

BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS

WEDNESDAY, JANUARY 30, 2013

4:00 p.m.

CONSENT AGENDA

- (1) (a) Consider approval of Commission Orders;
- (b) Authorize the Assistant County Administrator to execute an agreement with Travelers for General Liability and Property Coverage in the amount of \$481,267 for plan year February 1, 2013 to February 1, 2014;
- (c) Consider approval to solicit bids for supply of Rock Aggregates (Keith Browning);
- (d) Consider approval to solicit bids for supply of asphaltic concrete (Keith Browning);
- (e) Consider approval to authorize staff to access HGAC contract to purchase Public Works Equipment (mower, tractor and gator) (Jackie Waggoner); and
- (f) Consider approval to purchase two dump trucks, one Ford F-450 flatbed truck and sprayer for the Public Works (Jackie Waggoner)

REGULAR AGENDA

- (2) (a) Consider approval of Accounts Payable (if necessary)
 - (b) Appointments
 - Lawrence/Douglas County Health Board 03/13
 - Lawrence Douglas County Metropolitan Planning Commission 05/13
 - Heritage Conservation Council 05/13
 - Property Crimes Compensation Board 04/13
 - (c) Public Comment
 - (d) Miscellaneous
- (3) Adjourn

WEDNESDAY, FEBRUARY 6, 2013

Consent-Consider approval to solicit bids for Herbicides for Noxious Weed Cost Share Sales and Rights of Way Control (Keith Browning)

WEDNESDAY, FEBRUARY 13, 2013

WEDNESDAY, FEBRUARY 20, 2013 – 4:00 meeting only

WEDNESDAY, FEBRUARY 27, 2013

TENTATIVE - CUP-12-00099: Consider a Conditional Use Permit for sand excavation and extraction for Penny Sand Pit, approximately 434 acres located on the NE Corner of N 1500 Road & E 1850 Road. Submitted by Landplan Engineering, for William Penny & Van LLC, property owners of record. (Mary Miller will present the item.)

WEDNESDAY, MARCH 6, 2013

-Proclamation declaring March 10-17, 2013 as "Ninth Street Missionary Baptist Church Anniversary Celebration Week"

WEDNESDAY, MAY 22, 2013-Cancelled

Note: The Douglas County Commission meets regularly on Wednesdays at 4:00 P.M. for administrative items and 6:35 P.M. for public items at the Douglas County Courthouse. Specific regular meeting dates that are not listed above have not been cancelled unless specifically noted on this schedule.

MEMO TO: Board of County Commissioners

FROM: Sarah Plinsky, Assistant County Administrator
Julie Clouse, Management Information Analyst

SUBJECT: Property and Liability Insurance Renewal

DATE: January 23, 2013

Douglas County's General Property and Liability Insurance coverage expires on February 1st. I have been in conversation with our broker, Willis, and the proposals were finalized on January 31st. In 2012, our broker arranged for us to entertain multiple proposals. For 2013, we were able to meet with our current carrier on our coverage and the state of the market, and secure an informal commitment for a 5% increase.

This package includes property, crime, Inland Marine, General Liability, Employee Benefits Liability, Law Enforcement Liability, Public Management Liability, Employment Practice Liability, Business Auto coverage. Machinery and Equipment Breakdown coverage is from a separate company, but included in the bundled pricing.

Our rate for 2013 will be \$481,267, which is a 5% increase over last year. The valuation of our assets increased 3% and the market is still experiencing significant increases over last year. This item is paid out of the Administrative Services budget, and there is sufficient budget authority at this time to finance the expense.

Travelers provides the County with excellent customer service and we have had a great relationship with them. Both Willis and I recommended renewal of the coverage with Travelers.

I am requesting Commission Approval to authorize the Assistant County Administrator to authorize the agreement with Travelers for General Property and Liability Insurance coverage in the amount of \$481,267. I have full copies of the proposal available for review. Please let me know if you have any questions or concerns.

MEMORANDUM

To : Board of County Commissioners

From : Keith A. Browning, P.E., Director of Public Works/County Engineer

Date : January 24, 2013

Re: Consent Agenda Approval to Solicit Bids for Supply of Rock Aggregates

Public Works department requests BOCC approval to solicit bids for the supply of Shot Rock, AB-3 (base rock), SS-3-Surfacing Material , Surfacing Material (road rock special), and Stone for Rip Rap (light 18") type aggregate for use during the 2013 maintenance season. These materials are used for routine maintenance of county-maintained roads. Road and Bridge Fund 201 includes approximately \$250,000 in the Road Rock and Rip Rap line items. Park Maintenance Fund No. 100 has an additional \$11,700 to be used for rip rap acquisition.

We will structure the bid form similar to that used for asphalt supply bids. We are requesting bids for the following:

Shot Rock (Selectable) Quarry Run - Bid Quantity Range of 1,000–3,000 tons
AB-3 (Combined Material) – Bid Quantity Ranges of 1,000-3,000 tons & 3,001–8,000 tons
SS-3 (Surfacing Material) – Bid Quantity Ranges of 100-3,000 tons & 3,001-10,000
Surfacing Material (Road Rock Special) - Bid Quantity Ranges of 1,000–3,000 tons & 3,001–8,000 tons
Stone for Rip Rap (Light 18") - Bid Quantity Range of 500–1,500 tons

For each quantity range the supplier will stipulate the quarry's location and can bid different costs depending on the quarry where the aggregate is produced. The bids will be analyzed while taking into account the haul costs from each quarry that submits a bid.

We plan to open bids in February 2013. Contracts will be presented to the BOCC for approval thereafter.

Action Required: Consent Agenda approval to solicit bids for supply of crushed rock aggregates for the 2013 maintenance season.

MEMORANDUM

To : Board of County Commissioners

From : Keith A. Browning, P.E., Director of Public Works/County Engineer

Date : January 24, 2013

Re : Consent Agenda Approval to Solicit Bids for Supply of Asphaltic Concrete

Public Works department requests BOCC approval to solicit bids for asphaltic concrete material supply for the 2013 maintenance season. Road & Bridge Fund 201 has \$550,000 allocated in the BM-2 line item.

As in the past, this year's supply contract will include a price adjustment factor tied to KDOT's Monthly Asphalt Price Index. The adjustment factor will increase/decrease the price for asphaltic concrete mix by \$0.50/ton for each \$10.00/ton increase/decrease in the Monthly Asphalt Price Index.

We plan to open bids in late February or early March. Contracts will be presented to the BOCC for approval thereafter.

Action Required: Consent Agenda approval to solicit bids for supply of asphaltic concrete mix for the 2013 maintenance season.



DOUGLAS COUNTY ADMINISTRATIVE SERVICES

Division of Purchasing

1100 Massachusetts Street
Lawrence, KS 66044-3064
(785) 832-5286 Fax (785) 838-2480
www.douglas-county.com

MEMO TO: The Board of County Commissioners
Craig Weinaug, County Administrator

FROM: Jackie Waggoner, Purchasing Director
Division of Purchasing

SUBJECT: Consider Accessing the HGAC Cooperative Contracts for Public Works Equipment

DATE: January 24, 2013

Funds have been allocated in equipment reserve to purchase a tractor, mower, and a gator for Public Works. All replacements will be sold through our online auction.

All of the equipment is available through the Houston-Galveston Area Council's (HGAC) cooperative buying program. Mid-America Regional Council (MARC) established an inter-local agreement which extends cooperative contract pricing under HGAC to governments. This approach has proven to provide considerable savings, and allows us opportunities to make these purchases through authorized dealers in Kansas. The table below summarizes the cost from Sellers Equipment and Heritage Tractor:

Sellers Equipment		
Description	Warranty	Cost
Schulte Mower XH1000	12 months	\$19,788.40
Heritage Tractor		
John Deere 6125M Tractor	60 months/5000 hours/\$250 deductible	\$84,769.67
John Deere Gator XUV 625i	12 months/1000 hours	\$10,626.87
Total Cost w/ Heritage Tractor		\$95,396.54
Combined Cost w/ Heritage Tractor & Sellers Equipment		\$115,184.94

The mower will replace a 2006 10' bush hog mower pulled by our existing John Deere 6410 tractor that is being replaced. The tractor will replace a 2000 John Deere 6410 with an estimated 7700 hours. The tractor and mower are used to mow roadside ditches and parks.

The John Deere gator would be an addition to the fleet. Its primary purpose would be to assist with control of noxious weeds near sensitive crop areas. This would allow vegetation control workers close access to noxious weeds found along road rights-of way while protecting non-target plants from Glyphosate herbicide. Glyphosate is widely accepted by sensitive crop grower for eradication of unwanted plants. The gator would also assist parks operations by providing transport and small hauling to off-road locations.

Doug Stephens and I will be available at the meeting to answer any questions you may have.

RECOMMENDATION: The Board of County Commissioners authorizes staff to access HGAC contracts and approves the following purchases:

Sellers Equipment – Mower	\$19,788.40
Heritage Tractor – Tractor & Gator	\$95,396.54
Total Equipment Cost	\$115,184.94



DOUGLAS COUNTY ADMINISTRATIVE SERVICES

Division of Purchasing

1100 Massachusetts Street
Lawrence, KS 66044-3064
(785) 832-5286 Fax (785) 838-2480
www.douglas-county.com

MEMO TO: The Board of County Commissioners
Craig Weinaug, County Administrator

FROM: Jackie Waggoner, Purchasing Director
Division of Purchasing

SUBJECT: Consider Recommendations of Equipment for Public Works

DATE: January 23, 2013

Public Works has funds allocated in equipment reserve to purchase two dump trucks, one Ford F-450 flatbed truck, and a sprayer to set on the flatbed. All replacements will be sold through our online auction.

The two dump trucks are used daily in the maintenance of county roads and bridges, as well as, performing snow and ice control in winter months. The new dump trucks will replace two 2003 International models; one model has 186,000 miles (9,400 hours) and the second has 180,000 miles (9,100 hours). Both are ten years old and have begun experiencing numerous mechanical problems. The new truck will be equipped with a dump bed, sander, plow, and pre-wet system for snow and ice control.

The flatbed truck will replace an existing 2003 Ford F-350 with approximately 130,000 miles. This truck is used by vegetation control workers to treat noxious weeds along County, State, and Township road rights-of-way. This truck will be equipped with a flatbed.

The sprayer will be replacing the sprayer on the 2003 Ford F-350. It will be capable of holding 3 different types of premixed chemicals (tank sizes 300 gallon and 2-25 gallon).

The cab and chassis for the dump trucks and the Ford F-450 are available on the 2013 MACPP regional cooperative vehicle contracts. The cab and chassis for the dump trucks were awarded to Diamond International, and the Ford F-450 to Shawnee Mission Ford. Both dealerships provided pricing for the special equipment (plow, hydraulic, dump bed, spreader, flatbed, etc.) which is not available under the MACPP cooperative contract, but is available through a piggyback clause with KCMO with their awarded contractor American Equipment. The attached tables summarize the cost.

Our intent is to order all equipment needed (including special equipment from American Equipment) directly through the MACPP awarded contractors, Diamond International and Shawnee Mission Ford. The only exception is the sprayer that sits on the flatbed truck. We only found two companies (Fairbank Equipment and Westheffer) in our area that could provide us an informal quote, and Westheffer was unable to meet our specifications.

Doug Stephens and I will be available at the meeting to answer any questions you may have.

RECOMMENDATION: The Board of County Commissioners approves the following purchases:

Diamond International	\$364,114.00
Shawnee Mission Ford	\$ 37,085.00
Fairbank Equipment	<u>\$ 12,590.88</u>
Total Equipment Cost	\$413,789.88

DIAMOND INTERNATIONAL			
MACPP ITEM #	VEHICLE TYPE	BASE & OPTIONAL EQUIPMENT	COST
6	2013 56,000 GVWR Cab & Chassis Diesel	Base Alternator, 160 amp Axle, front, 18,000# Cab-Axle, 136" CT, 211 WB Circuit breakers Engine, Maxxforce 10, 350hp Exhaust, horizontal muffler Frame, DBL c channel Fuel tank, 70 gallon Engine compression brake Mirror, heated fender mounted Mirrors, heated and lighted Paint, school bus yellow Power take off, front crankshaft Plow lights Snow valve Trailer tow package Transmission 3000RDS 6 speed Delete, moisture ejectors Relocate Battery Box Batteries, 3 @ 1,950 CCA Exterior grab handle Air ride passenger seat Inboard arm rest for driver & passenger Paver brake option Schrader valve Silver package (includes online manuals) AM-FM weatherband radio Remote engine control for body builder Relocate transmission control module Fender extension for front tires Extended engine warranty 60 months/ 150,000 miles or 5,400 hours Allison Transmission 5 Year	\$ 74,542 \$ 149 \$ 906 \$ 520 \$ 94 \$ 8,990 \$ 896 \$ 1,568 \$ 180 \$ 1,256 \$ 252 \$ 456 NC \$ 668 \$ 150 \$ 149 \$ 580 NC \$ (67) \$ 175 \$ 45 \$ 112 \$ 220 \$ 74 \$ 213 \$ 118 \$ 448 \$ 33 \$ 44 \$ 134 \$ 98 \$ 3,000 \$ 425
		TOTAL (MACPP Contract)	\$ 96,428
		Special Equipment (spreader, plow, hydraulics, dump bed, etc.) KCMO contract #EV1136 (awarded to American Equipment)	\$ 85,629
		COMBINED COST DIAMOND INTERNATIONAL & AMERICAN EQUIPMENT	\$182,057 X 2=\$364,114

SHAWNEE MISSION FORD			
MACPP ITEM #	VEHICLE TYPE	BASE & OPTIONAL EQUIPMENT	COST
1	2013 Ford F-450 Regular Cab 60" CA 6.8 L V-10 Gas	Base 4x4 (4H) Black Nerf Bars Vinyl Bucket Seats Electric Brake Controller Max Traction Tires 4.88 Limited Slip Premium Care (6 years/125,000 miles, 5,000 engine hours, \$100 deductible) Floor Mats Service Manual Extra Key (simple)	\$ 26,700 \$ 2,800 \$ 300 \$ 325 \$ 200 \$ 215 \$ 325 \$ 3,170 \$ 100 \$ 250 \$ 2
		TOTAL (MACPP contract)	\$ 34,387
		Special Equipment (flatbed.) KCMO contract #EV1136 (awarded to American Equipment)	\$ 2,698
COMBINED COST			\$ 37,085
SHAWNEE MISSION FORD & AMERICAN EQUIPMENT			

Fairbank Equipment		
Quote #	Description	Cost
S1692849	Sprayer	\$12,590.88