

BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS

Amended Agenda 04-24-13

WEDNESDAY, APRIL 24, 2013

4:00 p.m.

CONSENT AGENDA

- (1) (a) Consider approval of Commission Orders;
- (b) Consider recommendation of Permitting and Inspection software for Zoning & Codes Office (Jackie Waggoner);
- (c) Review and Approve 7th Judicial District Supplemental Application for FY 2014 State Block Grant Funds (Pam Weigand); and
- (d) Consider approval of supplemental agreement with KDOT for Construction Engineering Services for Route 1057 Bridge over Wakarusa River (Keith Browning)

REGULAR AGENDA

- (2) Consider recommendation of staff to not increase employee and employer contributions to the Employee Health Plan for the 2013-2014 plan year.(Sarah Plinsky)
 - (3) Consider a resolution establishing a temporary 30 mph speed limit on portions of E 1400 Road, E 1500 Road, E 1575 Road, E 1600 Road, N 200 Road and N 400 Road affected by the temporary closure of a portion of US-56 highway (Keith Browning)
 - (4) Consider a resolution prohibiting through commercial vehicles on portions of E 1400 Road, E 1500 Road, E 1575 Road, E 1600 Road, N 200 Road and N 400 Road affected by the temporary closure of a portion of US-56 highway (Keith Browning)
 - (5) Approval to apply dust palliative to local township roads affected by the temporary closure of a portion of US-56 highway (Keith Browning)
 - (6) (a) Consider approval of Accounts Payable (if necessary)
 - (b) Appointments
 - Lawrence Douglas County Metropolitan Planning Commission 05/13
 - Property Crimes Compensation Board 04/13
 - (c) Public Comment
 - (d) Miscellaneous
- (7) Adjourn

WEDNESDAY, MAY 1, 2013- 6:35 p.m. only

6:35 p.m.

- Proclamation declaring the week of May 5-11, 2013 as "Correctional Officers' and Employee' Week" in Douglas County (Ken McGovern)
- Proclamation declaring May 2013 as "Bike Month" and May 13-17, 2013 as "Bike to Work Week" (Jessica Mortinger)
- Proclamation declaring May 2013 as "Building Safety Month" (Linda Finger)

CONSENT AGENDA

- (1) (a) Consider approval of Commission Orders;
- (b) Consider approval of a Notice to Township for Cereal Malt Beverage License for VanGo Special Event (Clerk's Office);

REGULAR AGENDA

- (2) Schedule a fence viewing pursuant to K.S.A. Chapter 29 (Craig Weinaug)
- (3) Consideration of a Special Event Permit (SEP 2013-01) for a concert promoting RockRoad Pursuits, to be held on June 22, 2013 on the property known as 1849 E 800 Rd, Baldwin City, Ks (and the adjoining property to the south under the same ownership, which is on the north side of the watershed lake). The application has been submitted by Peyton Warwick for the property owner of record, V-Bar T Ranch, LLC.” (Linda Finger)
- (4)
 - (a) Consider approval of Accounts Payable (if necessary)
 - (b) Appointments
 - Lawrence Douglas County Housing Authority (2) positions 06/13
 - Lawrence Douglas County Metropolitan Planning Commission 05/13
 - Property Crimes Compensation Board 04/13
 - (c) Public Comment
 - (d) Miscellaneous
- (5) Adjourn

WEDNESDAY, MAY 8, 2013

WEDNESDAY, MAY 15, 2013

-Consider approval of Cereal Malt Beverage License for VanGo Special Event (Clerk’s Office)

WEDNESDAY, MAY 22, 2013-Cancelled

WEDNESDAY, MAY 29, 2013

-Proclamation for “Relay for Life Week” (Betty Parks)

***Note:** The Douglas County Commission meets regularly on Wednesdays at 4:00 P.M. for administrative items and 6:35 P.M. for public items at the Douglas County Courthouse. Specific regular meeting dates that are not listed above have not been cancelled unless specifically noted on this schedule.*



DOUGLAS COUNTY ADMINISTRATIVE SERVICES

Division of Purchasing

1100 Massachusetts Street
Lawrence, KS 66044-3064
(785) 832-5286 Fax (785) 838-2480
www.douglas-county.com

MEMO TO: The Board of County Commissioners
Craig Weinaug, County Administrator

FROM: Jackie Waggoner, Purchasing Director
Division of Purchasing

SUBJECT: Consider Recommendation of Permitting & Inspection Software

DATE: April 18, 2013

Over ten years ago the Zoning & Codes Office purchased PT Win, a Black Bear product for their permitting software. Black Bear went out of business several years ago which eliminated any support or enhancements. The software is antiquated and does not provide the basic processes needed for staff to do their work effectively and efficiently. The Department sees moving into the 21st Century being a two step approach; 1) adopting new building codes (completed in 2012), and 2) updating their permitting and inspection software.

Information Technology has been allocating funds over the past few years in preparation of replacing this software. Last year we began the process of developing the requirements and issuing a Request for Proposals (RFP). Our proposals defined functional requirements that would allow staff to significantly improve their processes and allow online capabilities. The attached table summarizes the six proposals we received.

Based on the significant differences in cost, an evaluating committee of seven (Jim Lawson, Ollie Wenger, Amy Barnes, Linda Finger, Kay Petite, Judy Stone, and I) evaluated the proposals and invited Paladin to demonstrate their software. Their proposal offered solutions that would be hosted by the County, and an option for the system to be hosted by the vendor (in the cloud). Following demonstration and discussions the committee agreed that their cloud-based system would not only streamline our existing processes but improve efficiency and productivity for the Zoning & Codes Office. Paladin has the ability to migrate our existing permit information as they purchased the Black Bear intellectual property. Paladin's system is user friendly and provides Internet accessibility which will allow builders and owners to apply for and track the progress of their permits on-line, as well as, provides a portal for the public to follow other code violations, registration and inspection issues. The solution we are recommending is our first cloud based software system.

During our evaluation process the Cities of Eudora and Baldwin inquired what permitting and inspection software we had. As part of our contract with Paladin they have agreed to consider extending the County's deployment. What this would mean is both entities could fall under

our contract with their data residing in our Cloud based system (saving them a significant one-time cost) and could be supported by our IT staff. They would still be responsible for annual license and support fees. This will be determined following our installation and training. This contract would also be established as a cooperative contract allowing other jurisdictions in the surrounding area to piggy back off our contract.

Jim Lawson and I will be available at the commission meeting to answer any questions you may have.

RECOMMENDATION: A motion to accept the proposal for a permitting and inspection system submitted by Paladin Data Systems Corporation in the amount of \$50,120.

	Paladin	Davenport Group	Permisoft	Harris	Accela	Basic Gov.
Software License -20 Users (includes 1 st year maintenance)	\$20,819	\$175,000	\$45,000	\$52,500	\$ 29,437	\$17,000
First Year Warranty/Support	Included	Included	\$14,000	\$10,500	Included	Included
Data Conversion Cost	No Charge	\$5,000	\$ 7,000	\$15,000	\$ 33,400	\$10,000
Project Management Cost	\$12,800	Included	\$12,000	\$39,750	\$247,661	\$85,000
Training Cost	\$ 6,400	\$24,800	\$ 6,000	\$28,500	\$16,700	\$5,000
Travel Expenses	\$ 2,971	\$10,000	Included	\$13,500	Not included	Included
Any Other Cost	\$14,000	\$15,000	\$35,000	None	None	\$10,000
Discount (if applicable)	\$ 6,870	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total First Year Costs	\$50,120	\$229,800	\$84,000	\$159,750	\$327,198	\$127,000
Additional User Cost	\$ 950	\$ 0.00	\$97,900	No response	No response	\$ 850
Unlimited/Site License Cost	\$49,169 yearly	Included	Included	\$18,000	Negotiate later	No response
2 nd Year Warranty/Support/Licenses	\$13,949	\$28,500	\$18,000	\$11,025	\$29,436	\$27,000
3 rd Year Warranty/Support/Licenses	\$20,819	\$28,500	\$18,000	\$11,576	\$29,436	\$27,000
4 th Year Warranty/Support/Licenses	\$20,819	\$28,500	\$20,000	\$12,155	\$29,436	\$27,000
5 th Year Warranty/Support/Licenses	\$20,819	\$28,500	\$22,000	\$12,763	\$29,436	\$27,000

MEMORANDUM

TO: Juvenile Corrections Advisory Board

FROM: Pam Weigand, Youth Services Director

SUBJECT: Review and Approve 7th Judicial District Supplemental Application for FY 2014 State Block Grant Funds.

DATE: April 10, 2013

We were notified by the Juvenile Justice Authority in early March that the 7th Judicial District was awarded \$7,393.00 in Supplemental Prevention Funds for SFY 2014. The allocation is a (\$7,392.00) reduction from what was received in SFY 2013. The funds are restricted, in that they can only be used for Tertiary Prevention programs.

Tertiary Prevention:

A program or service provided to youth and families after an incident of juvenile criminal behavior has occurred. The intervention is designed to prevent future incidents from occurring.

We currently have two prevention programs that receive JJA funding. The Bert Nash Community Mental Health Center's Working to Recognize Alternatives Program (WRAP), and the Kansas University Truancy Prevention and Diversion program which are both designated as tertiary programs, We are recommending that the supplemental prevention funds be allocated as follows:

Distribution of Tertiary Supplemental Allocation				
	% of Total *	2014 Allocation	Tertiary Allocation	New 2014 Total
Bert Nash WRAP Program	59%	\$13,224.00	\$4,361.98	\$17,586.00
KU Truancy Prevention Program	41%	\$9,189.00	\$3,031.02	\$12,220.00
2014 Prevention Funding Allocation		\$22,413.00	\$7,393.00	\$29,806.00

The recommended allocations and the supplemental application was reviewed and approved by the Douglas County Juvenile Corrections Advisory Board at their meeting on April 9, 2013.

Thank you for your consideration.

FY14 State Block Grant Supplemental Application

Judicial District 7th

Please indicate the proposed use(s) of the Judicial District’s allocation from the legislature’s new appropriation for tertiary prevention programs for FY14:

- Decline:** The judicial district does not have a previous, existing or new tertiary prevention program(s) for which the new prevention allocation can or will be utilized in FY14. (Supplement A must be completed)

- Existing Tertiary Prevention Program(s):** Some or all of the additional prevention allocation has been apportioned to a tertiary prevention program(s) that was already funded in the original FY14 State Block Grant Application. (Supplement B must be completed for each existing program receiving additional funding)

- New Tertiary Prevention Program(s):** Some or all of the additional prevention allocation has been apportioned to a tertiary prevention program(s) that was not already funded in the original FY14 State Block Grant Application. This would include tertiary prevention programs that were funded in previous fiscal years but not in the FY14 State Block Grant Application. (Supplement C must be completed for each new program receiving funding from the new prevention allocation)

Chairperson, Juvenile Corrections Advisory Board

Name: _____
(Please Print First Name and Last Name)

Signature: _____ Date: _____

Chairperson, Board of County Commissioners

Name: _____
(Please Print First Name and Last Name)

Signature: _____ Date: _____

Submission of the supplemental application signed by county officials serves as certification to JJA that the supplemental application is complete; all submitted program requests were reviewed and those review documents remain on file for review; all applicable laws, standards, Financial Rules and Guidelines for Grantees requirements and grant conditions are being adhered to by the Administrative County and their sub-grantees; the Financial Rules and Guidelines for Grantees and any training necessary have been provided to each sub-grantee by the Administrative County.

Upon final approval by the Commissioner of JJA, these supplemental documents will be combined with the original completed FY14 SBG Application documents resulting in one final FY14 approved application.

SUPPLEMENT B – Existing Prevention Programs Receiving Additional FY14 Tertiary Prevention Allocation

Please provide all the requested information for each FY14 tertiary prevention program that will receive additional funding.

Judicial District: 7th

Program Name: WRAP (Working to Recognize Alternative Possibilities)

Program Number: P-1407-1

Total of Additional Allocation: \$ 4,361.98 **Total FY14 Program Allocation:** \$ 17,860.00

Please indicate one or more areas the program will experience increases due to the additional funding. For each selected item, please provide a brief explanation of the change.

Number of youth to be served in FY14:

Services Provided: The process change the program was expected to exhibit was that there would be an increase in communication with correction agencies by acting as a liaison between local law enforcement, courts, corrections agencies, Juvenile Detention, and school staff, with a total of 105 collaborative contacts. This number will increase to 115 contacts.

Geographic Area to be Served:

Will the program's outcomes be affected by the additional funding?

Yes, please explain: There will be an increase in collaborative contacts.

No

If the program also serves primary and/or secondary populations, **please explain how** the tertiary youth and services will be tracked to ensure the additional allocation is applied as intended.

All students served in the WRAP program are recorded in an Access data base and so the services provided can be tracked on an individual basis. The tertiary youth can be differentiated from the secondary population through this data base, while the program does not serve primary populations.

SUPPLEMENT B – Existing Prevention Programs Receiving Additional FY14 Tertiary Prevention Allocation

Please provide all the requested information for each FY14 tertiary prevention program that will receive additional funding.

Judicial District: 7th

Program Name: KU Truancy Prevention and Diversion Program

Program Number: P-1407-3

Total of Additional Allocation: \$3,031.02

Total FY14 Program Allocation: \$12,220.02

Please indicate one or more areas the program will experience increases due to the additional funding. For each selected item, please provide a brief explanation of the change.

Number of youth to be served in FY14:

Last year (FY2012), we worked 6 youth who met the criteria for tertiary funding (during FY2012, we did not receive supplemental tertiary funding). In FY2013 (our first year of supplemental tertiary funding), we anticipated that we would work with 8 youth who meet the tertiary funding criteria. Thus far this year, we have worked with 21 youth who meet the funding definition; these 21 youth have participated in 28 truancy diversion programs. In FY2014, we anticipate that we will serve at least 21 youth; this is a substantial increase from the 8 we anticipated serving in FY2013.

Services Provided:

In addition to the regular KU Truancy Prevention and Diversion program intervention, each youth, who has had contact with law enforcement, will receive individualized social skill training from his or her KU intern during their weekly meeting.

Geographic Area to be Served:

Will the program's outcomes be affected by the additional funding?:

Yes, please explain:

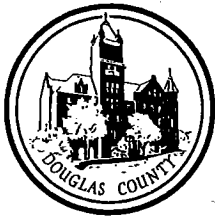
The additional funding will allow us to work with more tertiary youth and additionally implement the individualized social skill training. With the support of a KU intern meeting with them weekly, monitoring attendance, and implementing behavioral contracts, along with review hearings with an assistant district attorney, these youth hopefully will improve their attendance at school and have fewer unexcused absences. Appropriate social skills, including accepting negative feedback, following instructions, negotiation, and problem solving may also improve the program's outcomes since students will learn how to interact appropriately with authority figures (e.g., teachers, school administrators, and parents) and have a more positive experience at school. Additionally, the KU interns will teach the youth how to resist peer pressure

and have them practice this skill. This skill may provide the youth with the skills to resist peers who may negatively influence them to skip school and engage in inappropriate behavior. Therefore, the youth may have fewer unexcused absences.

No

If the program also serves primary and/or secondary populations, **please explain how** the tertiary youth and services will be tracked to ensure the additional allocation is applied as intended.

The KU Truancy Prevention and Diversion Program works jointly with Douglas County Youth Services (DCYS). We accept all referrals for youth who are not attending school as required by law. DCYS personnel are aware of youth who have contact with law enforcement, and DCYS notifies us of any youth who meets the criteria for tertiary funding. We collect school attendance on these youth in the same manner as we do all truant youth, but we maintain a separate spreadsheet on these youth, so that we can document their performance separately from the entire group of truant children and youth.



DOUGLAS COUNTY PUBLIC WORKS

1242 Massachusetts Street
Lawrence, KS 66044-3350
(785) 832-5293 Fax (785) 841-0943
dgcopubw@douglas-county.com
www.douglas-county.com

Keith A. Browning, P.E.
Director of Public Works/County Engineer

MEMORANDUM

To : Board of County Commissioners

From : Keith A. Browning, P.E., Director of Public Works/County Engineer *KAB*

Date : April 18, 2013

Re : Consent Agenda approval of supplemental agreement with KDOT
Supplemental Agreement for Construction Engineering Services
Route 1057 bridge over Wakarusa River
Bridge No. 13.00N-19.00E
Project No. 23 C-4123-01

The referenced federal aid bridge replacement project was completed last fall. You will recall Douglas County originally executed an agreement with KDOT to provide construction engineering services for the referenced project. However, the retirement of our previous Operations Division Manager, and the subsequent promotion of Doug Stephens to the ODM position, limited our ability to provide these services. We then obtained verbal agreement from KDOT to hire BG Consultants to perform these services under our original Agreement for Construction Engineering Services.

The attached Supplemental Agreement for Construction Engineering Services increases the federal aid eligible costs for which Douglas County will be reimbursed 80%. The original agreement had a not-to-exceed cost of \$181,401.04. The supplemental agreement increases the not-to-exceed cost to \$204,523.47.

Action Required: Consent Agenda approval of Supplemental Agreement for Construction Engineering Services to increase the federal aid eligible costs for Project No. 23 C-4123-01, the replacement of the Route 1057 bridge over the Wakarusa River. The board should sign two (2) original copies of the supplemental agreement marked County's Original and State's Original.

**STATE'S
ORIGINAL**

**SUPPLEMENTAL NO. 1
FOR CONTRACT FOR
FEDERAL-AID ROAD CONSTRUCTION
ENGINEERING BY COUNTY
(FORCE ACCOUNT CE AGREEMENT)**

CMS CONTRACT NO. 017121028

**PROJECT NO. 23 C-4123-01
DOUGLAS COUNTY**

THIS AGREEMENT entered into and is effective the date signed by the Secretary or Designee, by and between Douglas County, hereinafter referred to as the "LPA" (Local Public Authority) or "Governmental Entity," as principal, and the Secretary of Transportation of the State of Kansas acting by and through the Kansas Department of Transportation (KDOT), hereinafter referred to as the "Secretary."

WITNESSETH:

WHEREAS, the LPA and the Secretary entered into an agreement dated February 9, 2012, hereinafter referred to as "Original Agreement" for the Construction Engineering Services on this Project, and

WHEREAS, the LPA requested additional construction engineering inspection services from their selected consultant due to unforeseen reduction in the County's inspection staff. The hours worked did not exceed the original hours estimated for the project, and

WHEREAS, the LPA because of these additional services, proposes to increase the upper limit.

NOW, THEREFORE, in consideration of the covenants of the parties and to give this Agreement full force and effect in providing the benefits mentioned below, the parties hereto mutually agree as follows:

1. Section III (E) of the Specific Construction Provisions of the Special Attachment No. 1 of the Original Agreement is null and void, and is replaced by the following:

The Agreement Estimate of \$204,523.47 has been agreed upon as the upper limit for compensation. It is intended as nearly as can be estimated to cover only actual costs and was agreed upon in order the Secretary, as agent for said LPA, might permit the LPA to do such work as set forth in the Contract Documents, provided, however that if extra work has been authorized it will be reimbursed as per terms of the Supplemental Agreement(s).

2. It is mutually agreed that all terms, provisions, conditions and covenants of the Original Agreement shall remain in full force and effect and shall apply fully to this Project except as herein modified and amended.

3. It is further understood this Agreement and all contracts entered into under the provisions of this Agreement shall be binding upon the LPA, the Consultant and the Secretary and their successors in office.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be signed by their duly authorized officers

RECOMMENDED FOR APPROVAL:

APPROPRIATE LOCAL OFFICIAL:

Douglas County Engineer

Chairperson of Board
of County Commissioners

ATTEST:

Commission Member

Douglas County Clerk (date)

Commission Member

Kansas Department of Transportation
Michael S. King, Secretary of Transportation

BY: _____ (Date)
Jerome T. Younger, P. E.
Deputy Secretary and
State Transportation Engineer

MEMO



DATE: March 29, 2013
TO: Mike Bowser, Senior Project & Engineering Services Technician
FROM: Susan Darling, P.E., Assist. Bureau Chief of Construction & Maintenance
RE: Project No. 23 C 4123-01 (017121028)
Request of Increased Maximum Compensation

Attached is a request from Douglas County to increase maximum compensation on this project.

As per the attached email, the Area Office and District agrees to increase the maximum compensation and the Bureau of Construction and Maintenance concurs with the increase. Inspection was done by consultant instead of Douglas County due to personnel changes. The hours work are under the original submittal.

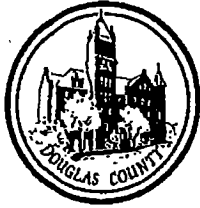
If you have any questions, please contact me at, 785-296-3576.

SKD

Attachments

cc: Earl Bosak, District 1, DCE

Nathan Jefferies, Lawrence



DOUGLAS COUNTY PUBLIC WORKS

1242 Massachusetts Street
Lawrence, KS 66044-3350
(785) 832-5293 Fax (785) 841-0943
dgcopubw@douglas-county.com
www.douglas-county.com

Keith A. Browning, P.E.
Director of Public Works/County Engineer

March 25, 2013

Mr. Nathan Jeffries,
Acting Construction Engineer
Kansas Department of Transportation
1462 U.S. Hwy 40
Lawrence, Kansas 66044-0074

RE: KDOT Project No. 23 C-4123-01
CMS No. 017121028
KDOT Agreement No. 48-12
Bridge Replacement on County Route 1057
Douglas County Structure No. 13.00N-19.00E
Request for CE Supplemental Agreement-Revised

Dear Mr. Jeffries:

When Agreement No. 48-12 was executed, Douglas County planned to perform the construction inspection of the subject project with our own LPA inspection staff and submitted a Force Account Agreement in the amount of \$181,401.04 for this work. In the Agreement, we planned to use BG Consultants, who was the design engineer, for testing and other occasional assistance with technical inspection issues.

After we submitted the Force Account Agreement to KDOT and it was accepted, our chief inspector, who we planned to perform the inspection of this project, accepted a promotion within our organization in early 2012 just before construction of this bridge started. With the other projects that were scheduled for construction in 2012 and the fact that we were operating with a reduced inspection staff, Douglas County was unable to perform the LPA inspection of this project with our own LPA inspectors. Therefore, we needed to use BG Consultants' personnel as the primary LPA inspector on this project.

When we realized that we would not be able to inspect this project with Douglas County staff, we discussed this with Mike Bowser. Since we already had included BG Consultants in our Force Account Agreement, Mike said it was permissible to use BG for more hours than originally planned and we did not need a new Force Account Agreement, even though we knew that BG's inspection costs were a little higher than what was identified in the Force Account Agreement. Mike said at the end of the project, we could adjust the Force Account Agreement amount with a supplemental agreement to cover these additional inspection costs.

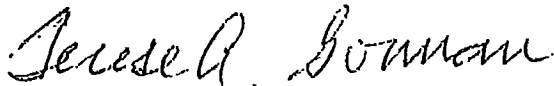
Page Two
March 25, 2013
KDOT Project No. 23C-4123-01

Attached is documentation from BG Consultants and Douglas County for the time spent on this project from October 1, 2012 to December 31, 2012 when the project was completed. The final inspection cost for this project of \$204,523.47 exceeded the amount of the original Force Account Agreement by \$23,122.43. I would like to request that a supplemental agreement be prepared allowing KDOT participation of 80% for the entire inspection cost of \$204,523.47.

If you have any questions or need additional information, please feel free to call me at 785-832-5293 or contact me by email at tgorman@douglas-county.com. Thank you for your consideration.

Very truly yours,

Keith A. Browning, P.E.
Director of Public Works/County Engineer

A handwritten signature in cursive script that reads "Terese A. Gorman".

By: Terese A. Gorman, P.E.
Engineering Division Manager

KAB:TAG:lsb

Enclosure

**DOUGLAS COUNTY PUBLIC WORKS
PROJECT EXPENDITURES REPORT
BRIDGE 1300x1900 REPLACEMENT
PROJECT # 23 C 4123-01
March 18, 2013**

EXPENDITURES DATED FROM 10/1/12 TO 12/31/12
REIMBURSEMENT CLAIM NO.: 2 AND FINAL

Public Works Director:	12 Hrs	\$54.51 /Hr	=	\$654.12
Project Engineer:	18 Hrs	\$49.56 /Hr	=	\$892.08
DIRECT PAYROLL COST:				\$1,546.20
2012 Salary Related Benefits				
Regular Time	(\$1,546.20 X 0.4614) =	\$713.42
Overtime	(\$0.00 X 0.1617) =	\$0.00
A) TOTAL DIRECT PAYROLL AND BENEFITS				= \$2,259.62

DIRECT EXPENSES

Equipment (Class; Vehicle# ; Total mileage x Rate per mile)

33	Truck #1	51	X	\$0.48	=	\$24.48
32	Truck #3	51	X	\$0.34	=	\$17.34
						<u>\$41.82</u>

B) TOTAL DIRECT EXPENSES = \$41.82

BG CONSULTANT, INC. INVOICE DATED:

11/15/2012	\$27,192.62
12/13/2012	\$12,789.33
1/3/2013	\$816.76

TOTAL BG INVOICES	= \$40,798.71
TOTAL THIS VOUCHER	= \$43,100.15
80% PAYMENT	= \$34,480.12

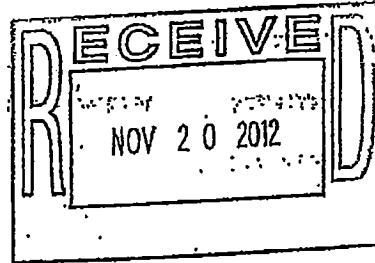
Computed by: *Morgan Packard*
 Approved by: *Kimberly Brown*
 Director of Public Works/County Engineer

BG CONSULTANTS, INC. / Engineers-Architects-Surveyors

1405 Wakarusa Drive • Lawrence, Kansas 66049 • (785) 749-4474 • FAX: (785) 749-7340 • www.bgcons.com

November 15, 2012

Douglas County Public Works
 Attn: Keith Browning, P.E.
 1100 Massachusetts St.
 Lawrence, KS 66044



Re: Construction Observation #23C-4123-01 - Douglas County, KS
 12-1083L

-----Invoice for Consulting Services-----

This Invoice is for services which were performed during the month of October 2012 as follows:

Direct Payroll				
Principal	11 hrs @	\$58.00	per hour	\$638.00
Project Engineer	1.5 hrs @	\$40.00	per hour	\$60.00
Construction Inspector	303 hrs @	\$27.00	per hour	\$8,181.00
			Direct Payroll	\$8,879.00
General Overhead				
Direct Payroll x 1.629		\$8,879 x 1.629 =		\$14,463.89
		Total Payroll and General Overhead		\$23,342.89
Fixed Fee		15.0%		\$3,501.43
		Subtotal Direct Payroll, Overhead and Net Fee		\$26,844.32
Direct Expenses				
Mileage	.506 miles @	\$0.55		\$278.30
Telephone	.1 month @	\$70.00		\$70.00
		Total Direct Expenses		\$348.30
		Total Amount Due:		\$27,192.62

#8

Sincerely,

BG CONSULTANTS, INC.

[Signature]
 David L. Hamby, P.E.
 Principal

Proj # 23C-4123-01
OK to pay
CIP Proj #52
Keith Browning
11/21/12



DJH/jh
 Also

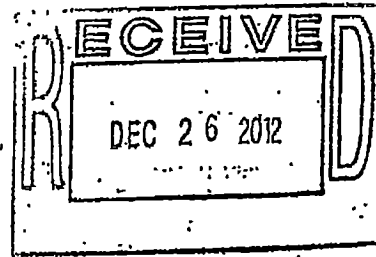
Emporia, Ks. • Manhattan, Ks. • Hutchinson, Ks.

BG CONSULTANTS, INC. / Engineers-Architects-Surveyors

1405 Wakarusa Drive • Lawrence, Kansas 68049 • (785) 749-4474 • FAX: (785) 749-7340 • www.bgccons.com

December 13, 2012

Douglas County Public Works
Attn: Keith Browning, P.E.
1100 Massachusetts St.
Lawrence, KS 66044



Re: Construction Observation #23C-4123-01 - Douglas County, KS
12-1083L

-----Invoice for Consulting Services-----

This invoice is for services which were performed during the month of November 2012 as follows:

Direct Payroll

Principal	4 hrs @	\$58.00	per hour	\$232.00
Construction Inspector	145 hrs @	\$27.00	per hour	\$3,915.00
			Direct Payroll	\$4,147.00

General Overhead

Direct Payroll x 1.629
\$4,147 x 1.629 = \$6,755.46

Total Payroll and General Overhead \$10,902.46

Fixed Fee 15.0% \$1,635.37

Subtotal Direct Payroll, Overhead and Net Fee \$12,537.83

Direct Expenses

Mileage 330 miles @ \$0.55 \$181.50

Telephone 1 month @ \$70.00 \$70.00

Total Direct Expenses \$251.50

Total Amount Due: \$12,789.33

Sincerely,

BG CONSULTANTS, INC.

David J. Hamby, P.E.
Principal

*OK to pay
CIP Proj. #52
Br. No. 13.00-19.00
KBrowning
12/26/12
23C-4123-01*



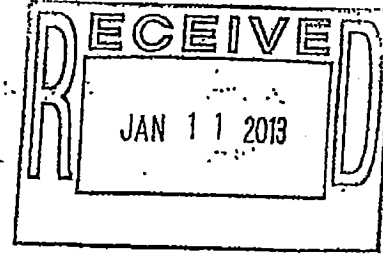
DJH/jh
Also
Emporia, Ks. • Manhattan, Ks. • Hutchinson, Ks.

BG CONSULTANTS, INC. / Engineers-Architects-Surveyors

1405 Wakarusa Drive • Lawrence, Kansas 66049 • (785) 749-4474 • FAX: (786) 749-7340 • www.bgcons.com

January 3, 2012

Douglas County Public Works
Attn: Keith Browning, P.E.
1100 Massachusetts St.
Lawrence, KS 66044



Re: Construction Observation #23C-4123-01 - Douglas County, KS
12-1083L

-----Invoice for Consulting Services-----

This invoice is for services which were performed during the month of December 2012 as follows:

Direct Payroll

Principal	1 hrs @	\$58.00	per hour	\$58.00
Construction Inspector	7 hrs @	\$27.00	per hour	\$189.00

Direct Payroll \$247.00

General Overhead

Direct Payroll x 1.629 = \$247 x 1.629 = \$402.36

Total Payroll and General Overhead \$649.36

Fixed Fee 15.0% \$97.40

Subtotal Direct Payroll, Overhead and Net Fee \$746.76

Direct Expenses

Telephone 1 month @ \$70.00 \$70.00

Total Direct Expenses \$70.00

Total Amount Due: \$816.76

Sincerely,

BG CONSULTANTS, INC.

David J. Hamby, P.E.
Principal

OK to pay
CIP Proj # 52
Br. No. 13.00-19.00
K. Browning
1/10/13



Also

Emporia, Ks. • Manhattan, Ks. • Hutchinson, Ks.

**COUNTY'S
ORIGINAL**

**SUPPLEMENTAL NO. 1
FOR CONTRACT FOR
FEDERAL-AID ROAD CONSTRUCTION
ENGINEERING BY COUNTY
(FORCE ACCOUNT CE AGREEMENT)**

CMS CONTRACT NO. 017121028

**PROJECT NO. 23 C-4123-01
DOUGLAS COUNTY**

THIS AGREEMENT entered into and is effective the date signed by the Secretary or Designee, by and between Douglas County, hereinafter referred to as the "LPA" (Local Public Authority) or "Governmental Entity," as principal, and the Secretary of Transportation of the State of Kansas acting by and through the Kansas Department of Transportation (KDOT), hereinafter referred to as the "Secretary."

WITNESSETH:

WHEREAS, the LPA and the Secretary entered into an agreement dated February 9, 2012, hereinafter referred to as "Original Agreement" for the Construction Engineering Services on this Project, and

WHEREAS, the LPA requested additional construction engineering inspection services from their selected consultant due to unforeseen reduction in the County's inspection staff. The hours worked did not exceed the original hours estimated for the project, and

WHEREAS, the LPA because of these additional services, proposes to increase the upper limit.

NOW, THEREFORE, in consideration of the covenants of the parties and to give this Agreement full force and effect in providing the benefits mentioned below, the parties hereto mutually agree as follows:

1. Section III (E) of the Specific Construction Provisions of the Special Attachment No. 1 of the Original Agreement is null and void, and is replaced by the following:

The Agreement Estimate of \$204,523.47 has been agreed upon as the upper limit for compensation. It is intended as nearly as can be estimated to cover only actual costs and was agreed upon in order the Secretary, as agent for said LPA, might permit the LPA to do such work as set forth in the Contract Documents, provided, however that if extra work has been authorized it will be reimbursed as per terms of the Supplemental Agreement(s).

2. It is mutually agreed that all terms, provisions, conditions and covenants of the Original Agreement shall remain in full force and effect and shall apply fully to this Project except as herein modified and amended.

3. It is further understood this Agreement and all contracts entered into under the provisions of this Agreement shall be binding upon the LPA, the Consultant and the Secretary and their successors in office.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be signed by their duly authorized officers

RECOMMENDED FOR APPROVAL:

APPROPRIATE LOCAL OFFICIAL:

Douglas County Engineer

Chairperson of Board
of County Commissioners

ATTEST:

Commission Member

Douglas County Clerk (date)

Commission Member

Kansas Department of Transportation
Michael S. King, Secretary of Transportation

BY: _____ (Date)
Jerome T. Younger, P. E.
Deputy Secretary and
State Transportation Engineer

MEMO



DATE: March 29, 2013
TO: Mike Bowser, Senior Project & Engineering Services Technician
FROM: Susan Darling, P.E., Assist. Bureau Chief of Construction & Maintenance
RE: Project No. 23 C 4123-01 (017121028)
Request of Increased Maximum Compensation

Attached is a request from Douglas County to increase maximum compensation on this project.

As per the attached email, the Area Office and District agrees to increase the maximum compensation and the Bureau of Construction and Maintenance concurs with the increase. Inspection was done by consultant instead of Douglas County due to personnel changes. The hours work are under the original submittal.

If you have any questions, please contact me at, 785-296-3576.

SKD

Attachments

cc: Earl Bosak, District 1, DCE

Nathan Jefferies, Lawrence

MEMORANDUM

MEMO TO: Board of County Commissioners

FROM: Sarah Plinsky, Assistant County Administrator

SUBJECT: 2013-2014 Health Insurance Update

DATE: March 30, 2012

In consultation with our Benefits consultant Willis, staff has reviewed our current year experience for the self-insured health plan and is not recommending a change to rates for the 2013 – 2014 plan year. Attached is a premium projection that outlines how the expense calculation was developed. Staff has reviewed this recommendation with the Health Insurance Committee and Department Directors. The table below highlights claims data for the 2012 plan year and the 2013 plan year.

Claims Experience

	Medical	Pharmaceutical	Dental	Total
2012-2013	\$4,530,855	\$1,195,385	\$245,519	\$5,971,758
2013-2014	\$4,144,699	\$1,152,405	\$285,898	\$5,583,002

There are a few plan issues that staff would like to discuss with the Commission, specifically, the cost sharing percentage between the employee and Douglas County.

Contribution Strategies

	Employee Only Plan - Average Emp. Contribution % of Premium	Employee Only Plan - Avg. Monthly Contribution Amount	Family Plan - Average Emp. Contribution % of Premium	Family Plan - Avg. Monthly Contribution Amount
Midwest	21%	\$96	27%	\$325
Government	16%	\$79	29%	\$296
Groups with 500-999 employees	23%	\$117	34%	\$367
Douglas County	7%	\$42	18%	\$291

Source: Mercer National Survey of Employer Sponsored Health Plans

Direction on the percentages and if the Commission is comfortable with them or if they would like us to move to different percentages over the next three to five years when rates are adjusted would assist staff when considering future rate increases.

Specialty pharmaceuticals continue to drive our pharmacy expenses. For the current plan year, specialty medications are 30% of the total expense, and they are used by an average of 11 members. These medications are used to treat difficult, chronic conditions like Multiple Sclerosis, HIV, and Rheumatoid Arthritis. Many pharmacy plans have moved specialty medications to a fourth tier and charge a percentage of the expense as the co-pay. The percentage is normally between 10% and 20% and can be capped at a specific dollar amount each month to help manage the employee's expenses. While this strategy is not recommended for this plan year, it is something the Commission could consider in the future to control costs.

Staff is recommending a few minor plan changes, as outlined below:

- In accordance with PPACA, generic prescriptions for women's contraception will be offered without a co-pay.
- Coverage for smoking cessation pharmaceuticals is being added.
- Our plan does not currently have a 24-hour secure mental health facility in the State of Kansas. Stormont Vail will be treated as an in network provider for this service only, even though we have not been able to secure an agreement with them.
- The County will fully implement Delta Dental of Kansas as our dental network. Employees that do not use an in-network Dentist will be responsible for the full cost of the service.

Staff has continued to develop wellness strategies for our health plan and employees. We have conversations with several organizations that provide health risk appraisals (HRA) and biometric screening, and would like to further explore a relationship with Lawrence Memorial Hospital (LMH). LMH is refining their health risk appraisal software, so we were not able to finalize a plan for this plan year. Staff will continue to develop this program and hopes to implement a program in 2014. The best way to encourage participation in health plan wellness programs is to incentivize employee participation. The Commission will be asked to provide staff with direction on what incentives should be offered.

In addition, LiveWell Lawrence and WorkWell Lawrence have secured grant funds to assist local employers with developing and implementing wellness strategies and programs. They have approached Douglas County and would like to work with our interested employees and key stakeholders to plan and develop a wellness program. This opportunity is provided at no cost to the County and will consist of several sessions with a facilitator. This project will help pull together our existing efforts and integrate them with plans for HRAs and new strategies.

Recommended motion: Accept the recommendation of staff to not increase employee and employer contributions to the Employee Health Plan for the 2013-2014 plan year.

Douglas County

2013 - 2014 Medical/Dental/Rx Projection (Plan year = 6/1/2013 - 5/31/2014)

Current - \$175,000 Specific w/\$50,000 Aggregating Specific

CURRENT BENEFITS - Bound Optum Health Stop Loss Quote (3/14/2013)

Last updated: April 10, 2013

	Medical	Rx	Dental	TOTAL
1. Most Recent Twelve Months of Claims (03/01/2012 - 02/28/2013)	\$4,144,699	\$1,152,405	\$285,898	\$5,583,002
2. Remove Large Claims (Over \$175,000)	(\$46,168)	-	-	(\$46,168)
3. Adjusted Twelve Months of Claims (03/01/12 - 02/28/13)	\$4,098,531	\$1,152,405	\$285,898	\$5,536,834
4. Cumulative Lagged Enrollment	7,417	7,424	7,424	
5. Estimated Current Claim Cost Per Employee Per Month	\$552.57	\$155.22	\$38.51	\$746.31
6. Annual Trend Assumption*	10.00%	7.50%	6.00%	
7. # of Months from Midpoint of Experience Period to Midpoint of Plan Year	15	15	15	
8. Trend for Midpoint of Experience Period to Midpoint of Plan Year	12.7%	9.5%	7.6%	
9. Trended Claims	\$622.49	\$169.91	\$41.42	\$833.82
10. Proposed Plan Design Adjustment****	2.2%	0.5%	0.0%	
11. Margin	1.4%	1.4%	1.4%	
12. Projected June 2013 Plan Year Claim Cost Per Employee Per Month	\$645.03	\$173.17	\$41.99	\$860.20
13. Fixed Costs:				
14. Administration Fee (FMH 6/2013 Renewal)	\$12.80	\$6.56	\$3.75	
15. Miscellaneous Fees***	\$1.23			
16. Network Access Fee (Based on \$15.00 PEPM Maximum Cap)	\$15.00			
17. Tria Health Fees		\$5.75		
18. Pre-Certification/Utilization Review/Large Case Management	\$3.45			
19. Flex and COBRA/HIPAA administration	\$0.40			
20. Specific Stop Loss (Optum Bound Stop Loss quote of 3/14/2013)	\$43.73			
21. Aggregate Stop Loss (Optum Bound Stop Loss quote of 3/14/2013)	\$3.16			
22. PPACA Comparative Effectiveness Research fee (\$2 PMPY)	\$0.42			
23. PPACA Reinsurance Fee (\$63 PMPY)	\$13.13			
24. Total June 2013 Plan Year Fixed Cost Per Employee Per Month	\$93.32	\$12.31	\$3.75	\$109.38
25. Aggregating Specific Corridor (\$50,000 annually)	\$6.75			\$6.75
26. Projected Total June 2013 Plan Cost Per Employee Per Month	\$745.10	\$185.48	\$45.74	\$976.33
27. Projected Enrollment for June 2013**	617	617	617	617
28. Projected June 2013 Plan Year Total Costs	\$5,516,757	\$1,373,316	\$338,695	\$7,228,768
29. Projected June 2013 Plan Year Annual Claims	\$4,825,826	\$1,282,173	\$310,930	\$6,418,929
30. Projected June 2013 Plan Year Annual Fixed Costs	\$690,931	\$91,143	\$27,765	\$809,839
31. Projected June 2013 Plan Year Annual Costs Per Employee	\$8,941	\$2,226	\$549	\$11,716

*Annual Trend from 2013 Willis National Trend Survey.

**Projected Enrollment is Equal to Enrollment as of February 2013.

***Miscellaneous Fees include non-network claim negotiation/payment, medical record, and ID card fees.

****Proposed Plan Design Adjustments for HCR changes.

The above exhibit is provided to assist in evaluating your program and estimating plan expenses. The evaluation was performed using data obtained from you and those providing benefits under your plan, including, but not limited to, providers, carriers, insurers and administrators and is unaudited. Due to unknown variables which can exist at the time this projection was performed, Willis cannot and does not guarantee any final outcomes.



Douglas County

June 2013 Estimated Premium Equivalents (plan year = 6/1/2012 - 5/31/2013)

CURRENT BENEFITS - Bound Optum Health Stop Loss Quote (3/14/2013)

Last updated: April 10, 2013

Plan	Enrolled	<u>2012-2013</u> Total Cost	<u>2013-2014</u> Total Cost
<u>Medical / Rx / Dental</u>			
Employee Only	298	\$568.95	\$568.95
Employee +1	156	\$1,112.75	\$1,112.75
Family	163	\$1,590.55	\$1,590.55
Total	617	\$976.33	\$976.33
Total Annual Costs	617	\$7,228,749	\$7,228,749
% increase			0.0%
\$ increase			\$0

The above exhibit is provided to assist in evaluating your program and estimating plan expenses. The evaluation was performed using data obtained from you and those providing benefits under your plan, including, but not limited to, providers, carriers, insurers and administrators and is unaudited. Due to unknown variables which can exist at the time this projection was performed, Willis cannot and does not guarantee any final outcomes.



DOUGLAS COUNTY PUBLIC WORKS

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Lawrence, KS 66044-3350
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Keith A. Browning, P.E.
Director of Public Works/County Engineer

MEMORANDUM

To : Board of County Commissioners

From : Keith A. Browning, P.E., Director of Public Works/County Engineer

Date : April 23, 2013

Re : Speed limit on local roads near US-56 closure

On April 18, KDOT closed US-56 highway between E 1400 Road and just west of Route 1055 (E 1700 Road) for three bridge replacements and the US-56 widening project from Bullpup Drive west through the E 1600 Road intersection. This closure has greatly increased traffic on local township roads within one mile of US-56 highway.

Given the increased traffic on these roads, a 30-mph speed limit should be established for the duration of the US-56 closure. The attached resolution establishes this speed limit. Please note that N 400 Road between E 1400 Road and E 1500 Road is already posted for a speed limit of 30 mph.

Action Required: Approval of the attached resolution establishing a 30 mph speed limit on portions of E 1400 Road, E 1500 Road, E 1600 Road, E 1575 Road, N 200 Road and N 400 Road for the duration of the US-56 highway closure between E 1400 Road and Baldwin City for three bridge replacement projects.

RESOLUTION NO. _____

A RESOLUTION ESTABLISHING TEMPORARY SPEED LIMITS FOR PORTIONS OF E 1400 ROAD, 1500 ROAD, E 1575 ROAD, E 1600 ROAD, N 400 ROAD, AND N 200 ROAD IN PALMYRA AND WILLOW SPRINGS TOWNSHIPS FOR THE DURATION OF BRIDGE REPLACEMENT PROJECTS ON US-56 HIGHWAY (KDOT PROJECT NOS. 56-23 KA-0032-01, 56-23 KA-0033-01, 56-23 KA-2294-01)

WHEREAS, pursuant to K.S.A. 8-1560(h), local authorities who have jurisdiction over county or township highways may determine on the basis of an engineering and traffic investigation or without an engineering and traffic investigation the proper maximum speed for such county or township highways and shall declare a reasonable and safe maximum limit thereon; and,

WHEREAS, Douglas County is the local authority having jurisdiction over the following described county and township highways; and,

WHEREAS, a portion of US-56 highway will be closed to through traffic due to construction, and traffic bypassing the official detour route may cause an increase in traffic volume and a change in the operating conditions on the following described county and township highways; and,

WHEREAS, Douglas County Public Works has investigated the following described county and township highways and determined that under the conditions found to exist the maximum speed limits should be reduced for the duration of construction on US-56 highway (KDOT Project Nos. 56-23 KA-0032-01, 56-23 KA-0033-01, 56-23 KA-2294-01).

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS:

1. **Speed Limits.** A maximum speed limit of thirty (30) miles per hour is hereby determined and declared to be reasonable and safe maximum speed for the following described county and township highways, to wit:
 - a.) that portion of E 1400 Road described as: beginning at the intersection with N 200 Road, thence northerly along said E 1400 Road a distance of two (2) miles to the intersection with N 400 Road, and terminating at said intersection; and,
 - b.) that portion of E 1500 Road described as: beginning at the intersection with US-56 highway, thence northerly along said E 1500 Road a distance

of one (1) mile to the intersection with N 400 Road, and terminating at said intersection; and,

- c.) that portion of E 1600 Road described as: beginning at the intersection with N 200 Road, thence northerly along said E 1600 Road a distance of three-tenths (0.3) miles to the city limits of Baldwin City, and terminating at said city limits; and,
- d.) that portion of E 1600 Road described as: beginning at the intersection with US-56 highway, thence northerly along said E 1600 Road a distance of one (1) mile to the intersection with N 400 Road, and terminating at said intersection; and
- e.) that portion of E 1575 Road described as: beginning at the intersection with N 200 Road, thence northeasterly along E 1575 Road a distance of approximately one-half (0.5) miles to the intersection with E 1600 Road, and terminating at said intersection; and
- f.) that portion of N 400 Road described as: beginning at the intersection with E 1500 Road, thence easterly along N 400 Road a distance of approximately two (2) miles to the intersection with Route 1055 (E 1700 Road), and terminating at said intersection; and
- g.) that portion of N 200 Road described as: beginning at the intersection with E 1400 Road, thence easterly along said N 200 Road a distance of two (2) miles to the intersection with E 1600 Road, and terminating at said intersection.

2. Effective Date. These speed limits shall become effective when appropriate traffic control signs giving notice thereof are erected upon the above described county and township highways.

3. Expiration. This resolution shall automatically be rescinded when construction on US-56 highway (KDOT Project Nos. 56-23 KA-0032-01, 56-23 KA-0033-01, 56-23 KA-2294-01) no longer affects the roadway operating conditions of the above described county and township highways, as determined by the County Engineer, and applicable traffic control signs are removed.

ADOPTED this _____ day of _____, 2013.

**BOARD OF COUNTY COMMISSIONERS
OF DOUGLAS COUNTY, KANSAS**

Mike Gaughan, Chair

ATTEST:

Nancy Thellman, Member

County Clerk

Jim Flory, Member



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Keith A. Browning, P.E.
Director of Public Works/County Engineer

MEMORANDUM

To : Board of County Commissioners

From : Keith A. Browning, P.E., Director of Public Works/County Engineer

Date : April 23, 2013

Re : Commercial vehicles restriction on local roads near US-56 closure

On April 18, KDOT closed US-56 highway between E 1400 Road and just west of Route 1055 (E 1700 Road) for three bridge replacements and the US-56 widening project from Bullpup Drive west through the E 1600 Road intersection. This closure has greatly increased traffic on local township roads within one mile of US-56 highway.

These local roads should not be used by trucks avoiding the US-56 closure. KDOT has a signed detour for US-56 traffic utilizing US-59, I-35 and K-33 highways. The attached resolution prohibits commercial vehicles from using local township roads in the vicinity of the highway closure. Commercial vehicles serving properties along these local roads are exempted, as are agricultural vehicles.

Action Required: Approval of the attached resolution prohibiting through commercial vehicles on portions of E 1400 Road, E 1500 Road, E 1600 Road, E 1575 Road, N 200 Road and N 400 Road for the duration of the US-56 highway closure between E 1400 Road and Baldwin City for three bridge replacement projects.

RESOLUTION NO. _____

A RESOLUTION PROHIBITING COMMERCIAL VEHICLES ON PORTIONS OF E 1400 ROAD, 1500 ROAD, E 1575 ROAD, E 1600 ROAD, N 400 ROAD, AND N 200 ROAD IN PALMYRA AND WILLOW SPRINGS TOWNSHIPS FOR THE DURATION OF BRIDGE REPLACEMENT PROJECTS ON US-56 HIGHWAY (KDOT PROJECT NOS. 56-23 KA-0032-01, 56-23 KA-0033-01, 56-23 KA-2294-01)

WHEREAS, pursuant to K.S.A. 8-1912(c), local authorities with respect to highways in their respective jurisdictions, may prohibit the operation of trucks or other commercial vehicles, or may impose limitations as to the weight or size thereof, on designated highways: Provided, that adjacent premises to such restricted streets may be served; and,

WHEREAS, Douglas County is the local authority having jurisdiction over the above described county and township highways; and,

WHEREAS, US-56 highway will be closed to through traffic due to construction, and commercial traffic bypassing the official detour route may cause an increase in traffic volume and a change in the operating conditions on the following described county and township highways; and,

WHEREAS, Douglas County Public Works has investigated the following described county and township highways and determined that under the conditions found to exist, commercial vehicles should be restricted for the duration of construction on US-56 highway (KDOT Project Nos. 56-23 KA-0032-01, 56-23 KA-0033-01, 56-23 KA-2294-01).

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS:

1. Commercial vehicles shall not be permitted on the following described township and county highways, to wit:
 - a.) that portion of E 1400 Road described as: beginning at the intersection with N 200 Road, thence northerly along said E 1400 Road a distance of two (2) miles to the intersection with N 400 Road, and terminating at said intersection; and,
 - b.) that portion of E 1500 Road described as: beginning at the intersection with US-56 highway, thence northerly along said E 1500 Road a distance of one (1) mile to the intersection with N 400 Road, and terminating at said intersection; and,

- c.) that portion of E 1600 Road described as: beginning at the intersection with N 200 Road, thence northerly along said E 1600 Road a distance of three-tenths (0.3) miles to the city limits of Baldwin City, and terminating at said city limits; and,
 - d.) that portion of E 1600 Road described as: beginning at the intersection with US-56 highway, thence northerly along said E 1600 Road a distance of one (1) mile to the intersection with N 400 Road, and terminating at said intersection; and
 - e.) that portion of E 1575 Road described as: beginning at the intersection with N 200 Road, thence northeasterly along E 1575 Road a distance of approximately one-half (0.5) miles to the intersection with E 1600 Road, and terminating at said intersection; and
 - f.) that portion of N 400 Road described as: beginning at the intersection with E 1400 Road, thence easterly along N 400 Road a distance of approximately three (3) miles to the intersection with Route 1055 (E 1700 Road), and terminating at said intersection; and
 - g.) that portion of N 200 Road described as: beginning at the intersection with E 1400 Road, thence easterly along said N 200 Road a distance of two (2) miles to the intersection with E 1600 Road, and terminating at said intersection.
- 2. Exception.** This commercial vehicle restriction shall not apply to agricultural vehicles, or commercial vehicles engaged in the delivery of goods or services at the request of owners or occupants of properties located adjacent to the above described township and county highways.
- 3. Definitions.** For the purpose of this resolution:
- a.) Commercial Vehicles. Commercial vehicles shall include, but not be limited to, vehicles that are used for the transportation or delivery of freight and merchandise, including single unit trucks and combination units of truck tractors or road tractors and trailers or semi-trailers. "Commercial vehicles" shall not include any vehicle owned or operated by the State of Kansas or its contractor for Project Nos. 56-23 KA-0032-01, 56-23 KA-0033-01, 56-23 KA-2294-01, Douglas County, Palmyra or Willow Townships, or any other political subdivision.
 - b.) Agricultural Vehicles. Agricultural vehicles shall include vehicles that are used for agricultural operations, including farm trucks, farm tractors,

combines, fertilizer dispensing equipment, or other farm machinery used for work upon farms.

- 4. **Effective date.** This commercial vehicle restriction shall become effective when appropriate traffic control signs giving notice thereof are erected upon the above described county and township highways.

- 5. **Expiration.** This resolution shall automatically be rescinded when construction on US-56 highway (Project Nos. 56-23 KA-0032-01, 56-23 KA-0033-01, 56-23 KA-2294-01) no longer affects the roadway operating conditions of the above described county and township highways, as determined by the County Engineer, and applicable traffic control signs are removed.

ADOPTED this _____ day of _____, 2013.

**BOARD OF COUNTY COMMISSIONERS
OF DOUGLAS COUNTY, KANSAS**

Mike Gaughan, Chair

ATTEST:

Nancy Thellman, Member

County Clerk

Jim Flory, Member



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Keith A. Browning, P.E.
Director of Public Works/County Engineer

MEMORANDUM

To : Board of County Commissioners

From : Keith A. Browning, P.E., Director of Public Works/County Engineer

Date : April 23, 2013

Re : Dust palliative on local roads near US-56 closure

On April 18, KDOT closed US-56 highway between E 1400 Road and just west of Route 1055 (E 1700 Road) for three bridge replacements and the US-56 widening project from Bullpup Drive west through the E 1600 Road intersection. This closure has greatly increased traffic on local township roads within one mile of US-56 highway. Palmyra Township replaced three narrow pipe culverts on E 1400 Road and N 400 Road, and this department replaced one narrow box culvert on N 400 Road in an effort to improve safety on these two roads. Palmyra Township also has placed asphalt millings in front of residences on E 1400 Road and N 400 Road.

Immediately following the closure we began receiving complaints about trucks and greatly increased traffic utilizing local township roads E 1400, N 400, and N 200 Roads to get around the closure. We installed temporary NO COMMERCIAL VEHICLES signs and notified the Sheriff's Office. We also plan to install SPEED LIMIT 30 signage for these local roads.

With the greatly increased traffic, dust is a concern. The concern is not only for its effect on residences, but also for traffic safety. We had planned to treat the full length of local roads on the north side of US-56 highway (E 1400, N 400 Roads) during the week of May 6 with our other scheduled dust palliative applications. We also planned to treat just in front of residences on E 1400 Road south of US-56 and N 200 Road between E 1400 and E 1600 Roads. However, we now feel the entire length of E 1400 and N 200 Roads south of US-56 should be treated.

I have been discussing with KDOT these dust palliative treatments. KDOT verbally indicated they would pay for the treatments in addition to reimbursing Palmyra Township for their costs, however as of this writing I have not heard official confirmation from KDOT.

I would like to schedule for next week dust palliative treatments for E 1400 Road between N 200 and N 400 Roads, N 400 Road between E 1400 and E 1700 Roads, and N 200 Road between E 1400 Road and E 1600 Road. There is also a 1/2 mile

segment of E 1575 Road between N 200 Road and E 1600 Road that should be treated.

We estimate a full treatment (two applications) of palliative will cost approximately \$34,500. Funds are available in Special Highway Fund 214 to cover this cost. I fully believe KDOT will reimburse Douglas County's cost for the palliative, but as of this writing do not have confirmation.

Action Required: Approval to order dust palliative applications on portions of E 1400 Road, N 200 Road, N 400 Road and E 1575 Road that are affected by the closure of a portion of US-56 for KDOT bridge replacement projects.