

# BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS

## WEDNESDAY, SEPTEMBER 26, 2012

4:00 p.m.

### CONSENT AGENDA

- (1) (a) Consider approval of Commission Orders;
- (b) Community Corrections Comprehensive Plan Fiscal Year 2012 Quarterly and Year End Outcome Report Format (Deborah Ferguson);
- (c) Consent-Consider approval of a resolution directing the County Counselor to institute a judicial tax foreclosure action in the District Court (Paula Gilchrist); and
- (d) Consider acquisition of permanent easement for drainage structure replacement located on N1700 Road at a approximately 160E (Michael Kelly).

### REGULAR AGENDA

- (2) Consider granting approval of a Westar Easement on Douglas County Fairgrounds as tabled from Sept 19, 2012 meeting. (Chad Luce)- backup to follow on Monday
  
- (3) Consider approval of a revision to the road classification for N 1250 Rd, to the north of the Baker Wetland's (proposed) Visitor's Center, by amending Exhibit 9-506 of the Access Management Regulations, [HR Resolution 11-4-2]. (Linda Finger/Keith Browning)
  
- (4) Other Business
  - (a) Consider approval of Accounts Payable (if necessary)
  - (b) Appointments- **Joint Economic Development Council**
  - (c) Public Comment
  - (d) Miscellaneous
  
- (5) Adjourn

## WEDNESDAY, OCTOBER 3, 2012

## WEDNESDAY, OCTOBER 10, 2012

## THURSDAY, OCTOBER 11, 2012

3-6 p.m. – Douglas County Senior Services 40<sup>th</sup> Anniversary Event

## WEDNESDAY, OCTOBER 17, 2012

## SATURDAY, OCTOBER 20, 2012

4-7 p.m.-Douglas County Senior Services Chili Cook off

## WEDNESDAY, OCTOBER 24, 2012

## WEDNESDAY, OCTOBER 31, 2012

WEDNESDAY, NOVEMBER 14, 2012- Tentatively Cancelled

## THURSDAY, NOVEMBER 15, 2012

9:00 a.m. – Election Canvass (Two or more Commission will be in attendance.)

*Note: The Douglas County Commission meets regularly on Wednesdays at 4:00 P.M. for administrative items and 6:35 P.M. for public items at the Douglas County Courthouse. Specific regular meeting dates that are not listed above have not been cancelled unless specifically noted on this schedule.*

# Kansas Department of Corrections

## Community Corrections Services

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### Community Corrections Comprehensive Plan Fiscal Year 2012 Quarterly and Year End Outcome Report Format

Monitoring and evaluation of local agency and risk reduction initiatives with the purpose of determining success, and implementing changes where necessary, is a key component of successful implementation and sustainability. Utilizing research based processes to examine programs and methods proven to be effective (evidence based practices), and evaluation of the degree to which the plan is being implemented as it was intended, are required processes for local initiatives. In the Comprehensive Plan Grant Application, each funded agency explicitly agreed to provide complete and accurate data to the Kansas Department of Corrections (KDOC) regarding the initiative. On a quarterly basis, awardees are required to submit a document describing the progress of the local initiatives.

The Community Corrections Comprehensive Plan Quarterly and Year End Outcome Reports represent updates on the progress of each agency toward stated goals and objectives. These reports will provide agency directors, local stakeholders, and KDOC with information that can help improve efficiency, improve services, assist in effectively allocating resources, and assist in strengthening agency risk reduction practices.

### Components of the Quarterly and Year End Outcome Reports

#### *Community Corrections Agency*

- State the name of the agency providing the quarterly report.

#### *Process Goals*

- This section should include those goals and objectives that address the planning and implementation of agency initiatives (e.g., policy development, staff training, securing space, developing partnerships/MOUs, etc.).
- State the implementation goal and objectives as listed in the monitoring and evaluation section of the Community Corrections Comprehensive Plan Grant Application.
- Discuss progress toward meeting each objective by providing data to indicate the degree to which the objective is being met.
- Discuss the activities that have occurred to move the agency toward meeting the stated objective.
- Discuss any challenges that have been encountered in working toward meeting the stated objectives.
- Discuss any modifications that the agency will be making to practice as a result of the information presented on progress toward meeting objectives.
- Copy and paste the reporting format as many times as necessary to accommodate the number of goals and objectives that the agency is working toward.

## Outcome Goals

- This section should include those goals and objectives that allow the evaluation of the impact of the initiative (e.g. revocation rate, LSI-R, intervention specific data, etc.).
- State the outcome goals and objectives as listed in the monitoring and evaluation section of the Community Corrections Comprehensive Plan Grant Application.
- Discuss progress toward meeting each objective by providing data to indicate the degree to which the objective is being met.
- Discuss the activities that have occurred to move the agency toward meeting the stated objective.
- Discuss any challenges that have been encountered in working toward meeting the stated objectives.
- Discuss any modifications that the agency will be making to practice as a result of the information presented on progress toward meeting objectives.
- Copy and paste the reporting format as many times as necessary to accommodate the number of goals and objectives that the agency is working toward.

### Due Dates for the Quarterly Outcome and Year End Reports

Report Period	Due On Or Before	Signatory Approval Requirement
1 <sup>st</sup> Quarter: July 1– September 30	October 30	No
2 <sup>nd</sup> Quarter: October 1– December 31	January 30	No
3 <sup>rd</sup> Quarter: January 1– March 31	April 30	No
Year End Report: July 1– June 30	October 1	Yes

### Signatory Approval

Signatory approval is not required for the 1<sup>st</sup>, 2<sup>nd</sup>, or 3<sup>rd</sup> Quarterly Outcome Report; however, the information documented in these reports should be shared with the local Advisory Board. The Year End Outcome Report does require full signatory approval; please see the attached signatory approval pages.

### Report Submission

The Community Corrections Comprehensive Plan Quarterly and Year End Outcome Reports are due by 5:00pm on the dates outlined above. Please send an electronic copy of each report and a scanned signatory approval document (if required) to your Program Consultant. If the agency is unable to scan the signatory approval document, please send an electronic copy of the report and a hardcopy of the signatory approval pages to:

Kansas Department of Corrections  
Community Corrections Division  
900 SW Jackson St, 4<sup>th</sup> Floor  
Topeka, KS 66612

**Kansas Department of Corrections  
Community Corrections Comprehensive Plan  
Quarterly and Year End Outcome Report Format**

**Community Corrections Agency:** Douglas County Community Corrections

***Fiscal Year 2012  
Report Period***

<u>X</u> 1 <sup>st</sup> Quarter	July 1 <sup>st</sup> - September 30 <sup>th</sup>
<u>X</u> 2 <sup>nd</sup> Quarter	October 1 <sup>st</sup> - December 31 <sup>st</sup>
<u>X</u> 3 <sup>rd</sup> Quarter	January 1 <sup>st</sup> - March 31 <sup>st</sup>
<u>X</u> Year End	July 1 <sup>st</sup> - June 30 <sup>th</sup>

**Process Goals**

***Goal #1: Begin re-facilitating cognitive groups by July 1, 2011.***

***Objective #1:*** Order all class materials by May 1, 2011.

Target Date: May 1, 2011

Progress: We have all materials to facilitate the Thinking for a Change curriculum.

Discussion /Current Activities: There are no current activities at this time.

Challenges: The challenge was the time involved comparing the two curriculums, Cross Roads and Thinking for a Change, and making a decision which curriculum would be utilized by our agency. Once the determination was made we ensured we had adequate materials.

Modifications: Although class materials were ordered, our agency continued to have a difficult time with low enrollment in the cognitive skills classes using the Cross Roads curriculum. After further discussion and collaborating with the State Parole office in Lawrence, Kansas our agency made an administrative decision to facilitate cognitive skills classes using the Thinking for a Change curriculum in partnership with State Parole. Our agency does not need to order materials to begin facilitating the Thinking for a Change curriculum.

***Objective #2:*** Notify all ISOs, CSOs and Parole Officers of upcoming classes for the new fiscal year (2012) by June 1, 2011.

Target Date: June 1, 2011; Modified to June 30, 2012

Progress: We previously notified Court Services and the Parole Officers that we will be resuming cognitive skills classes utilizing the Cross Roads curriculum. In addition, the

ISO II provided an overview during a Court Services staff meeting and CSOs were notified that this curriculum could be ideal for offenders who are continuously going through revocation proceedings. Our agency continued to struggle having the required number of offenders to begin classes and we had no referrals from Court Services. We have continued collaborating with State Parole to facilitate cognitive skills classes using the Thinking for a Change curriculum. Although the ISOs and parole officers have been informed and have enrolled offenders, we have not had an adequate number of offenders to begin a class.

**Discussion /Current Activities:** We had discussions with the trainers of the Cross Roads curriculum to ensure we are aware of any changes made since our last class. The 28<sup>th</sup> Judicial District Community Corrections program utilizes the Cross Roads curriculum and therefore, we had a meeting with the facilitator on December 12, 2011. We were not able to observe a class as none were scheduled for that day; however, we were provided much insight to include how their program was developed and implemented, the referral process, and the sustainability and success of their classes. We began re-evaluating our program and now have switched to the Thinking for a Change curriculum and the first class was scheduled to begin on May 8, 2012 in collaboration with the Lawrence, Kansas State Parole Office. The class was to consist of offenders from State Parole and Community Corrections and facilitated by certified staff from both offices. However, the class did not begin due to low offender referrals.

**Challenges:** The challenge has been having the required number of offenders from Community Corrections, State Parole, and high risk offenders from Court Services to begin classes.

**Modifications:** Although our agency met the objective by initially notifying Court Services and State Parole by June 1, 2011, classes did not begin. Our agency modified our target date to June 30, 2012 and the first class was to begin May 8, 2013; however, this did not occur. Resuming the cognitive skills classes continues to be a goal for our agency during FY 2013 and the notification/referral process will continue.

**Goal #2:** Train all staff to assist in overall offender success by June 30, 2012.

**Objective #1:** The remaining ISO will complete Case Management training by July 1, 2011.

**Target Date:** July 1, 2011; Modified to June 30, 2012

**Progress:** The remaining ISO completed Case Management training in February 2012.

**Discussion /Current Activities:** Our agency anticipated the remaining ISO would complete the two day Case Management training prior to July 1, 2011. However, the next training that was in close proximity to our agency was February 8 - 9, 2012 in Johnson County, Kansas. The remaining ISO registered and attended the training.

**Challenges:** The challenge was waiting for the two-day Case Management training to become available and offered in close proximity to our agency.

**Modifications:** There are no modifications at this time.

**Goal #3:** Advance our Quality Assurance component to include completing file audits and observing office visits between ISOs and the offenders by June 30, 2012.

**Objective #1:** Supervisors will randomly monitor interaction between the ISO/offender along with completing random file audits a minimum of once per month.

Target Date: June 30, 2012

Progress: Routinely supervisors have heard conversations between offenders/ISOs but on an informal basis. In addition, random file audits have been completed on an inconsistent basis. In order to reduce the time involved and make it less intimidating for not only the offenders but ISOs as well, we are reviewing ways to monitor office visits.

Discussion /Current Activities: We made an administrative decision for supervisors to monitor offender office visits via audio taping. Random file audits will continue but on a more consistent basis.

Challenges: In regard to observing office visits with the ISO/offender, the challenge has been coordinating schedules between supervisors and ISOs and utilizing audio taping will make it easier to overcome this challenge. Another challenge that presented itself since our last Quarterly Report was a change in personnel, which resulted in our agency losing one ISO. The hiring process and new employee orientation consumed the majority of the Director/ISO II's time to include normal administrative duties and offender supervision. In addition, the remaining ISOs experienced a rise in caseloads and overseeing offenders that were placed on SCRAMx (electronic monitoring). Lastly, due to time constraints ISO monthly report reviews were discontinued until August 2012.

Modifications: There are no modifications at this time; however, as we move forward in FY 2013, randomly monitoring interaction between the ISO/offenders and auditing files will continue to be goals for our agency.

**Goal #4:** Develop and implement the incentives program by December 31, 2011.

**Objective #1:** Purchase incentives by June 30, 2011.

Target Date: June 30, 2011

Progress: We were able to contact 22 merchants and all incentives were purchased prior to June 30, 2011.

Discussion /Current Activities: There are no current activities at this time.

Challenges: The challenges were determining acceptable merchants and finding the time to make purchases.

Modifications: There are no modifications at this time.

**Objective #2:** Review policy/procedure with staff by July 1, 2011.

Target Date: July 1, 2011

Progress: The incentives policy and procedure was reviewed with staff prior to July 1, 2011. In addition, it was recently reviewed with our Advisory Board.

Discussion /Current Activities: We will continue to review policy and procedure to ensure staff is adhering to the policy.

Challenges: The challenge was the time involved to develop a policy and procedure that incorporated all aspects of the incentives program. In addition, visiting different merchants was time-consuming.

Modifications: There are no modifications at this time.

**Objective #3:** Develop an offender spreadsheet to monitor offenders receiving incentives to include whether they are successful or unsuccessful and review with staff by August 1, 2011.

Target Date: August 1, 2011

Progress: The spreadsheet has been developed and reviewed by staff.

Discussion /Current Activities: Offender information is entered into the spreadsheet when they are referred to the incentives program.

Challenges: There were no challenges in developing the spreadsheet.

Modifications: There are no modifications at this time.

**Objective #4:** Begin utilizing tangible incentives by September 1, 2011.

Target Date: September 1, 2011

Progress: Staff has currently referred offenders to the incentives program.

Discussion /Current Activities: The incentives program has been developed and implemented. We will continue to monitor the program periodically to ensure there are no changes needed. Due to not receiving additional funding to purchase incentives, we will closely monitor the number of incentives remaining throughout FY 2013.

Challenges: There are no challenges at this time.

Modifications: There are no modifications at this time.

## Outcome Goals

***Goal #1: Increase the percentage of probationers successfully completing Community Corrections supervision.***

***Objective #1:*** Reduce the rate of offender revocation by 20%.

Target Date: June 30, 2012

Progress: In reviewing our agency data from FY 2011 (6/30/11) the total number of offenders revoked was 36 (28%) with 83 (65%) being successful. According to the Kansas Department of Corrections (KDOC) the state goal that all agencies must strive to achieve is a 75% success rate, with a 3% increase each fiscal year from the previous year.

For FY 2012, our agency closed 125 offender files with 91 (72.8%) successful terminations and 34 (27.2%) revocations. We believe that we are making progress since FY 2011 data. Although we did not meet the State success rate, we increased our terminations by 7.8% since FY 2011 and are 2.2% short of the 75% target goal. KDOC would like agencies to increase their success rate by 3% each fiscal year and therefore, as we proceed in FY 2013 our agency will strive to meet a 75.8% success rate.

Discussion / Current Activities: Our cognitive skills facilitators and the Director traveled to the 28<sup>th</sup> Judicial District Community Corrections in order to obtain information regarding their cognitive skills classes utilizing the Cross Roads curriculum. Based on the positive feedback received, our agency was tentatively scheduled to resume our cognitive skills classes using the Cross Roads curriculum on January 31, 2012. However, we re-evaluated our program and switched to the Thinking for a Change curriculum. The first class was to begin May 8, 2012 consisting of offenders from the Lawrence, Kansas office of State Parole and Community Corrections and facilitated by certified staff from both offices. Although class was not held due to a low number of offenders, resuming the classes will continue to be a goal for our agency in FY 2013.

Our agency has also implemented an incentives program. ISOs are continuing to refer offenders for incentives but we are continuously monitoring the program to ensure we have an adequate number of incentives to sustain our program through FY 2013.

Lastly, we have developed our mentoring program, which is going through the final review before implementing. We believe that the cognitive skills classes and the mentoring program will contribute toward offender success and reduce our revocation rate. In addition, KDOC facilitated an Advanced Communication Motivational Strategies (ACMS) refresher at our agency to assist ISOs in utilizing the skills learned in our daily supervision of offenders. We have one ISO, who was recently hired, that will be going through ACMS training and all other required evidence-based practices trainings offered by KDOC. Although the remaining ISOs have been trained to utilize ACMS, refresher trainings are important to ensure we are utilizing the skills learned during our daily interaction with offenders.

Challenges: Our agency faced several challenges during FY 2011 to include an extensive KDOC financial audit that required a great deal of research, an employee who was on extended medical leave with staff assuming added responsibilities, the retirement of the



Chief Executive Probation Officer in May 2011 which created additional responsibilities that the Deputy Director had to learn, and the hiring of an ISO II. The challenges proceeded into FY 2012 to include an ISO leaving our agency and the process of hiring and facilitating orientation for the new ISO. This created additional work for all staff to include a rise in caseloads and overseeing offenders referred to SCRAMx (electronic monitoring). Therefore, resuming the cognitive skills classes and developing the mentoring program proceeded at a much slower rate. We continue to see a rise in caseloads and between December 2011 and March 2012 our ADP increased from 161.2 to 191.9. In addition, ISOs are required to complete an initial offender report (DCCC Plan) to the Court prior to sentencing, which requires a great deal of time. Since offender referrals are pre-sentence they are an addition to normal caseload sizes. ISOs have struggled with Case Plans and therefore, goals/objectives may not be correctly identified. KDOC will be assisting our agency with Case Plan refresher training. Lastly, until the new ISO completes the KDOC trainings, other ISOs are responsible for completing LSIRs/Case Plans for the new ISO.

Modifications: We are considering implementing an incentive program for staff. All requests for revocations will still require supervisory approval. Lastly, we will continue to emphasize the importance of structured Case Plans with ISOs.

***Goal #2: Increase positive associations for offenders assigned to the RRI medium and high risk caseload.***

***Objective #1:*** Develop and implement a mentoring program by June 30, 2012.

Target Date: June 30, 2012

Progress: We have made considerable progress toward completing and implementing our mentoring program and it is close to being finished. This continues to be a goal as we proceed during FY 2013.

Discussion / Current Activities: We have made progress toward completing our mentoring program. We have finished and reviewed the agency mentoring manual and the policy and procedure has been approved by KDOC and our Advisory Board. The program is being reviewed one last time before implementation. At that time we will begin advertising the program and accepting applications for interviews with assistance from the Douglas County Court Administrator.

Challenges: Our main challenge has been the time and effort involved in developing a structured mentoring program.

Modifications: There are no modifications at this time.

***Objective #2:*** Identify one (1) positive mentor (familial or peer) for 80% of offenders assigned to the RRI medium and high risk caseload by June 30, 2012.

Target Date: June 30, 2012

Progress: Although we have not implemented this phase of our RRI program at this time, currently the RRI officers have identified positive mentors through interviews/contacts with the offender but not on a consistent or formal basis. We had anticipated the

mentoring program would be completed by June 30, 2012; however, this continues to be an agency goal as we proceed through FY 2013.

Discussion / Current Activities: Although we have not implemented this phase of our RRI program at this time, currently the RRI officers have identified positive mentors throughout interviews/contacts with the offender but not on a consistent or formal basis.

Challenges: Our main challenge has been the time and effort involved in developing a structured mentoring program.

Modifications: The mentoring program is a goal for our agency during FY 2013 with a target completion date of June 30, 2013.

**Goal #3: Improve the dosage of targeted interventions.**

**Objective #1:** Reduce the high risk score of the Leisure/Recreation LSI-R domain.

Target Date: June 30, 2012

Progress: Based on data we believe that we are making progress in the Leisure/Recreation Domain. Based on data, we believe we are making progress in the Family/Marital Domain. Many offenders decreased their scores and many offenders had scores that remained unchanged. Although there have been some offenders that have increased their scores, our successful termination rate increased at the end of FY 2012, ending with 72.8%. Once the cognitive skills/mentoring programs are fully implemented we anticipate the offenders that had scores increase will be much lower.

Our agency obtained the following data from the LSI-R Performance report for FY 2012 (7/1/2011 – 6/30/2012):

Leisure/Recreation Domain

Total of 126 offenders that had two or more LSI-R assessments completed

<b>Offenders</b>	<b>Decreased</b>	<b>Increased</b>	<b>Unchanged</b>
Total Offenders (Not Revoked/Revoked)	24 (28%)	15 (17%)	47 (55%)
Not Revoked	21 (33%)	10 (16%)	33 (52%)
Revoked	3 (14%)	5 (23%)	14 (64%)

Discussion / Current Activities: We believe that helping an offender structure their idle time is important because the more idle time an offender has, the more they are subjecting themselves to negative activity. Currently, offenders are involved with developing a structured Case Plan (goals/objectives) which they use as a map to help them stay focused and on track with their daily activities. ISOs also encourage offenders to be involved in positive activities within the community. Surveillance has been helpful during the evening hours, monitoring the offender's activities and companions.

Challenges: The challenge has been the time involved in developing and implementing all aspects of our RRI program to include the mentoring program and cognitive skills classes.

Modifications: We continue to emphasize to ISOs that communication with all parties involved in an offender’s life is important. This may include their treatment providers, family, friends and surveillance officers to ensure a higher chance of successful probation.

**Objective #2:** Reduce the family/marital LSI-R domain.

Target Date: June 30, 2012

Progress: Based on data, we believe we are making progress in the Family/Marital Domain. Many offenders decreased their scores and many offenders had scores that remained unchanged. Although there have been some offenders that have increased their scores, our successful termination rate increased at the end of FY 2012, ending with 72.8%. Once the cognitive skills/mentoring programs are fully implemented we anticipate the offenders that had scores increase will be much lower.

Our agency obtained the following data from the LSI-R Performance report for FY 2012 (7/1/2011 – 6/30/2012):

**Family/Marital Domain**

Total of 126 offenders that had two or more LSI-R assessments completed

<b>Offenders</b>	<b>Decreased</b>	<b>Increased</b>	<b>Unchanged</b>
Total Offenders (Not Revoked/Revoked)	20 (23%)	17 (20%)	49 (57%)
Not Revoked	15 (23%)	10 (16%)	39 (61%)
Revoked	5 (23%)	7 (32%)	10 (45%)

Family members become the “front line” of an offender’s success, providing them with critical material and emotional support including shelter, food, clothing, job leads, and guidance in staying sober or avoiding criminal behavior. Although some offenders have positive family/marital support, many offenders do not. Should an offender not have family and/or marital support, this would be a great opportunity to have the mentoring program in place.

Discussion / Current Activities: We believe that in addition to an offender participating in structured intervention programs, having positive family and/or marital support is imperative to an offender’s success. Currently we are in the process of finalizing our mentoring program to ensure offenders have a positive role model in their life as they go through probation.

Challenges: One of the challenges has been engaging family members in the offender's probation. On many occasions many offenders do not have family support or good collaboration between offender, ISO, and family. Therefore, developing a structured mentoring program, which has been time consuming, is vital to offender success.

Modifications: There are no modifications at this time.

**Objective #3:** Reduce the Companions LSI-R domain.

Target Date: June 30, 2012

Progress: Based on data, we believe we are making progress in this domain. Based on data, we believe we are making progress in the Family/Marital Domain. The correlation between offenders decreasing (26%) and increasing (27%) their scores remains close. Unchanged scores for offenders remain high. The Unchanged category also incorporates low risk offenders. Although there have been some offenders that have increased their scores, our successful termination rate increased at the end of FY 2012, ending with 72.8%. Once the cognitive skills/mentoring programs are fully implemented we anticipate the offenders that had scores increase will be much lower.

Our agency obtained the following data from the LSI-R Performance report for FY 2012 (7/1/2011 – 6/30/2012):

**Companions Domain**

Total of 126 offenders that had two or more LSI-R assessments completed

<b>Offenders</b>	<b>Decreased</b>	<b>Increased</b>	<b>Unchanged</b>
Total Offenders (Not Revoked/Revoked)	22 (26%)	23 (27%)	41 (48%)
Not Revoked	21 (33%)	13 (20%)	30 (47%)
Revoked	1 (5%)	10 (45%)	11 (50%)

Discussion / Current Activities: The companion domain is similar to the other domains previously mentioned. Many offenders have no positive influences (family, friends, mentors, etc.) in their lives which result in offenders seeking and associating with negative and/or crime ridden individuals. It is difficult for offenders to change their associations when negative influences and negative living environments have been a part of their life on a consistent basis. We believe that involving offenders in positive extra-curricular activities and interventions, where they can meet positive individuals is vital to their success. This continues to be reinforced to the offender. Surveillance has been helpful during the evening hours, monitoring the offender's activities and companions.

Challenges: Companions play a key role in offender's lives by influencing their lifestyles and choices they make. The challenge has been helping the offenders understand the correlation between companions and the struggles they have while on supervision.

Although some offenders have positive companions in their lives, many offenders do not. Therefore, it is important that we implement the mentoring program as soon as possible.

Modifications: There are no modifications at this time.

**Conclusion:** Implementing constructive and solid programs to enhance offender success have developed much slower due to the time involved. However, we believe our agency has taken positive steps toward utilizing evidence-based practices in our daily interaction with offenders.

Our agency has implemented the incentives program and it has become vital to offender success. We believe this has contributed to a rise in our successful terminations. As we proceed during FY 2013 we will continue to build from FY 2012. ACMS and Case Plan refreshers facilitated by KDOC will increase the ISOs' knowledge of good case management. In addition, the incentive program will allow for offenders to achieve and sustain behavioral change which increases the probability of successful terminations. Many offenders do not have pro-social support and therefore, once the mentoring program is implemented we believe based on research that offenders will have additional support in their natural communities.

**RESOLUTION NO. 12 - \_\_\_\_**

**A RESOLUTION DIRECTING THE COUNTY COUNSELOR TO INSTITUTE A JUDICIAL TAX FORECLOSURE ACTION IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS**

**WHEREAS**, K.S.A. 79-2801, and amendments thereto, requires that in all cases in which real estate has been or shall be sold and bid in by the county at any delinquent tax sale, and shall remain unredeemed on September 1 of the second year after such sale, or any extension thereof as provided by subsection (b) of K.S.A. 79-2401a, and amendments thereto, or whenever real estate described by subsection (a)(2) of K.S.A. 79-2401a, and amendments thereto, has been or shall be sold and bid in by the county at any delinquent tax sale and remains unredeemed on September 1 of the first year after the sale, the Board of County Commissioners shall order the County Counselor to institute a real estate tax foreclosure action in the District Court in the name of The Board of County Commissioners, to judicially foreclose on the County's real estate tax liens.

**NOW, THEREFORE**, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS:

**Section 1.** Action to be Instituted. The County Counselor of Douglas County, Kansas, in the name of the Board of County Commissioners of Douglas County, Kansas, is directed to institute judicial tax foreclosure action pursuant to K.S.A. 79-2801, *et seq.*, against the owners or supposed owners of such real estate and all persons having or claiming to have any interest therein or thereto, to enforce the lien of Douglas County, Kansas and its taxing authorities, for taxes, charges, assessments, interest, and penalties on unredeemed real estate bid in by Douglas County for real estate having unpaid real estate taxes and assessments for 2008 and prior years.

**Section 2.** Effective Date. This Resolution shall take effect and be in full force from and after its adoption by the Board of County Commissioners.

**ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

**BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS**

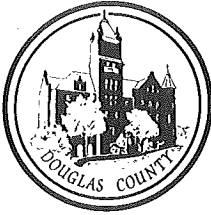
Attest:

\_\_\_\_\_  
Mike Gaughan, Chair

\_\_\_\_\_  
Jameson D. Shew, County Clerk

\_\_\_\_\_  
Nancy Thellman, Member

\_\_\_\_\_  
Jim Flory, Member



## DOUGLAS COUNTY PUBLIC WORKS

1242 Massachusetts Street  
Lawrence, KS 66044-3350  
(785) 832-5293 Fax (785) 841-0943  
dgcopubw@douglas-county.com  
www.douglas-county.com

**Keith A. Browning, P.E.**  
Director of Public Works/County Engineer

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### MEMORANDUM

TO : Board of County Commissioners

FROM : Keith A. Browning, P.E., Director of Public Works *KAB*  
Michael D. Kelly, L.S., County Surveyor *MDK*

DATE : September 21, 2012

RE : Drainage Structure Replacement  
Structure Nos. 17.00N – 1.58E and 17.00N – 1.67E  
Acquisition of Easement; Consent agenda

A project has been designed to replace two (2) deficient drainage structures located approximately 1.25 miles northwest of Stull on N1700 Road. Plans were developed in-house and negotiations with one of the pertinent landowners for permanent and temporary easement has been completed.

Construction is planned for summer of 2013 and will be accomplished using county personnel.

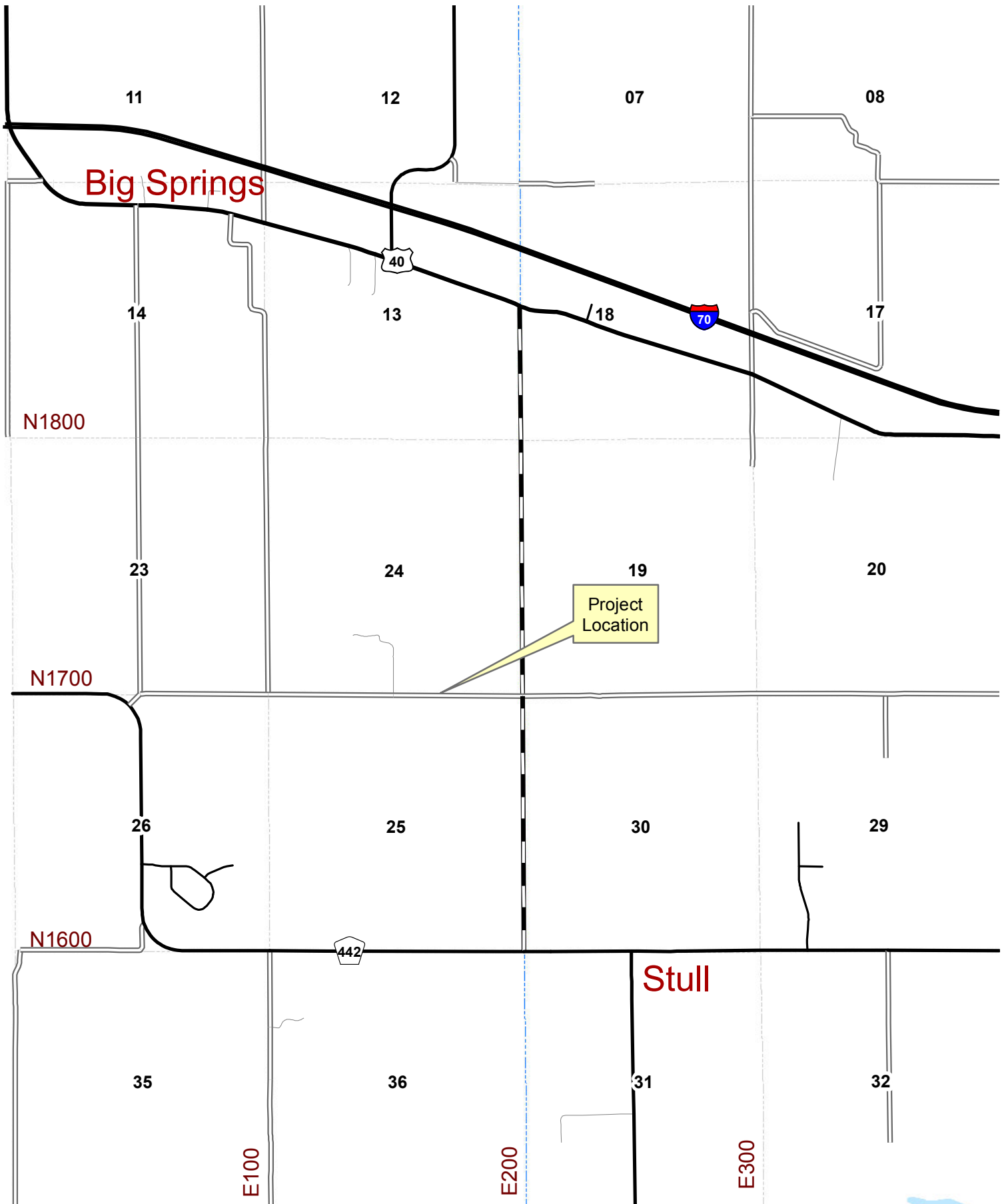
To ensure the proper completion of a necessary construction project approval is recommended for the attached CONTRACT FOR HIGHWAY PURPOSES.

**ACTION REQUIRED:** Consent agenda approval of the CONTRACT FOR HIGHWAY PURPOSES for Drainage Structures 17.00N – 1.58E and 17.00N – 1.67E.

Str. No. 17.00N - 1.58E

Str. No. 17.00N - 1.67E

1 inch = 0.5 miles  
0.5 0.25 0 0.5 Miles

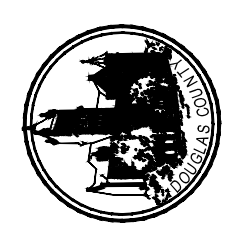




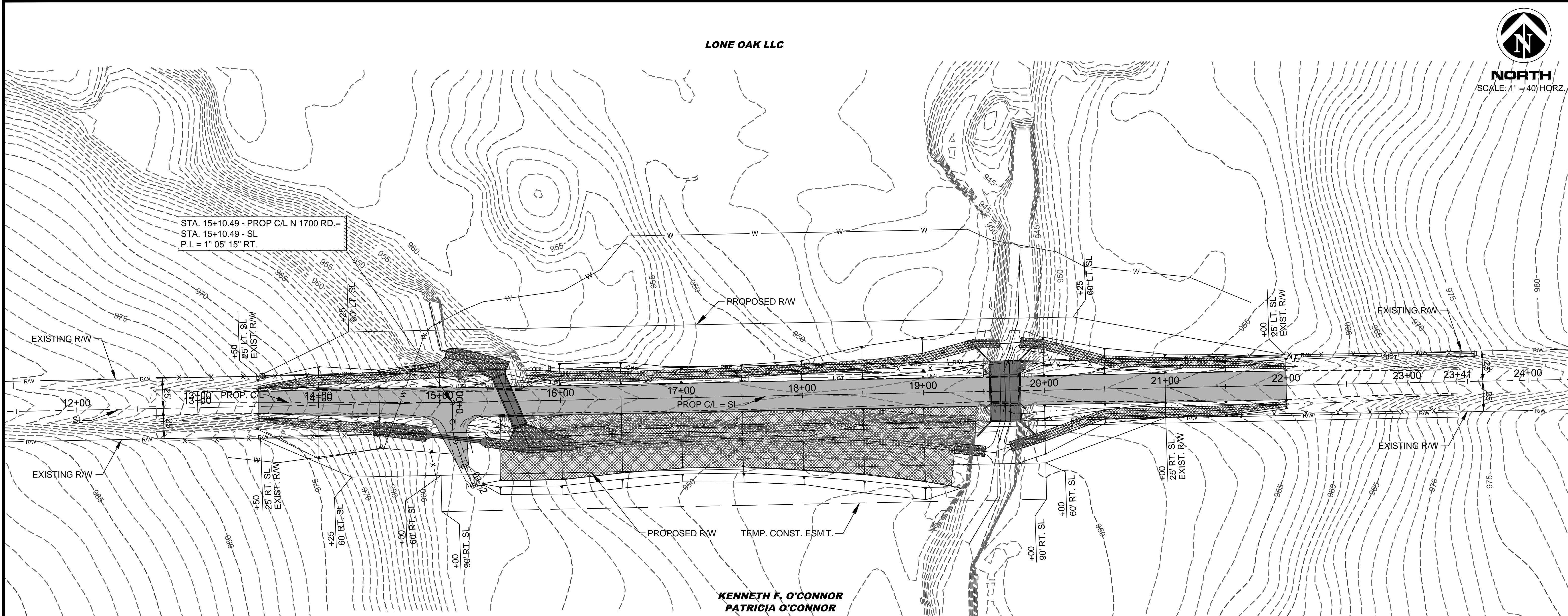


LONE OAK LLC

Douglas County Public Works  
1242 Massachusetts  
Lawrence, Kansas 66044



Project: ROAD RECONSTRUCTION AND STORM DRAINAGE  
Project No.: 1620000  
Designed By: A.S.  
Checked By: T.G.  
Drawn By: L.H.  
Date: 5/7/2010



STA. 15+10.49 - PROP C/L N 1700 RD. =  
STA. 15+10.49 - SL  
P.I. = 1" 05' 15" RT.

BM # 1 - TRIPLE 60d NAIL IN SE FACE OF PP  
APPROXIMATELY 160' WEST OF STRUCTURE NO.  
1700-0167  
ELEV. = 951.27

- STA. 10+00 - SL =  
N $\frac{1}{4}$  corner Section 25-T12-R17  
N 247633.692  
E 2030500.578  
Elev = 987.616  
Reference ties  
 $\frac{5}{8}$ " rebar  
1. PK nail in top corner fence post 26.70' N  
2. Spike and washer in power pole 113.60' WNW  
3. Spike and washer in power pole 124.70' ENE  
4. Centerline East-West roadway 40.0' N  
5. Centerline driveway to north 35.0'W

LOG OF BORING NO. B-1		Page 1 of 1				
CLIENT Douglas County Public Works		PROJECT Bridge Replacement				
SITE North 1700 Road, West of Route 1023 Lawrence, KS		PROJECT Bridge Replacement				
DEPTH, ft.	USCS SYMBOL NUMBER	RECOVERY, in	SAMPLES		TESTS	
			TYPE	SPT-N BLOWS / ft	WATER CONTENT, %	DRY UNIT WT pcf
GRAPHIC LOG						
Approx. Surface Elev.: 99 ft						
FILL lean clay, gravel, dark brown, with layers of rock debris						
1	ST 13	15	93			
2	SS 18	11	16			
5	PA					
8	CH 3	SS 12	6	20		
10	PA					
12	PA					
15	SS 18	55	14	9000+		
18.5	PA					
19	SS 0	60H				
DESCRIPTION						
FAT CLAY, with gravel, dark brown, medium stiff						
***SHALE, severely to moderately weathered, gray						
***SHALE, slightly weathered, limey, gray						
***LIMESTONE, slightly weathered, gray						
BOTTOM OF BORING						
AUGER REFUSAL at 19 feet						
***Classification estimated from disturbed samples. Core samples and petrographic analysis may reveal other rock types.						
WATER LEVEL OBSERVATIONS, ft		BORING STARTED 8-29-11		Terracon		
WL NONE WD NONE AB		BORING COMPLETED 8-29-11		RIG CME 55/300 FOREMAN KK		
EXHIBIT A-2		APPROVED EMK JOB # 02115158		Terracon		

LOG OF BORING NO. B-2		Page 1 of 1				
CLIENT Douglas County Public Works		PROJECT Bridge Replacement				
SITE North 1700 Road, West of Route 1023 Lawrence, KS		PROJECT Bridge Replacement				
DEPTH, ft.	USCS SYMBOL NUMBER	RECOVERY, in	SAMPLES		TESTS	
			TYPE	SPT-N BLOWS / ft	WATER CONTENT, %	DRY UNIT WT pcf
GRAPHIC LOG						
Approx. Surface Elev.: 100 ft						
FILL lean clay, fat clay, gravel, dark brown, with layers of rock debris						
1	ST 13	18				
2	ST 5	13	112			
5	PA					
7.5	CH 3	ST 8	24	92	5000*	
10	PA					
13	ST 24	21	111	9000+		
15	PA					
17.5	PA					
20	SS 1	13				
21	PA					
DESCRIPTION						
FAT CLAY, very dark gray brown, very stiff						
***SHALE, severely to moderately weathered, gray						
***SHALE, slightly weathered, limey, gray						
***LIMESTONE, slightly weathered, gray						
BOTTOM OF BORING						
AUGER REFUSAL at 21 feet						
***Classification estimated from disturbed samples. Core samples and petrographic analysis may reveal other rock types.						
WATER LEVEL OBSERVATIONS, ft		BORING STARTED 8-29-11		Terracon		
WL 13 WD NONE AB		BORING COMPLETED 8-29-11		RIG CME 55/300 FOREMAN KK		
EXHIBIT A-3		APPROVED EMK JOB # 02115158		Terracon		

STA. 36+29.93 - SL =  
N.W. COR SEC. 30, T12S, R18E  
N 247687.88  
E 2033129.95  
ELEV. = 1013.33

- STA. 36+29.93 - SL =  
NW Section 30-T12-R18  
N 247687.876  
E 2033129.948  
Elev = 1013.327  
Reference ties  
 $\frac{1}{2}$ " rebar over stone, flush  
1. PK nail in southeast face power pole 41.60' SW  
2. PK nail in east face power pole fence post 57.90' SSW  
3. Spike in top hedge post 34.70' NE  
4. PK nail in south face fence post 39.0' NW  
5. in apparent center of N-S, E-W road intersection

PROPOSED R/W AND BORING LOGS

ROAD AND DRAINAGE IMPROVEMENTS FOR N 1700 RD.

SHEET 3 OF 11

**RESOLUTION NO. HR 12-\_\_\_\_\_**

**A Home Rule Resolution of the Board of County Commissioners of Douglas County, Kansas, Amending the Road Classification Map Associated With The Douglas County Access Management Standards, Initially Adopted By Resolution No. HR 06-10-7 and Subsequently Amended, as Codified at Article 5 of Chapter IX of the Douglas County Code**

**WHEREAS**, K.S.A. 19-101a, and amendments thereto, authorizes the Board of County Commissioners (hereinafter after the “Board”) to transact all County business and perform all powers of local legislation and administration it deems appropriate.

**WHEREAS**, by Resolution No. 06-10-7, as Codified at Article 5 of Chapter IX of the Douglas County Code, the Board has adopted Access Management Standards, which establish (i) initial road classifications for roads in the unincorporated areas of Douglas County, (ii) minimum frontage requirements depending upon the functional classification of the road, and (iii) minimum entrance spacing standards for driveways and public road spacing requirements depending upon the functional classification of the road (as amended, hereinafter “Access Management Standards”).

**WHEREAS**, the Board has subsequently amended the Access Management Standards, most recently by Resolution No. 11-4-2, in which Resolution the Board, among other things, adopted a new Road Classification Map, identified as Exhibit 9-506 in the Access Management Standards.

**WHEREAS**, the Board desires to amend foregoing Road Classification Map, Exhibit 9-506.

**NOW, THEREFORE**, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS, SITTING IN REGULAR SESSION THIS \_\_\_ DAY OF \_\_\_\_\_, 2012 AND INTENDING TO EXERCISE THE POWERS OF HOME RULE LEGISLATION PURSUANT TO K.S.A. 19-101a, DOES HEREBY RESOLVE AS FOLLOWS:

1. Amendment to Road Classification Exhibit Map. Exhibit 9-506, Road Classifications, and Exhibit 9-506a, SLT Detail View, in the form presented to the Board at its meeting are adopted as the Road Classification Maps for the Access Management Standards.

2. Amendment to Section 9-506. Section 9-506 is amended to read as follows:

9-506. The road classification shown on Exhibit 9-506, Road Classifications, and Exhibit 9-506a, SLT Detail View, are adopted as the Road Classification Maps for the Access Management Standards.

3. Incorporation by Reference; Amendment to County Code. The Road Classification Maps, as adopted by Section 1 of this Resolution, are incorporated into this Resolution by this reference, as if fully set forth herein, and shall be identified as Exhibit 9-506 and Exhibit 9-506a of the Access Management Standards, and shall be Codified at Article 5 of Chapter IX of the Douglas County Code. The Road Classification Maps and amendments made to the Access Management Standards shall be reflected in the official copies on file with the County Clerk.

4. Repeal. Exhibit 9-506, as adopted in Resolution No. 11-4-2 as the Road Classification Map for the Access Management Standards, and Section 9-506, are revoked.

5. Effective Date. This Resolution shall take effect and be in force from and after its adoption and publication once in the official County newspaper.

IN WITNESS WHEREOF, the foregoing Resolution was adopted this \_\_\_\_ day of \_\_\_\_\_, 2012.

BOARD OF COUNTY COMMISSIONERS OF  
DOUGLAS COUNTY, KANSAS

\_\_\_\_\_  
Mike Gaughan, Chair

\_\_\_\_\_  
Jim Flory, Commissioner















\_\_\_\_\_  
Nancy Thellman, Commissioner

ATTEST:

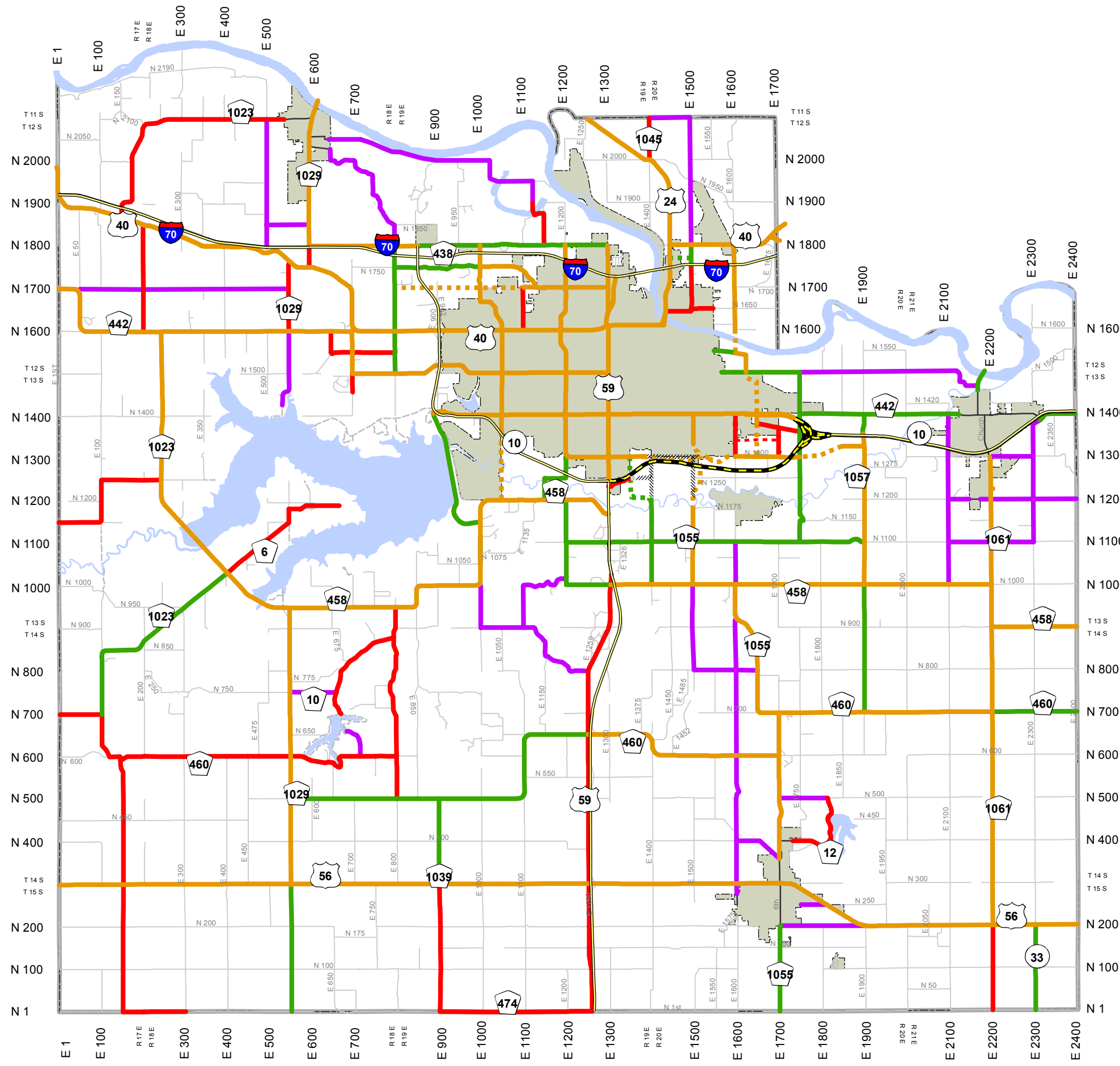
\_\_\_\_\_  
Jameson D. Shew, County Clerk

# Exhibit 9-506

## Road Classifications

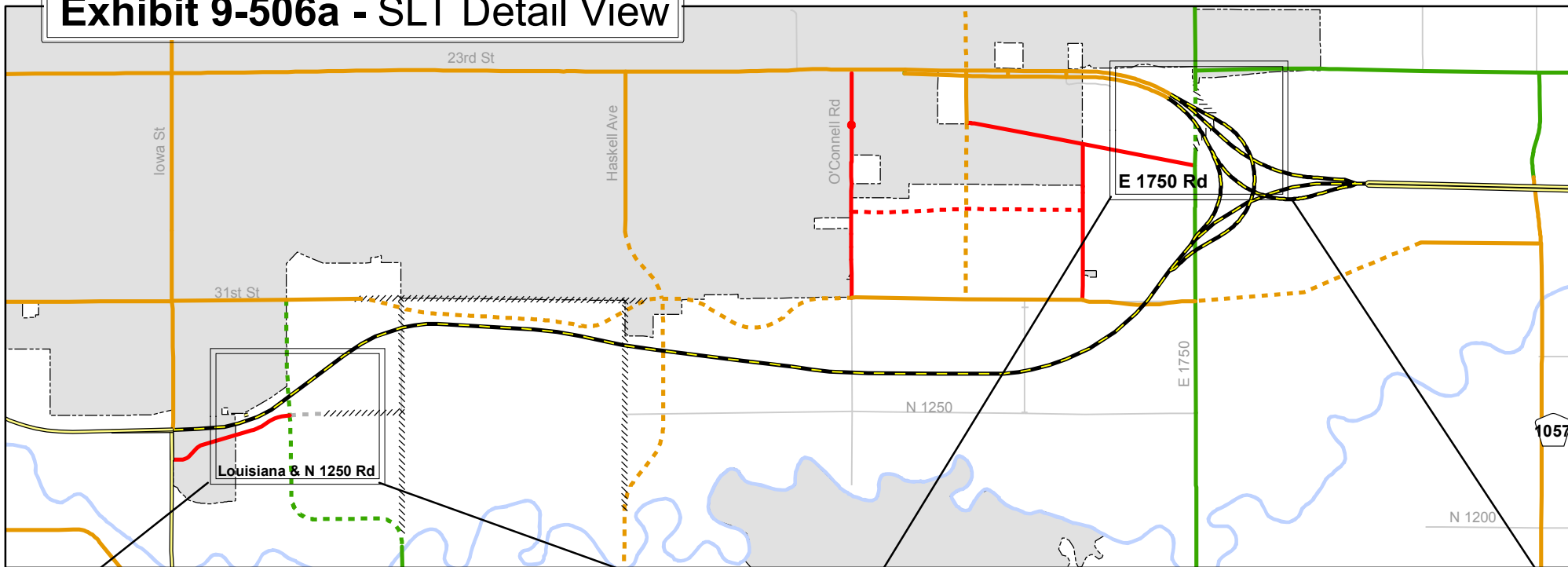
-  Freeway
-  Future Freeway
-  Principal Arterial
-  Future Principal Arterial
-  Major Collector
-  Future Major Collector
-  Minor Arterial
-  Future Minor Arterial
-  Minor Collector
-  Future local/rural
-  Roads eradicated after completion of SLT
-  Park Road\*
-  City Road\*
-  Local Road

\* Shown for informational purposes, not part of road classification.



**MAP DISCLAIMER:** All data, information, and maps are provided "as is" without warranty or any representation of accuracy, timeliness of completeness. The burden for determining accuracy, completeness, timeliness, merchantability and fitness for or the appropriateness for use rests solely on the requester. Douglas County makes no warranties, express or implied, as to the use of the information obtained here. There are no implied warranties of merchantability or fitness for a particular purpose.

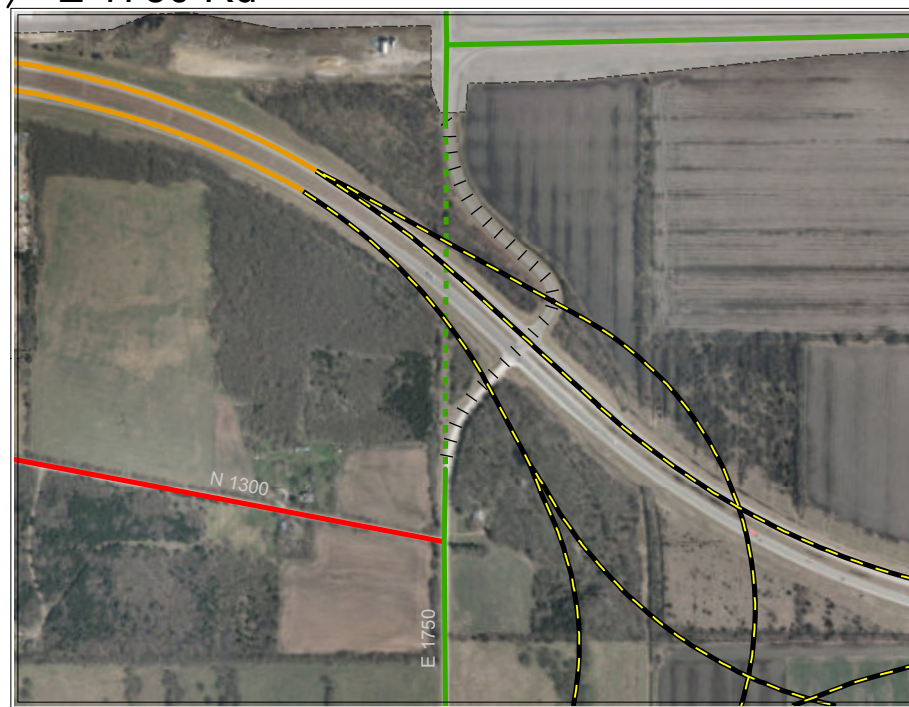
# Exhibit 9-506a - SLT Detail View



## Louisiana & N 1250 Rd



## E 1750 Rd



**ORDINANCE NO. 8719**

**RESOLUTION NO. 12-34**

**A JOINT ORDINANCE OF THE CITY OF LAWRENCE, KANSAS, AND RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS, AMENDING CHAPTER I, ARTICLE 20 OF THE CODE OF THE CITY OF LAWRENCE, KANSAS, 2011 EDITION, AND AMENDMENTS THERETO, PERTAINING TO THE JOINT ECONOMIC DEVELOPMENT COUNCIL FOR THE CITY OF LAWRENCE, KANSAS, AND DOUGLAS COUNTY, KANSAS, AND REPEALING THE EXISTING ARTICLE AND SECTIONS.**

**BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LAWRENCE, KANSAS, AND BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS:**

**SECTION 1:** Existing Chapter I, Article 20 of the Code of the City of Lawrence, Kansas, 2011 Edition, and amendments thereto, is hereby repealed in its entirety, it being the intent that Section 2 of this Ordinance supersede it.

**SECTION 2:** Chapter I, Article 20 of the Code of the City of Lawrence, Kansas, 2011 Edition, and amendments thereto, is hereby enacted and shall read as follows:

**ARTICLE 20. JOINT ECONOMIC DEVELOPMENT COUNCIL**

1-2001

**JOINT ECONOMIC DEVELOPMENT COUNCIL: MEMBERSHIP; LENGTH OF TERMS.**

- (A) The Joint Economic Development Council ("JEDC") shall have twelve (12) voting members, comprising the following positions: President/CEO of the Lawrence Chamber of Commerce; Chair of the Lawrence Chamber of Commerce; a Lawrence City Commissioner designated by the Lawrence City Commission; a County Commissioner designated by the Board of Commissioners of Douglas County; the University of Kansas Chancellor or designee; the Executive Chair of the Bioscience and Technology Business Center, Inc. or designee; two (2) representatives from the business community appointed by the Chamber President; two (2) community members appointed by the City Commission; two (2) community members appointed by the Board of Commissioners of Douglas County.
- (B) In addition, the JEDC shall have five (5) ex-officio members: the Vice Chair of the Economic Development Committee of the Lawrence Chamber of Commerce; the Douglas County Administrator, the Lawrence City Manager, the City Administrator of the City of Eudora or designee; and the City Administrator of the City of Baldwin City or designee.
- (C) Appointed members of the Council shall serve three (3) year terms,

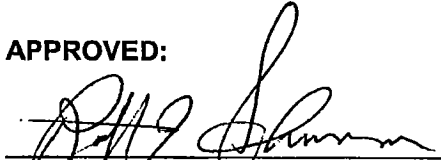
except when appointed to fill out an unexpired term. Members may serve for two consecutive three-year terms. If originally appointed to an unexpired term, the member may complete that term plus two consecutive three-year terms.

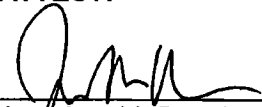
- 1-2002      **SAME; DUTIES.**  
The purpose of the JEDC is to provide general oversight and vision of the economic development efforts to attract and to retain jobs in Lawrence and Douglas County, Kansas. The duties of the JEDC shall include the approval of budget requests to the Chamber Board, the City Commission and the County Commission. The JEDC shall also recommend economic development policies and initiatives to the Chamber Board, the City Commission and the County Commission, as the JEDC determines appropriate.
- 1-2003      **SAME; MEETINGS.**  
The meetings of the JEDC shall be governed by the Kansas Open Meetings Act. The JEDC shall meet as needed, but not less than on a quarterly basis.
- 1-2004      **SAME; CHAIR.**  
The JEDC shall be chaired by the President/CEO of the Lawrence Chamber of Commerce. The JEDC shall provide for the preparation and approval of minutes of JEDC meetings, and shall provide copies of the same to the governing bodies of the City and the County
- 1-2005      **SAME; BYLAWS.**  
The JEDC may adopt bylaws governing the operation of the JEDC, provided that such bylaws do not conflict with the provisions of this City ordinance or County resolution.

**SECTION 3.** If any section, clause, sentence, or phrase of this ordinance is found to be unconstitutional or is otherwise held invalid by any court of competent jurisdiction, it shall not affect the validity of any remaining parts of this ordinance.


**SECTION 4.** This ordinance shall take effect and be in full force and effect immediately following its adoption and publication as provided by law.

**ADOPTED** by the Governing Body of the City of Lawrence, Kansas, this 28<sup>th</sup> day of August, 2012.

**APPROVED:**  
  
\_\_\_\_\_  
Robert J. Schumm  
Mayor

**ATTEST:**  
  
\_\_\_\_\_  
Jonathan M. Douglass  
City Clerk

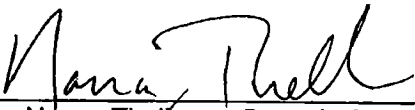
**APPROVED AS TO FORM AND LEGALITY:**

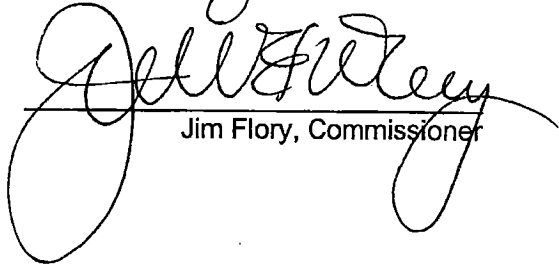
  
\_\_\_\_\_  
Toni R. Wheeler  
City Attorney

Approved by the Board of County Commissioners of Douglas County, Kansas, this 22<sup>nd</sup> day of August, 2012.

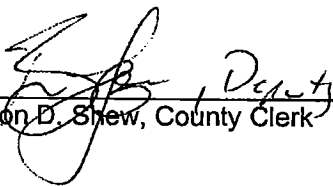
**BOARD OF COUNTY COMMISSIONERS OF  
DOUGLAS COUNTY, KANSAS**

  
\_\_\_\_\_  
Mike Gaughan, Chair

  
\_\_\_\_\_  
Nancy Thellman, Commissioner

  
\_\_\_\_\_  
Jim Flory, Commissioner

**ATTEST:**

  
\_\_\_\_\_  
Jameson D. Shew, County Clerk

\*\*\*\*\*

**NOTICE TO PUBLISHER**

Publish one time and return one Proof of Publication to the City Clerk, one to the City Attorney, and one to the County Clerk.