,487</u></b>	<b><u>\$ 310,447</u></b>	<b><u>\$ (2,960)</u></b>
<b>Expenditures:</b>			
Principal	\$ 274,000	\$ 274,000	\$ -
Interest	75,264	76,216	(952)
Commission and postage	-	30,000	(30,000)
Future payments	-	432,520	(432,520)
<b>Total expenditures</b>	<b><u>\$ 349,264</u></b>	<b><u>\$ 812,736</u></b>	<b><u>\$ (463,472)</u></b>
Receipts over (under) expenditures	(41,777)		
Unencumbered cash, beginning	<u>513,739</u>		
Unencumbered cash, ending	<u><u>\$ 471,962</u></u>		

**Local County Sales Tax**

	<u>Actual</u>	<u>Budget</u>	<u>Variance- Over (Under)</u>
<b>Cash receipts:</b>			
Transfer	\$ 2,079,000	\$ 2,079,000	\$ -
<b>Total cash receipts</b>	<b><u>\$ 2,079,000</u></b>	<b><u>\$ 2,079,000</u></b>	<b><u>\$ -</u></b>
<b>Expenditures:</b>			
Principal	\$ 1,800,000	\$ 1,800,000	\$ -
Interest	771,920	771,920	-
Future payments	-	4,379,836	(4,379,836)
<b>Total expenditures</b>	<b><u>\$ 2,571,920</u></b>	<b><u>\$ 6,951,756</u></b>	<b><u>\$ (4,379,836)</u></b>
Receipts over (under) expenditures	(492,920)		
Unencumbered cash, beginning	<u>4,872,756</u>		
Unencumbered cash, ending	<u><u>\$ 4,379,836</u></u>		

**Douglas County, Kansas**  
**Statement of Cash Receipts and Expenditures**  
**For the Year Ended December 31, 2010**

Statement 3-17

**Internal Service Fund - Employee Benefits Trust**

	Actual
Cash Receipts:	
Charges for services	\$ 6,764,028
Interest earnings	15,250
Miscellaneous	85,752
Total cash receipts	6,865,030
Expenditures:	
Claims paid	5,559,251
Contractual services	545,930
Total expenditures	6,105,181
Receipts over expenditures	759,849
Unencumbered cash, beginning	3,651,057
Unencumbered cash, ending	\$ 4,410,906

**Internal Service Fund - Risk Management**

	Actual
Cash Receipts:	
Interest earnings	\$ 323
Transfers	300,000
Total cash receipts	300,323
Expenditures:	
Personal services	624,459
Contractual services	17,572
Total expenditures	642,031
Receipts over expenditures	(341,708)
Unencumbered cash, beginning	32,836
Unencumbered cash, ending	\$ (308,872)

**Douglas County, Kansas**  
**Statement of Cash Receipts and Expenditures**  
**For the Year Ended December 31, 2010**

Statement 4

**Agency Funds**

Fund	Beginning Cash Balance	Cash Receipts	Cash Disbursements	Ending Cash Balance
<b>Distributable Funds:</b>				
Tax Accounts	\$ 64,490,319	\$ 109,151,842	\$ 105,139,890	\$ 68,502,271
Motor Vehicle Accounts	2,210,842	720,580	621,424	2,309,998
<b>Total Distributable Funds</b>	<b>66,701,161</b>	<b>109,872,422</b>	<b>105,761,314</b>	<b>70,812,269</b>
<b>Other Agency Funds:</b>				
Sheriff Seized Property	-	17,199	-	17,199
Sheriff Inmate Funds	8,644	144,740	148,061	5,323
Sheriff Reward Fund	11,985	17	-	12,002
Sheriff Bond Fund	-	975,093	983,099	11,994
District Attorney Funds	79,706	220,049	206,247	93,508
Employee Contribution	32,157	180,178	180,795	31,540
Kansas Commission Fees	-	105	-	105
Register of Deeds Holding	-	311	-	311
Payroll Holding	-	49	-	49
Employee Activities	3,387	4,059	3,153	4,293
Valley View	87,208	16,739	5,722	98,225
<b>Total Other Agency Funds</b>	<b>223,087</b>	<b>1,558,539</b>	<b>1,507,077</b>	<b>274,549</b>
<b>Total Agency Funds</b>	<b>\$ 66,924,248</b>	<b>\$ 111,430,961</b>	<b>\$ 107,268,391</b>	<b>\$ 71,086,818</b>



**Douglas County, Kansas**  
**Statement of Cash Receipts and Expenditures**  
**For the Year Ended December 31, 2010**

Statement 5

**Component Unit - Douglas County Extension Council**

	Actual
Cash receipts:	
County appropriation	\$ 455,400
Charges for services	159,123
Miscellaneous	5,118
Total cash receipts	619,641
Expenditures:	
Personal services	423,615
Contractual services	83,516
Commodities	61,773
Capital outlay	51,421
Total expenditures	620,325
Receipts over expenditures	(684)
Unencumbered cash, beginning	552,312
Unencumbered cash, ending	\$ 551,628

**Component Unit - Lawrence/Douglas Co Health Dept.**

	Actual
Cash receipts:	
City/County appropriation	\$ 2,838,969
Grants	88,233
Fines, fees and permits	39,606
Charges for services	656,659
Interest	2,456
Miscellaneous	13,676
Total cash receipts	3,639,599
Expenditures:	
Personnel services	2,360,054
Contractual services	401,167
Commodities	460,644
Capital outlay	33,599
Total expenditures	3,255,464
Receipts over expenditures	384,135
Unencumbered cash, beginning	1,595,470
Unencumbered cash, ending	\$ 1,979,605

**Douglas County, Kansas**  
Statement of Cash Receipts and Expenditures  
For the Year Ended December 31, 2010

Statement 5

**Component Unit - Douglas County Free Fair**

	<u>Actual</u>
Cash receipts:	
Charges for services	\$ 229,632
Interest	583
Miscellaneous	<u>483</u>
Total cash receipts	<u>230,698</u>
Expenditures:	
Personnel services	26,761
Contractual services	41,189
Commodities	164,044
Capital outlay	<u>2,600</u>
Total expenditures	<u>234,594</u>
Receipts over expenditures	(3,896)
Unencumbered cash, beginning	<u>85,013</u>
Unencumbered cash, ending	<u><u>\$ 81,117</u></u>

**DOUGLAS COUNTY, KANSAS**  
**OTHER INFORMATION**  
**OTHER POST-EMPLOYMENT BENEFITS**  
**SCHEDULE OF FUNDING PROGRESS**

**December 31, 2010**

<u>Actuarial Valuation Date</u>	<u>Actuarial Value of Assets</u>	<u>Actuarial Accrued Liability (b)</u>	<u>Unfunded AAL (b) - (a)</u>	<u>Funded Ratio (a/b)</u>	<u>Covered Payroll (c)</u>	<u>UAAL as Percent of Payroll (b-a)/(c)</u>
10/01/2007	\$ --	\$ 62,294,659	\$ 62,294,659	0.0%	\$ 24,603,660	253.2%
01/01/2010	--	63,486,148	63,486,148	0.0%	25,766,105	246.4%



***DOUGLAS COUNTY, KANSAS***

OMB *CIRCULAR A-133*, SINGLE AUDIT REPORT

YEAR ENDED DECEMBER 31, 2010

WITH

INDEPENDENT AUDITORS' REPORT

DOUGLAS COUNTY, KANSAS  
OMB *CIRCULAR A-133*, SINGLE AUDIT REPORT  
YEAR ENDED DECEMBER 31, 2010  
WITH  
INDEPENDENT AUDITORS' REPORT

**DOUGLAS COUNTY, KANSAS**

**OMB CIRCULAR A-133, SINGLE AUDIT REPORT**

Year Ended December 31, 2010

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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE  
AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

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Board of County Commissioners  
Douglas County, Kansas

We have audited the summary of cash receipts, expenditures, and unencumbered cash balances of the primary government of Douglas County, Kansas, the Douglas County Extension Council, the Lawrence-Douglas County Health Department, and the Douglas County Free Fair (collectively "the County") as of and for the year ended December 31, 2010 which collectively comprise the County's special purpose financial statements, and have issued our report thereon dated August 4, 2011. The County prepared these special purpose financial statements using accounting practices prescribed by the State of Kansas to demonstrate compliance with the cash basis and budget laws of the State of Kansas, which practices differ from accounting principles generally accepted in the United States of America. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the County's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the County's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in the internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above. However, we identified certain deficiencies in internal control over financial reporting, described in the accompanying schedule of findings and questioned costs as items 2010-1, 2010-2, 2010-3 and 2010-4 that we consider to be significant deficiencies in internal control over financial reporting. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

The County's responses to the findings identified in our audit are described in the accompanying schedule of findings and questioned costs. We did not audit the County's responses, and accordingly, we express no opinion on the responses.

This report is intended solely for the information and use of management, the Board of County Commissioners, others within the entity, federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

*Allen, Gibbs & Houlik, L.C.*  
CERTIFIED PUBLIC ACCOUNTANTS

August 4, 2011  
Wichita, Kansas





INDEPENDENT AUDITORS' REPORT ON  
COMPLIANCE WITH REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL EFFECT  
ON EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN  
ACCORDANCE WITH OMB CIRCULAR A-133 AND  
REPORT ON SUPPLEMENTARY INFORMATION – SCHEDULE OF EXPENDITURES OF  
FEDERAL AWARDS

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Board of County Commissioners  
Douglas County, Kansas

Compliance

We have audited the Douglas County, Kansas' compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of the County's major federal programs for the year ended December 31, 2010. The County's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of the County's management. Our responsibility is to express an opinion on the County's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the County's compliance with those requirements.

In our opinion, the County complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2010.

Internal Control Over Compliance

Management of the County is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the County's internal control over compliance with requirements that could have a direct and material effect on a major federal program to determine our auditing procedures for the purpose of expressing our opinion on compliance and to

test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the County's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

#### Schedule of Expenditures of Federal Awards

We have audited the summary of cash receipts, expenditures, and unencumbered cash balances of the primary government of Douglas County, Kansas, the Douglas County Extension Council, the Lawrence-Douglas County Health Department, and the Douglas County Free Fair (collectively "the County") as of and for the year ended, December 31, 2010 which collectively comprise the County's special purpose financial statements, and have issued our report thereon dated August 4, 2011. The County prepared these special purpose financial statements using accounting practices prescribed by the State of Kansas to demonstrate compliance with the cash basis and budget laws of the State of Kansas, which practices differ from accounting principles generally accepted in the United States of America. Our audit was performed for the purpose of forming our opinion on the financial statements taken as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by OMB Circular A-133 and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the special purpose financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the special purpose financial statements taken as a whole.

This report is intended solely for the information and use of management, the Board of County Commissioners, others within the entity, federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

*Allen, Gibbs & Houlik, L.C.*  
CERTIFIED PUBLIC ACCOUNTANTS

August 4, 2011  
Wichita, Kansas

**DOUGLAS COUNTY, KANSAS**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**

Year Ended December 31, 2010

**SECTION I – SUMMARY OF AUDITORS' RESULTS**

**FINANCIAL STATEMENTS**

Type of auditors' report issued: Unqualified

Internal control over financial reporting:

- Material weaknesses identified?        Yes   X   No
- Significant deficiencies identified that are not considered to be material weaknesses?   X   Yes        None reported
- Noncompliance material to financial statements noted?        Yes   X   No

**FEDERAL AWARDS**

Internal control over major programs:

- Material weaknesses identified?        Yes   X   No
- Significant deficiencies identified that are not considered to be material weaknesses?        Yes   X   No

Type of auditors' report issued on compliance for major programs: See below

Any audit findings disclosed that are required to be reported in accordance with section 510(a) of OMB *Circular A-133*?        Yes   X   No

Identification of major programs:

<u>CFDA NUMBER</u>	<u>NAME OF FEDERAL PROGRAM</u>	<u>MAJOR PROGRAM OPINION</u>
10.557	Special Supplemental Nutrition Program for Women, Infants and Children (WIC)	Unqualified
93.217	Family Planning Services	Unqualified

DOUGLAS COUNTY, KANSAS

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

Year Ended December 31, 2010

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SECTION I – SUMMARY OF AUDITORS' RESULTS (Continued)

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Dollar threshold used to distinguish  
between type A and type B programs:           \$300,000          

Auditee qualified as low-risk auditee?            Yes   X   No

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SECTION II – FINANCIAL STATEMENT FINDINGS

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**Finding 2010-1 (Significant Deficiency):**

**Condition:** The County was not able to provide a schedule of expenditures of federal awards (SEFA) for the County. A SEFA was provided for the Lawrence-Douglas County Health Department (a component unit of the County), but a SEFA including the federal programs for only the County was not provided.

**Criteria:** An entity that expends federal awards must have controls in place that would enable the entity to compile a SEFA. A SEFA identifies and tracks all federal awards and their related information, including but not limited to the Catalog of Federal Domestic Assistance (CFDA No.), grant award title, grant award amount and federal expenditures.

**Cause:** The County does not have controls in place to centrally track all federal awards related only to the County. The County does not have an individual or a department with the necessary knowledge to administer and track the expenditures for the County's federal programs. However, there were controls in place to centrally track all federal awards related to the Lawrence-Douglas County Health Department federal awards.

**Effect:** A SEFA allows for increased knowledge of all federal grant activity at the County level. The lack of a SEFA hinders this knowledge and could lead to grant noncompliance in the event of individual grant administrator turnover.

**Recommendation:** We recommend that all federal grants at the County be tracked by a central grant administrator or department that would prepare the SEFA and oversee expenditures of and compliance with the federal grant programs.

**Management's Response (unaudited):** We concur with this finding. The County acknowledges that centralized grant tracking and reporting is needed. Administrative Services will improve the tracking of grants and will work with the Auditor to establish processes and systems to prepare SEFA, and work with departments to monitor expenditures and ensure compliance with federal grant programs.

**DOUGLAS COUNTY, KANSAS**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**

Year Ended December 31, 2010

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**SECTION II – FINANCIAL STATEMENT FINDINGS (Continued)**

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**Finding 2010-2 Douglas County Segregation of Duties (Significant Deficiency):**

**Condition:** There is a lack of adequate segregation of duties in the payroll function and in the posting of journal entries.

**Cause:** The payroll clerk has access to add employees, modify master file information, process payroll and post to the general ledger. The clerk also has access to blank checks and the signature stamp software. Additionally, there is no reconciliation currently performed between the data in the payroll system and what is posted to the general ledger. Journal entries can be created and posted to the general ledger by the same person. There is no review or approval process of journal entries made, prior to the time they are released.

**Effect:** A lack of controls and procedures could result in a misstatement to the financial statements.

**Recommendation:** We recommend that human resources set up and maintain employee master records and implement an authorization or approval process for changes made to the payroll system through review of the audit tables created when changes are made. We also recommend that there be a separation of the creating function and the posting function for journal entries within the system, or at a minimum, a procedure for conducting a secondary review of journal entries to ensure that undetected manipulation of data on the system does not occur.

**Management's Response (unaudited):** The County will review the controls, policies and procedures currently in place to assess the ability of existing staff and systems to perform the recommended segregation of duties.

**Finding 2010-3 Lawrence-Douglas County Health Department Segregation of Duties (Significant Deficiency):**

**Condition:** There is a lack of adequate segregation of duties and or controls missing over the accounting processes.

**Cause:** The Director, Director of Administrative Services and the Accountant have access to all areas of QuickBooks. The Accountant processes accounts payable and payroll, with complete access to master files, which would allow for changes in employee and vendor information. The Director of Administrative Services and the Accountant can also post journal entries.

**Effect:** A lack of controls and procedures could result in a misstatement to the financial statements.

**Recommendation:** We recommend that policies and procedures be implemented for segregation of certain functions within the accounts payable and payroll processes to avoid conflicts between incompatible functions. We also recommend that there be a separation of the creating function and the posting function for journal entries within the system, or at a minimum, a procedure for conducting a secondary review of journal entries to ensure that undetected manipulation of data on the system does not occur.

**DOUGLAS COUNTY, KANSAS**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**

Year Ended December 31, 2010

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**SECTION II – FINANCIAL STATEMENT FINDINGS (Continued)**

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**Management's Response (unaudited):** We acknowledge that three users, the Director, Director of Administrative Services and the Accountant have access to all areas of QuickBooks. QuickBooks has no audit trail. As part of our long term plan to improve accounting processes, we have purchased and implemented a new fund accounting software, CYMA as of January 1, 2011. CYMA has an audit trail and can track changes and limit access to areas by user. For example, in CYMA, the Accountant does not have access to change funds or bank account information within the accounts payable or payroll modules. The Accountant does not have access to the bank reconciliation module within CYMA and cannot create after the fact journal entries within the General Ledger module.

Within QuickBooks, the creation and posting of journal entries is one step. Within CYMA, there are separate steps for creating and posting journal entries. The Accountant creates most of the journal entries and the Director of Administrative Services reviews those journal entries throughout the month and during the month end and bank reconciliation processes.

**Finding 2010-4 Financial Statement Preparation (Significant Deficiency):**

**Condition:** There is a lack of controls and/or policies and procedures related to the year-end closing and reconciliation process for the preparation of the financial statements. The primary areas pertain to encumbrances/commitments, accrued liabilities, self-insurance accruals, other post-employment benefits, cash receipts and the summary of agency fund cash receipts.

**Cause:** A) The County does not have a formal purchase order system to ensure that all purchase commitments are recorded at year end. B) In order to ensure that expenditures are reflected in the correct budget year, the County leaves the books open for two months after year end, and posts expenditures back to the prior year if the goods or services were received in that year. When such amounts are recorded, they reduce cash, rather than being recorded as a payable at December 31. The overall approach being used to assist in capturing expenditures in the appropriate year is correct; only a minor adjustment to record the amounts as accounts payable rather than as a reduction to cash is needed. A similar process is also used to capture receipts in the new year that apply to the prior year. These receipts are also recorded in the prior year as increases to cash. Under the County's basis of accounting, cash receipts are recognized only as the cash is received. C) Certain data required for financial reporting or disclosure purposes is not captured or calculated as part of the year-end financial reporting process. This includes the reconciliation of activity in various cash accounts that are not maintained by the Treasurer's Office, including various accounts for the sheriff, district attorney and the employee benefit trust account used to pay health claims. Additionally, obligations for incurred-but-not-reported health claims and other post-employment benefits (OPEB) are not calculated for recording in the financial statements or disclosure in the footnotes. We noted that, for the cash accounts, there are generally reviews done of the activity during the year, including monthly bank reconciliations. Additionally, health claims paid are monitored throughout the year. OPEB amounts are based primarily on data provided by an external actuary.

**Effect:** A lack of controls and procedures could result in a misstatement to the financial statements.

**DOUGLAS COUNTY, KANSAS**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**

Year Ended December 31, 2010

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**SECTION II – FINANCIAL STATEMENT FINDINGS (Continued)**

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**Recommendation:** We recommend that management implement a systematic method of gathering purchase commitments. We recommend that controls and systems be put in place and adhered to and reviewed for accuracy and compliance, which would allow for proper and timely closing and reconciling procedures to be performed. We also recommend that management develop procedures for summarizing the data needed for year-end accounting and financial reporting purposes.

**Management's Response (unaudited):** We concur with this finding. A new financial system, as recommended, will allow staff to systematically gather purchase commitments and establish controls and mechanisms for monitoring accuracy and compliance. Staff looks forward to working with the Auditor as a part of a separate consulting project to develop new year end closing procedures and systems for 2011.

**DOUGLAS COUNTY, KANSAS**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**

Year Ended December 31, 2010

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**SECTION III – FEDERAL AWARD FINDINGS AND QUESTIONED COSTS**

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None were reported.

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**SECTION IV – SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS**

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2009	2009-1	Generally accepted accounting principles (GAAP) reporting - The County does not have internal resources available to prepare or apply controls over the preparation of financial statements in accordance with GAAP.	The County prepared special purpose financial statements using accounting practices prescribed by the State of Kansas to demonstrate compliance with the cash basis and budget laws of the State of Kansas, which differ from accounting principles generally accepted in the United States of America. The County is in the process of implementing policies and procedures for future GAAP reporting.	Ongoing
2009	2009-2	Year-end closing and reconciling procedures for reporting - The County's formal period-end or year-end closing and reconciling procedures that are currently in use are not producing accurate and complete financial information in the general ledger for proper reporting.	The County prepared special purpose financial statements using accounting practices prescribed by the State of Kansas to demonstrate compliance with the cash basis and budget laws of the State of Kansas, which differ from accounting principles generally accepted in the United States of America. The County is in the process of implementing policies and procedures for future GAAP reporting.	Ongoing
2009	2009-3	Capital asset records - Capital asset records are not properly maintained and reconciled to supporting data in a timely manner.	The County prepared special purpose financial statements using accounting practices prescribed by the State of Kansas to demonstrate compliance with the cash basis and budget laws of the State of Kansas, which differ from accounting principles generally accepted in the United States of America, and capital assets are not reported using the cash basis and budget laws of the State of Kansas. The County is in the process of implementing policies and procedures for future GAAP reporting.	Ongoing
2009	2009-4	Custody over various cash accounts - Custody over various cash accounts is not maintained by a central department or group of management, such as the Treasurers' Office. In addition, proper controls over deposited funds, cash disbursements and the year-end close and reconciliation processes for cash are not properly segregated or not properly designed.	The County reviewed processes and controls. Additional segregation was implemented in the year-end close and reconciliation processes	Completed
2009	2009-5	Lack of segregation of duties for accruals - There is a lack of segregation of duties and or controls missing over the policies and procedures related to self-insurance accruals, wage accruals, other post-employment benefits liability and the expenditures relating to each.	The County reviewed processes and controls. Additional segregation was implemented over accruals and liabilities.	Completed
2009	2009-6	Comprehensive schedule of expenditures of federal awards (SEFA) - The County was not able to provide a comprehensive listing of federal expenditures for the County as a whole.		In process



**DOUGLAS COUNTY, KANSAS**  
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
Year Ended December 31, 2010

Federal Grantor/Pass-Through Grantor/Program Title	CFDA Number	Grant Expenditures
<b>U.S. Department of Agriculture:</b>		
<b>Passed through Kansas Department of Health and Environment:</b>		
Special Supplemental Nutrition Program for Women, Infants and Children (WIC)	10.557	\$ 300,772
<b>U.S. Department of Justice:</b>		
<b>Passed through Kansas Office of the Governor:</b>		
Edward Byrne Memorial Justice Assistance Grant Program	16.575	23,937
<b>U.S. Department of Transportation:</b>		
<b>Passed through Kansas Department of Transportation:</b>		
Interagency Hazardous Materials Public Sector Training and Planning	20.703	49,950
<b>U.S. Department of Health and Human Services:</b>		
<b>Passed through National Association of County and City Health Officials:</b>		
Medical Reserve Corps Small Grant Program	93.008	5,000
<b>Passed through Kansas Department of Health and Environment:</b>		
Public Health Emergency Preparedness	93.069	80,161
Directly Observed Therapy TB Medications	93.116	1,305
HIV Counseling and Testing	93.940	7,218
Family Planning Services	93.217	177,636
Migrant Workers	93.224	19
Immunizations	1 93.268	35,327
Immunizations - ARRA	1 93.712	1,245
Refugee Assessments	93.566	6,375
Child Care Licensing	93.575	71,086
Ryan White Title II	93.917	274
Preventive Health Services -Sexually Transmitted Diseases Control Grants	93.977	11,727
Preventive Health and Health Services Block Grant	93.991	17,756
Maternal & Child Health Services Block Grant	93.994	57,630
<b>Passed through State of Kansas Office of Judicial Administration:</b>		
State court improvement program	93.586	3,000
<i>Total U.S. Department of Health and Human Services</i>		<u>475,759</u>
<b>U.S. Department of Homeland Security</b>		
<b>Passed through Kansas Adjutant General:</b>		
Emergency Management Performance Grants	97.042	84,602
Emergency Management	97.053	4,567
<i>Total U.S. Department of Homeland Security</i>		<u>89,169</u>
<i>Total Federal Awards Expenditures</i>		<u>\$ 939,587</u>

See accompanying notes to the Schedule of Expenditures of Federal Awards

1 - Immunization Cluster total = \$36,572

**DOUGLAS COUNTY, KANSAS**

**NOTE TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**

Year Ended December 31, 2010

**Note 1. Basis of Presentation**

The accompanying schedule of expenditures of federal awards includes the federal grant activity of Douglas County, Kansas and the Lawrence-Douglas County Health Department, and is presented on the cash basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the financial statements.