

# BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS

## WEDNESDAY, SEPTEMBER 4, 2013

4:00 p.m.

- Proclamation to declare September 8, 2013 as "International Literacy Day" (Karen Wycoff)
- Proclamation to proclaim September 2013 as "National Preparedness Month" (Teri Smith)
- Consider approval of the minutes for August 7 and August 21, 2013.

## CONSENT AGENDA

- (1) (a) Consider approval of Commission Orders;
- (b) Review and approve Final FY2013 and Close Out Budget for Community Corrections (Deborah Ferguson)-Backup to follow on Tuesday

## REGULAR AGENDA

- (2) Consider an Amendment to the Professional Services Agreement with Clark-Hueseman for Architectural Services for the Public Works Facility (Sarah Plinsky)
  
- (3) (a) Consider approval of Accounts Payable (if necessary)
- (b) Appointments
- (c) Public Comment
- (d) Miscellaneous
  
- (4) Adjourn

## FRIDAY, SEPTEMBER 6, 2013

-7:30-9:00 a.m. – Community Education Breakfast at Holidome, 200 McDonald Drive, Lawrence, Kansas. Two or more Commissioners may attend. No county business will be conducted.

## WEDNESDAY, SEPTEMBER 11, 2013

4:00 p.m.

- Executive Session for the purpose of consultation with County Counselor on matters, which would be deemed, privileged under the attorney-client relationship. The justification is to maintain attorney client privilege on a matter involving Douglas County.

6:35 p.m.

-Agritourism assembly item (Linda Finger)

## WEDNESDAY, SEPTEMBER 18, 2013- 4:00 p.m. ONLY

Consent: Consider awarding bridge painting contract for Project No. 2013-14, Bridge Nos. 07.83N-17.50E and 19.00N-15.90E (Keith Browning)

## WEDNESDAY, SEPTEMBER 25, 2013

-Comprehensive Plan Amendment

*Note: The Douglas County Commission meets regularly on Wednesdays at 4:00 P.M. for administrative items and 6:35 P.M. for public items at the Douglas County Courthouse. Specific regular meeting dates that are not listed above have not been cancelled unless specifically noted on this schedule.*



Office of the County Commission

**PROCLAMATION**

**INTERNATIONAL LITERACY DAY**

**WHEREAS**, There are over 774 million adults worldwide who lack the literacy skills needed to obtain good jobs or to actively participate in the education of their children; and it is estimated that more than 75 million children worldwide do not attend school and over 150,000 people in the state of Kansas over the age of 16 lack the ability to read or write.

**WHEREAS**, Altrusa International, Inc., an organization of executive and professional women committed to community service, has pledged to work toward worldwide literacy; and

**WHEREAS**, The community of Lawrence has residents of all ages, in every neighborhood, who are functionally illiterate; and

**WHEREAS**, Altrusa International, Inc., of Lawrence is the underwriting sponsor of the River City Reading Festival. They have supported New York Elementary School with a large donation of books, as well as, volunteers for elementary reading companions. Altrusa has given books to Women's Transitional Care Services (WTCS) and First Step House, along with annual scholarships for women. They have provided large print books and subscriptions to Lawrence Senior Services, newspaper subscriptions to Health Care Access, and have implemented the ongoing Newborn Book Project at Lawrence Memorial Hospital, and thereby encourage reading and the promotion of life-long literacy for the residents of Lawrence;

**NOW, THEREFORE**, the Board of County Commissioners of Douglas County, Kansas, do hereby proclaim September 8<sup>th</sup>, 2013 as

**"INTERNATIONAL LITERACY DAY"**

and urges all citizens of this community to continue working together in addressing literacy needs in Lawrence and Douglas County.

**ADOPTED** this 4<sup>th</sup> day of September, 2013.

**BOARD OF COUNTY COMMISSIONERS  
OF DOUGLAS COUNTY, KANSAS**

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*Mike Gaughan, Chairman*

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*Nancy Thellman, Vice-Chair*

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*Jim Flory, Member*



Office of the County Commission

**PROCLAMATION**

**NATIONAL PREPAREDNESS MONTH**

**SEPTEMBER 2013**

**WHEREAS**, National Preparedness Month is a nationwide effort held each September; and

**WHEREAS**, the goal of the tenth annual National Preparedness Month is to increase public awareness about the importance of preparing for emergencies and to encourage individuals to take action; and

**WHEREAS**, no community is truly prepared for a disaster until every individual, family and business takes personal responsibility for preparedness; and

**WHEREAS**, the U.S. Department of Homeland Security, through its *Ready* campaign and Citizens Corps program, works with a wide variety of organizations, including local, state and federal government agencies and the private sector, to highlight the importance of emergency preparedness and to promote individual involvement through events and activities across the nation; and

**WHEREAS**, all Americans need to take some simple steps to prepare for emergencies, including making a family emergency plan, getting an emergency supply kit, being informed about local threats and getting involved in preparing their communities; and

**WHEREAS**, the flooding, straight-line winds, tornadoes, and drought conditions that affected both Kansas and Douglas County in 2013, illustrate the potential devastation to communities and highlight the importance of preplanning disaster response and sheltering operations;

**NOW, THEREFORE**, the Board of County Commissioners, of Douglas County, Kansas, do hereby proclaim the month of September, 2013 to be

**“National Preparedness Month”**

in Douglas County and encourage citizens of Douglas County to join with citizens across the nation to ensure a community of citizens who are disaster aware and disaster prepared.

**ADOPTED** this 4<sup>th</sup> day of September, 2013.

**BOARD OF COUNTY COMMISSIONERS  
OF DOUGLAS COUNTY, KANSAS**

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Mike Gaughan, Chairman

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Nancy Thellman, Vice-Chair

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Jim Flory, Member



## DOUGLAS COUNTY ADMINISTRATIVE SERVICES

Douglas County Courthouse  
1100 Massachusetts Street, Unit 204  
Lawrence, KS 66044-3064  
(785) 832-5329 Fax (785) 832-5320  
www.douglas-county.com

**Sarah Plinsky**  
Assistant County Administrator

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MEMO TO: The Board of County Commissioners  
Craig Weinaug, County Administrator

FROM: Sarah Plinsky, Assistant County Administrator

SUBJECT: Consider an Amendment to the Professional Services Agreement with clark-hueseman  
for Architectural Services for the Public Works Facility

DATE: August 28, 2013

In November of 2012, the Commission approved a contract with clark-huesemann architects for the design of the Public Works Facility. The agreement included a fee of \$219,026 for the first phase of the design work. As we shared with the Commission in 2012, staff anticipated that after the programming and schematic design process was complete and the project was approved to proceed by the Board of County Commissioners, that additional design fees for Phase II would be developed. After the approval of schematic design in July, staff and the design team have developed a proposal for the Phase II design fees for \$554,474. Initially, the estimate for the second phase of design work was \$309,542. The original design fee was 8.8% (Design total of \$528,568) of the original estimated construction cost of \$6.0 million. However, as the Board was updated in July, the estimated project budget is \$11.9 million. The total design fee now is \$773,500 which is 6.5% of the project cost.

The cost, scope and complexity of the project is significantly larger than originally anticipated. Architecture fees are commonly developed on a percentage basis, and since the estimated budget for the project has increased, staff has negotiated a fee increase for clark-huesemann. In addition to the size of the project, the project is proceeding towards LEED certification. LEED certification does require some additional expenses to register the project and some additional design drawing and studies to document the efficiencies of the project. Those expenses are included as a small percentage of the fee revision.

Staff has been advised by public agency building managers that this percentage is reasonable for the nature and the complexity of the project. This expense was included in the project budget shared with the Commission in early July, and will not require additional funds outside of that projected budget estimate.

**RECOMMENDATION:** The Board of County Commissioners accepts the amendment to the professional services agreement for architectural services for the new Public Works facility in the revised amount of \$773,500.



**012005\_Douglas County Public Works Facility  
Amendment to the Professional Services Agreement**

In accordance with the Agreement dated: 28 November, 2012:

Between the Owner:  
*The Board of County Commissioners of Douglas County Kansas*

and the Architect:  
*Clark Huesemann LC  
918C Massachusetts Street  
Lawrence, KS 66044*

for the Project:  
*New Public Works Facility  
East 25<sup>th</sup> Street  
Lawrence, KS*


Whereas the project budget has been increased to include Construction Costs of \$11,900,000, and the Owner has determined that LEED Certification is a goal for the project (points represented by the LEED checklist submitted as a part of the Schematic Design package);

The following changes to the Professional Services Agreement shall be incorporated:

Article 11 Compensation  
The revised stipulated sum shall be: \$773,500 for the increased scope and the LEED Services.

Add the following paragraph regarding LEED services:

Article 10 Miscellaneous Provisions  
10.10 The Architect and its Consultants will make reasonable efforts to facilitate and coordinate the LEED certification. The Architect cannot, however, guarantee LEED certification or the actual performance of the building, nor can it guarantee certain performance levels anticipated through the LEED-certification process. Energy savings and costs may be affected by factors outside of the Architect's control and Architect does not guarantee or represent that the actual cost or energy consumption will not vary from any estimates provided from the energy modeling process.

Submitted by:  
  
signature

Jane Huesemann, AIA, Principal  
printed name and title

August 19, 2013  
date

Agreed to:  
\_\_\_\_\_  
signature

\_\_\_\_\_  
printed name and title

\_\_\_\_\_  
date